

The primary responsibility of the Educational Affairs Committee (EAC) is to review matters relating to curriculum development, course descriptions, course syllabi, coordination of programs offered, academic standards, degree and certificate requirements, library holdings and development, instructional development, review of cooperative programs with other institutions of higher education, and other instructional policy. Once the committee reviews educational matters, the Vice President for Occupational Programs sends the recommendations concerning appropriate actions to the college President for inclusion on the Board of Trustees agenda. Once the Board of Trustees approves submitted items, the institution submits them to the Florida Department of Education for final review and approval before adding to the college's program and course offerings. If agenda items require SACS approval or notification, the Office of Institutional Effectiveness submits the required documentation. Upon official notification, the program and/or courses are included in the college catalog and schedule.

**Matters that come before the committee include the following:**

- New programs
- New courses
- Deletion of programs
- Deletion of courses
- Modification of courses
- Modifications of programs
- Program/course prerequisites
- Program/course co-requisites
- Policies on testing
- Award of college credit
- Course continuation
- Addition or deletion of course or program fees
- General education determination
- SACS accreditation/notification determination