

the power of the Internet in the battle against HIV AIDS  
<http://www.aids.org/index.html>

Any student who informs the College that he or she is infected will be accorded confidentiality regarding disclosure of the medical condition. Records will be maintained by the vice president of student services in a secure location. Admissions will not be denied to a qualified student solely on the grounds that the student is an infected individual. For more information, refer to College Policy 6Hx12:6-42.

### **STUDENT CODE OF CONDUCT**

The goal of the College is to fulfill its educational mission in part by teaching students how to function within acceptable guidelines in an educational environment. Consequently, the disciplinary procedures enacted by Florida Gateway College are developed as tools for guiding and teaching rather than punishment. Complete policies and procedures can be viewed on the College Web site.

Student Code of Conduct information can be located at 6Hx12:9-08, or other policy information locations as shown below. The Code of Conduct is intended as a guideline for acceptable behavior as a member of the College community.

Usually, violations of the Student Code of Conduct can be handled by an internal procedure. When necessary, federal, state and/or municipal law enforcement and authorities may be involved. The following list is not all-inclusive.

#### **ACADEMIC MISCONDUCT 6Hx12:9-08**

No student shall receive or give assistance not authorized by the instructor in the preparation of any essay, laboratory assignment, examination, or other assignment included in an academic course. No student shall take or attempt to take, steal, or otherwise procure in an unauthorized manner any material pertaining to a class, including but not limited to tests, examinations, laboratory equipment and roll books.

No student shall sell, give, lend, or otherwise furnish to any person material which can be shown to contain the questions or answers to any examinations given at the College without authorization from the instructor.

#### **INTELLECTUAL PROPERTY 6Hx12:4-14**

Academic work completed by students shall be the intellectual property of the student unless otherwise determined by written

agreement with the College.

Florida Gateway College recognizes and conforms to all existing copyright laws, governing materials and created works in all formats. The College expects all staff, faculty, and students to adhere to these laws.

### **PLAGIARISM**

Plagiarism is the unauthorized use of the words or ideas of another, and the representation of them as one's own. Themes, essays, term papers, tests, and other similar requirements must be the work of the student submitting them. When direct quotations are used, they must be indicated and when the ideas of another are incorporated in the paper, they must be appropriately acknowledged. Plagiarism may result in reduced grade, failure of assignment, failure for course, or other actions by the college.

### **COMPUTER HONOR CODE**

Violations of the academic computer honor code shall include using another person's personal access to computer records for purposes of either obtaining privileged information or causing unauthorized changes. It shall be considered inappropriate for the student to electronically, or by whatever means, bypass security measures installed on the computer for the purposes of record-keeping.

Appropriate use of technology resources owned and operated by Florida Gateway College must always be legal, ethical, reflect academic honesty, and abide by college standards. In particular, threatening, obscene, or defamatory statements are prohibited.

### **DRUG/ALCOHOL ABUSE 6Hx12:10-9**

Florida Gateway College's detailed policy regarding alcohol and other drugs is Policy 6Hx12:10-09. The unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance on the campus is prohibited.

The possession or consumption of alcoholic beverages or illegal drugs on college property, or at events sponsored or supervised by the college, or on college sponsored trips is prohibited. Beer and wine may be approved for events on campus. A request form is available in the president's office.

Violation of Drug-Free Campus policy or possession with the intent to manufacture, sell, or deliver any controlled substance identified in the Florida Statutes, shall result in any student being expelled, and any faculty member, administrator, or other employee shall be