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Florida Gateway College
Academic Appeals Form

College Policy and Procedure 6Hx12:39 (attached)

Student Name _____ Student ID # _____

FGC e-mail _____

Address _____ City _____ State _____ Zip _____

Cell Phone () _____ Home Phone () _____

Please check the basis for your Academic Appeal (you may check more than one):

- I have received a grade that is the result of arbitrary and capricious application of otherwise valid standards of academic evaluation:
Class: MGF1106 Faculty Member: _____
- The standards used by a Faculty Member for evaluation are arbitrary or capricious:
Class: MGF1106 Faculty Member: _____
- A Faculty Member has taken an arbitrary or capricious action which adversely affects the my academic progress:
Class: _____ Faculty Member: _____

Please provide a detailed written statement setting forth the facts of your complaint and any relevant information needed to review and assess the complaint (you may attach additional paper or refer to a separate statement that is attached):

While Mr. _____ was a pleasant person, his instruction was erratic and often seemed unplanned. The content of our tests contained material not covered in class. Tests were often not returned until several new chapters were taught, giving no opportunity for remediation.

What action do you request? (must be completed) I request my final be reevaluated and my final class average raised to a 70%.

If appropriate, have you conferred with Faculty Member? YES _____ NO X - did not return my email.

Faculty name _____

If no, please state why not: _____

Student retook final exam and received a C.
4/8/15

Please follow appropriate steps and deadlines outlined in attached policy and procedure 6Hx12:09-39. If you are complaining about discrimination or harassment, see Policy and Procedure 6Hx12:6-23. Complaints related to Misconduct, Including Sexual Misconduct, Assault, Battery, and Sexual Battery, see 6Hx12:6-45.

I certify that all information recorded above is correct to the best of my knowledge.

[Redacted Signature]

Date 01/05/15

Student Signature

Form 10/01/14

Policy
6HX12:09-39

Appeals Log Sheet

Date Received	Name/ ID	Nature of Complaint	Date Resolved
1/5/15	[REDACTED]	Complained of grade in MGF 106.	
		No proof of exam grades. Instructor	
		is no longer here. Give option to student	
		to retake final exam which he did.	
		His grade was changed to C.	1/8/15