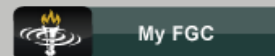
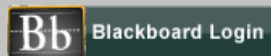




Registrar



[Home](#) > [Current Students](#) > Registrar

Registrar Services

The Registrar's Office is the custodian of official student academic records. In addition to registration for classes, the Registrar's Office provides official transcripts and other services to students. The links at the bottom of this page provide additional information about some of the services provided by the Registrar's Office.

Office hours

Monday – Friday: 8:00 a.m. – 4:30 p.m.
 Summer Hours: Monday – Thursday 7:30 a.m. – 5:00 p.m.
 Wednesday: Extended hours until 6:30 p.m.

Contact Us

- Call the Registrar's Office: 386-754-4290, 386-754-4205, 386-754-4436, 386-754-4398
- Email the Registrar's Office: registrar@fgc.edu
- Visit our Office: Building 15
- Mailing Address: Office of the Registrar, 149 SE College Place, Lake City, FL 32025



See the 2013-2014 and 2014-2015 academic calendars [here](#) for all dates and deadlines.

Withdrawal deadlines may vary for classes that do not span the full term. You should contact your instructor or your advisor to ensure that you are aware of the deadline. No withdrawals are permitted after the established deadlines.

Quick Links

- [Apply Online](#)
- [Contact Us](#)
- [View Full Calendar](#)

Events Calendar

« DEC 2014 »						
MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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REGISTRAR'S OFFICE

REQUEST FOR GRADE RECALCULATION

Student: _____

Student ID: _____

Florida Gateway College has established a course forgiveness policy in conjunction with applicable College procedures and State of Florida regulations. The following guidelines apply to request for grade forgiveness:

1. Students may only repeat a course in which they earned a grade of less than a C (2.0), unless approved by the Vice President for Instruction and Student Services or authorized by College policy.
2. Students may attempt college level courses up to three times, contingent upon number 1 above. A course may be taken a fourth time if permission is received from the Vice President for Instruction and Student Services.
3. An attempt is defined as any enrollment in a course which results in a grade assignment and/or a grade of Audit (AU) and/or a withdrawal (W).

I hereby apply for a recalculation of my grades, since I meet the applicable criteria above.

Please provide the course prefix and number (e.g., ENC 1101) of the course to be recalculated and indicate the term date first attempted and then the term date(s) of the subsequent attempt(s).

Course Prefix & Number	Term 1	Term 2	Term 3

Student's Signature

Date

Registrar's Office:

Verified

Date

Revised 03/11



Student Grades



[Home](#) > [Current Students](#) > [Registrar](#) > [Student Grades](#)

Student Grades

Students should go to [MyFGC](#) to view their final grades from any Internet access location. The student ID and PIN are required. Computers are available in the Learning Resource Center and various other departments on campus. Final grades are not mailed.

For assistance with MyFGC Logon or PIN, click [here](#). *If you still have trouble with your PIN, contact the Registrar's Office at 386.754.4205 or email: Registrar@fgc.edu*

NOTE: If you are having difficulties using the Internet connections to access your final grades, make sure you have your web browser set to accept "cookies". Also, the AOL browser does not work with the College's Web Registration site. You may connect to the Internet using AOL and then minimize the AOL browser and start your Windows Explorer browser and you should be able to access the FGC Web Registration site. If you have a pop-up blocker activated on your web browser, you will need to temporarily disable it to use the Internet registration site.

Quick Links

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- [Contact Us](#)
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Events Calendar

« DEC 2014 »						
MON	TUE	WED	THU	FRI	SAT	SUN
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The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through quality higher education programs and lifelong learning opportunities.

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the baccalaureate and associate degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida Gateway College. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

Florida Gateway College endeavors to offer distance education courses/programs to prospective students in all states in accordance with regulations established by the United States Department of Education (USDOE). Individuals who reside and plan to continue to reside in certain states are prohibited from enrolling in distance education courses/programs offered by Florida Gateway College. If you have questions, please contact the college at 386-754-4349 for more information.

