

F L O R I D A

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Statewide Course Numbering System

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**GLOSSARY OF THE
STATEWIDE COURSE NUMBERING SYSTEM
TERMS AND ABBREVIATIONS**

Accreditation	Recognition by an accrediting organization or agency that a college meets certain acceptable standards in its education programs, services, and facilities.
Articulation	The systematic coordination that provides the means by which students proceed toward their educational objectives in as rapid and student-friendly manner as their circumstances permit, from grade level to grade level, from elementary to middle to high school, to and through postsecondary education, and when transferring from one educational institution or program to another.
Articulation Agreement	A written commitment to a program designed to provide students with a non-duplicative sequence of progressive achievement leading to degrees or certificates.
ACC	Articulation Coordinating Committee. An advisory body to the Commissioner of Education for articulation issues.
“C”	A suffix to a prefix and number indicating that a course is a combination of lecture and laboratory offered as a single course entity.
Century	A major content category within a prefix. Up to ten centuries can be accommodated in a prefix and up to 100 courses can be accommodated in a century. (See also Decade, Prefix.)
College Credit	The type of credit assigned to courses or course equivalent learning that is part of an organized and specified college degree and/or program. One college credit is based on the learning expected from the equivalent of 15 fifty-minute periods of classroom instruction, per State Board of Education Rule/Board of Governors Guideline 6A-10.033(1)(a), FAC.

Course Inventory Report	A report to generate a listing of all institution courses within a specified discipline or prefix, including statewide taxonomic and course detail information. The Microsoft Excel version of this report allows users to manipulate the data according to their desired output.
Credential	Academic qualifications of a faculty member. For courses intended for academic transfer, the minimum credential is a master's degree in the teaching field, or a master's degree and 18 graduate semester hours in the teaching field.
Decade	A subcategory for courses within the major category called a century. Up to ten different decades can be accommodated in a century and up to ten different courses can be accommodated in a decade. (See also Century, Prefix.)
Discipline	A specific area of knowledge or skills identified in the Statewide Course Numbering System by one or more prefixes.
Discontinued Course	A course no longer offered by an institution. A course can be reactivated at any time.
Faculty Discipline Committee	A group of postsecondary faculty appointed as discipline experts to assist with the maintenance of the SCNS.
Faculty Discipline Coordinator	Each Faculty Discipline Committee is represented by at least one Faculty Discipline Coordinator. The Coordinator is responsible for assisting the SCNS in the review of new course requests from participating institutions.
Field Review	A faculty discipline committee review of course equivalencies with resulting prefix and number revisions.
Flat File Download	A tab delimited text file of the entire SCNS current course file, available to the public for download.
Flat File Upload	Institutions may elect to submit numerous new course requests to the SCNS using the Flat File Upload function online. Using this function,

	individual course requests are generated and placed in the Institution Contact's "Course Request List."
General Education	Thirty-six credit hours of coursework in communications, humanities, mathematics, natural sciences, and social sciences. Required as part of associate in science (often 15 – 18 credits), associate in arts, and baccalaureate degrees.
Generic Title	The statewide title assigned to a course number by the faculty discipline committee. It may or may not be the same as the title assigned to this course by the institution. The generic titles appear in course inventories and the statewide course details.
Gordon Rule	State Board of Education Rule/Board of Governors Guideline 6A-10.030, FAC, establishing mathematics and writing requirements for the associate in arts and baccalaureate degrees.
Institution Contact	A person assigned at each institution to serve as the official contact with the SCNS. All matters pertaining to course numbering at an institution are handled by that person and correspondence from the SCNS pertaining to an institution is sent to the contact.
Institution Courses Report	A report to generate a listing of institution courses where users may select criteria for desired output. To view the courses at one institution, choose "Select One or More Institutions." A report listing all institution courses within a specified discipline or prefix may also be generated using this report.
"L"	A suffix to a prefix and number indicating that it is a lab course. Usually a laboratory course is associated with a theory (lecture) course with the same prefix and number. (See also "C")
Level	The institution level is the first digit of the four-digit number which follows the prefix. It shows the level at which a course is offered and

indicates the following:

0 = College Preparatory, Vocational
Preparatory, Postsecondary
Adult Vocational Courses

1 = Lower level

2 = Lower level

3 = Upper level

4 = Upper level

5 = Graduate level

6 = Graduate level

7 = Graduate and Professional level

8 = Graduate and Professional level

9 = Graduate and Professional level

Occupational Completion Point

Component of a postsecondary adult vocational program signifying a student has completed certain requirements and may become employed.

Pending Institution Course

An institution course that has been approved on the Statewide Course Numbering System with a future effective date.

Postsecondary Adult Vocational Program (PSAV)

Job preparatory programs, excluding Continuing Workforce Education, through which a student receives a vocational certificate upon completion of instruction.

Postsecondary Vocational Program (PSV)

College credit job preparatory program, through which a student receives an Associate in Science or Associate in Applied Science Degree, college credit certificate, Applied Technology Diploma, Technical Certificate or an Advanced Technical Certificate, upon completion of instruction.

Prefix

A three-letter code used for a subject matter area or a component of a subject matter area. A prefix can accommodate up to 1000 courses.

Preparatory Instruction

Instruction to remedy deficiencies in knowledge and skills necessary upon entry into a degree or certificate program.

Reserved Statewide Course

Notation appearing in the course taxonomy for statewide course numbers with no corresponding institution courses. Numbers are reserved for five years. If an equivalent course is added to the system, this reserved number may be reactivated.

Statewide Course Detail	Statewide course descriptions that include prerequisite skills, intended students, level, major topics, special requirements, and course guidelines (outcomes or operations). Any special equating provisions are also documented.
SCNS	Statewide Course Numbering System.
Statewide Articulation Agreement	State Board of Education Rule/Board of Governors Guideline 6A-10.024, FAC, establishing provisions to facilitate the smooth transition of students through the various levels of the educational system.
Taxonomy	<p>The organizational scheme for a subject-matter area or a component of a subject-matter area. It is organized as follows (going from large to small units):</p> <ol style="list-style-type: none"> 1. Discipline 2. Prefix 3. Century 4. Decade 5. Course/Unit
Unique Course	A course that is offered at only one institution. It is not equated to any other institution course in the state.
Unit	Another term for a specific course as referenced in the SCNS taxonomy. The hierarchy is as follows: discipline; prefix; century; decade; course/unit.
Vocational Credit	The type of credit assigned to courses or course equivalent learning that is part of an organized and specified program leading to a vocational certificate. One vocational credit is based on the learning expected from the equivalent of thirty hours of instruction.
Vocational Preparatory Instruction	Adult general education through which persons attain academic and workforce readiness skills at the level of functional literacy (grade level 6.0 - 8.9) or higher so that such persons may pursue certificate career education or higher level career education.

ARTICULATION IN THE STATE OF FLORIDA

State policies in Florida have established articulation as an important component of student access by providing for an efficient transition of students who seek a postsecondary education. Indeed, seamless articulation, as set forth in the mission and goals of the Department of Education, is a cornerstone of the Statewide Course Numbering System.

ESTABLISHMENT AND DEVELOPMENT OF THE STATEWIDE COURSE NUMBERING SYSTEM

Introduction

In the late 1960s, registrars and advisors at Florida's public institutions of higher education voiced concerns about the difficulties encountered in assigning course credits to students transferring from lower-division colleges to the upper-division of universities, or to students changing institutions midstream. At that time, institutional admissions officers based transfer-credit decisions on course titles appearing on transcripts or on catalog course descriptions, rarely providing an indication of the depth and detail with which subject matter had been treated in a course.

The Legislature Responds to Concerns

In response to the concerns expressed by admissions personnel and a concern over unnecessary repetition of courses by transfer students, the Florida Legislature provided for the development of a common course numbering system to facilitate the transfer of credit for equivalent courses among the state's colleges and universities (Section 1007.24(1), Florida Statutes (F.S.) - Appendix F). In the 1971 Articulation Agreement (Section 1007.24(7), F.S. - Appendix F), the Legislature established the procedures for the transfer of courses among institutions that participate in the common course designation and numbering system. By 1976, all public institution courses were entered into the common course numbering system, thereafter known as the Statewide Course Numbering System (SCNS).

Section 1007.24(1), F.S., was amended in 1981 to require the incorporation of postsecondary adult vocational courses into the Statewide Course Numbering System. In addition, Section 1001.44(3)(b), F.S. (Appendix F), requires that each area career and technical education center maintain an academic transcript for each student enrolled in the center.

Legislation passed in 1987 (Section 1007.24(6), F.S.) (Appendix F) enabled licensed nonpublic institutions that were fully accredited by a member of the Commission on Recognition of Postsecondary Accreditation (CORPA) and accredited nonpublic postsecondary colleges exempt from state licensure to participate in the SCNS. The purpose was to have complete inventories of all postsecondary course offerings in the state. Legislation passed in 1998 (Section 1007.24(6), F.S.) (Appendix F) authorized nonpublic institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education to participate in the SCNS. In 2008-2009, there are 36 nonpublic

institutions affiliated with the Statewide Course Numbering System, 22 of which actively participate in the System and two of which are pending review for participation.

Statewide Course Numbering System (SCNS) Established

The system was established at the universities and community colleges in the mid 1970s. It is now used at all public and selected nonpublic institutions of higher education in Florida (please see Appendix E for the complete list of the 28 public colleges and community colleges, ten state universities, 36 participating nonpublic postsecondary institutions, and 40 total area career and technical education centers that participate in the SCNS).

Efficient articulation between participating institutions depends to a large extent on the SCNS. The SCNS has been enhanced over the past two decades to accommodate a growing number of programs and courses. The system has shown flexibility as the scope of the listings has broadened over the years. In his 1990 national study, Louis Bender, a professor of Educational Leadership at Florida State University, noted that “Florida probably has one of the most comprehensive and operationally efficient common course numbering and designation systems.” Florida's SCNS has been regarded as a model by other states seeking to design or redesign their system.

Statewide Course Numbering System Development

Before the SCNS could be implemented at state universities and community colleges, a number of decisions had to be made on procedures and structure.

Decision One: Classification System

The first was to determine a classification system that could transcend the different organizational structures existing at institutions – essentially “department-free.” The discipline classification would allow the categorization of courses according to the content only, regardless of the administrative units to which courses were assigned at individual institutions.

By design, the course numbering system would accomplish the following:

- Provide a framework for each discipline to categorize courses. The same framework would be used by all institutions;
- Be a joint undertaking of universities and community colleges. A state agency would manage the system and facilitate communication;
- Place responsibility for determining course equivalencies with faculty at universities and community colleges who would make decisions based on detailed course descriptions or course syllabi;
- Establish course inventories listing all courses offered at Florida's universities and community colleges and identify equivalent courses; and

- Develop statewide course descriptions, or course equivalency profiles, to be used in determining equivalencies.

Decision Two: Structure of Classification System

Because all courses in the public institutions of higher education were to be included, disciplines had to be structured to accommodate large numbers of different courses. The organizational scheme decided upon was a three-letter prefix and four-digit identification. The first digit would denote the course level (freshman, sophomore, etc., and would be recommended by each institution), while the three-letter prefix and three-digit number would be used only for categorization of content. Each course number may include a lab code that denotes a laboratory or combination lecture/laboratory course.

In 1973, using the Higher Education Government Information Systems (HEGIS) subject areas, and through the work by Florida community colleges, the SCNS began phasing in discipline (subject matter) areas. By 1976 all institution courses were added to the course numbering system in 150 disciplines. Additionally, prefixes were generated for each discipline identified. If one prefix proved to be insufficient for a discipline, additional prefixes were created. The course categorization scheme that emerged is structured as follows:

- The **prefix** designates a particular area or part of a discipline.
- Each **prefix** is divided into ten (10) major content categories, called **centuries**.
- Each **century** is further divided into ten (10) subcategories for courses with related content. These subcategories are called **decades**. Courses are placed within decades.

STATEWIDE COURSE NUMBERING SYSTEM	
DISCIPLINE TAXONOMY	
POLITICAL SCIENCE (071)	
POS	POLITICAL SCIENCE
000-099	INTRODUCTIONS - ENTRY-LEVEL COURSES - BROAD DISCIPLINE AREA
000-009	INTRODUCTION TO POLITICAL SCIENCES
	001 INTRODUCTION TO POLITICAL SCIENCE 1
	002 INTRODUCTION TO POLITICAL SCIENCE 2
	003 RESEARCH METHODS & POLITICAL SCIENCE
	006 THE STUDY OF POLITICS (G)
030-039	CURRENT POLITICAL PROBLEMS
	031 CURRENT POLITICAL PROBLEMS
	033 ISSUES IN AMERICAN POLITICS
	034 POLITICAL CHANGE IN THE 1960S
	035 ENVIRONMENTAL POLITICS
	036 SEMINAR IN AMERICAN GOVERNMENT (G)
040-049	AMERICAN GOVERNMENT
	040 AMERICAN GOVERNMENT - TELEVISION
	041 AMERICAN GOVERNMENT 1
	042 AMERICAN GOVERNMENT 2
	043 AMERICAN GOVERNMENT
	044 AMERICAN GOVERNMENT PRINCIPLES
	045 SEMINAR IN NATIONAL GOVERNMENT
	046 AMERICAN POLITICS RESEARCH
	049 AMERICAN GOVERNMENT
050-059	AMERICAN GOVERNMENT HONORS
	050 AMERICAN GOVERNMENT 1, HONORS
060-069	AMERICAN FEDERAL, STATE, AND LOCAL GOVERNMENT
	063 INTERGOVERNMENTAL RELATIONS
	064 FEDERALISM AND INTERGOVERNMENTAL RELATIONS
	065 FEDERALISM

Figure 1: A Prefix-Century-Decade-Course Organization for Political Science

Decision Three: Faculty Discipline Committees & Responsibilities

The next tasks were to create the course categorization schemes (or taxonomies), analyze course descriptions, determine course equivalencies, and assign numbers to courses. Because only teaching faculty members have the necessary expertise (Section 1007.24(1), F.S.), a committee for each discipline was established consisting of faculty representatives from various institutions with one member serving as faculty discipline coordinator (Appendix A).

The committees developed taxonomies, analyzed courses, determined course equivalencies, assigned prefixes and numbers, and wrote statewide course descriptions called course equivalency (statewide course) profiles.

Decision Four: Determining Course Equivalencies

The fourth decision was which criteria to use in assigning course numbers and determining course equivalencies. Guidelines for determining course numbers and equivalencies emerged that are still used by the committees and their coordinators. They include attention to prerequisites; intended students; level of complexity (introductory, intermediate, or advanced); content, depth, and detail with which content is treated in a course; and outcomes (level of operation or specific skills). Today, faculty credentials also must be considered when determining course equivalency for nationally accredited institutions. Instructional procedures or delivery methods are not considered when determining course equivalencies. These are the prerogative of the institution and the instructor. Further, the decisions about which courses or programs to offer are the institutions' prerogative.

Inclusion of Area Career and Technical Education Centers

Beginning in 1982, postsecondary adult vocational (PSAV) programs were entered into the SCNS as programs because they were offered only as whole programs and were not separated into courses. The programs were assigned prefixes and numbers in the existing taxonomic categories. While this practice met the requirements of the law, program records were not compatible with course records in the SCNS and uniform classification was not possible.

The next step toward the implementation of Sections 1007.24 and 1001.44(3)(b), F.S., was to divide all PSAV programs into courses and to evaluate them for classification within the SCNS. Since the PSAV programs that were to be separated into courses had parallels at community colleges, faculty members representing the area career and technical education centers or districts were added to the existing SCNS faculty discipline committees.

Whenever faculty discipline committees met that had vocational parallels, programs and courses were added to existing taxonomies or new vocational taxonomies were developed as needed. The development of taxonomies and placement of courses followed the same procedures as were used for universities and community colleges. Courses and programs were assigned a three-letter prefix and four-digit number. The first digit for less than college-level courses is zero (0). The implementation for all PSAV courses was completed by August 1, 1995.

In order to improve program planning and facilitate the transfer of students, the SCNS and the Division of Workforce Education are jointly phasing in a new numbering system for postsecondary adult vocational programs. These new SCNS numbers will be based upon already established program Occupational Completion Points (OCPs), and will be assigned according to the standard SCNS postsecondary number format (three-character prefix and four-digit number). This project includes three phases:

- | | | |
|-----------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Phase I | Spring 2007 | Selected districts pilot approved SCNS numbers based on OCPs. |
| Phase II | Summer 2008 | All districts report OCP completers by SCNS OCP numbers. Division of Workforce Education converts lengthy OCPs into smaller courses for SCNS numbering. |
| Phase III | Fall 2009 | All districts report state-level registration, completion, and electronic transcript data (s. 1001.44(3)(b), F.S.) using SCNS OCP numbers. |

LOGISTICS AND MAINTENANCE OF THE STATEWIDE COURSE NUMBERING SYSTEM

The Statewide Course Numbering System (SCNS) is a part of the Office of Articulation, Department of Education, in Tallahassee. The SCNS staff consists of an administrator, an assistant administrator, and professional staff members.

Each of the public universities, community colleges, area career and technical education centers and participating nonpublic institutions has an SCNS-designated contact person that coordinates course numbering matters.

Currently, there are 174 disciplines, each with its own faculty discipline committee, with one member designated as faculty discipline coordinator. For the universities, community colleges, area career and technical education centers, and nonpublic institutions there are over 105,000 active and pending courses on file.

Approximately 22,000 requests for additions, deletions, reassignment of courses to different numbers, or changes in titles, credit hours or levels are processed each year. Changes or reclassifications are either requested by institutions or decided upon by the faculty discipline committees.

SCNS Professional Staff

Each of the professional SCNS staff members is assigned specific disciplines, which ensures a certain familiarity with the structure and procedures for each area. Further, individual staff members are familiar with their assigned discipline's committee members and over time have established effective working relationships. This provides for continuity in operating the

system and expediting course transactions. Information about activities in all areas is shared among all SCNS staff members in staff meetings.

Professional staff examine course requests to ensure that proposed numbers reflect the proper discipline content. New courses are compared with existing course descriptions to provide coordinators with information for possible equivalency decisions. Staff members prepare questions and recommendations for coordinators if proposed course placements appear inappropriate. Following initial screening, requests are forwarded to discipline coordinators who either approve the proposed course number or assign a more appropriate number. Similar procedures are followed if changes to course content are submitted.

Professional staff members facilitate faculty discipline committee meetings that are conducted either upon request by the committees or initiated by the SCNS. Staff members organize the necessary materials, generate the pertinent database reports, and schedule the meetings. They are present at the meetings to serve as resource persons, to record changes, and to document decisions made by the faculty discipline committees. They also prepare follow-up reports for distribution to the administrator and to institutions, detailing the events and the decisions from the meetings.

Changes decided upon by the faculty discipline committee are sent to institutions for a field review. Institutional contacts and departments examine the field review changes and accompanying course equivalency profiles. Corrections and other feedback are sent to the SCNS office and final changes are made in the database. When all changes have been completed, institutions are notified. Institutions typically are given at least one year before any changes are implemented in order to allow for course catalog revisions.

The Faculty Discipline Committees

Faculty discipline committee members are chosen based on a number of criteria: (1) The number of institution courses in the discipline in question; (2) Geographic coverage of multiple state regions; (3) Appropriate proportion of university, community college and nonpublic representatives based on course offerings; (4) Committee diversity; and (5) Recommendations from institutional contacts and discipline coordinators. There is typically no established term of service, but periodically members are rotated off the committee to allow for representation from other institutions. It is expected that these members will represent the discipline as experts, not as advocates for their particular institution, department or program.

SCNS faculty discipline committees meet periodically to review course placements, taxonomies and course equivalency profiles. Committee meetings are chaired by the faculty discipline coordinators. Logistical support is provided by the SCNS office.

The coordinators of the faculty discipline committees review course transmittals and assign course prefixes and numbers. If questions arise, coordinators may contact faculty directly at the submitting institution (see Appendix A for faculty discipline committee coordinator responsibilities). The entire committee is consulted for major decisions about taxonomies, or if an issue is particularly controversial.

Because of their expertise, faculty discipline committees are indispensable for the proper operation of the SCNS. The SCNS staff and institutions depend heavily on their input.

The Contact Persons at Institutions and Districts

One person at each institution and district is designated as the official contact person for the SCNS. The contact person ensures that submitted courses have been approved by the institutional curriculum committees, and is responsible for communication between the institution and the SCNS office (see Appendix B for the responsibilities of the institution contact person).

Because the contact person is familiar with the procedures of the SCNS and is knowledgeable about SCNS products and services, this person also provides assistance to his or her institution's departments, answering any questions about course numbering and providing help with selecting appropriate proposed prefixes and numbers. The contact person also recommends faculty members for appointment to committees. This designation does not preclude any participating institution from requesting and being granted additional log-in identities for institution personnel who will, based on their responsibilities regarding the SCNS, require access to the inventory for purposes of submitting and monitoring course requests.

**GENERAL PRINCIPLES OF THE
STATEWIDE COURSE NUMBERING SYSTEM**

Course Number Assignments

All postsecondary courses offered for college credit, vocational credit, college preparatory credit and vocational preparatory credit by institutions participating in the Statewide Course Numbering System (SCNS) must be entered into the system.

The SCNS uses a course designation which consists of a three-letter prefix and a four-digit number and, when necessary, a one-letter laboratory (L) or lecture/laboratory (C) suffix (see Glossary of the Statewide Course Numbering System for additional information).

Example:

SCNS COURSE ID			
ENC	1	101	-
Prefix	Level	Denotes Content	Laboratory Suffix

Explanation: ENC 1101, English Composition, in the sub-classification area of English Composition, taught at the freshman level (no lab).

A level code, which roughly corresponds to pre-college work or the year in college the course is normally taken (i.e., freshman, sophomore, etc.), is placed between the course prefix and the course number. The level is recommended by the institution according to its own policies and the policies of the State of Florida, and approved by the faculty committee. **The**

level digit does not affect course equivalency – course equivalency is determined by the prefix and the last three digits. The following are the level definitions:

0	PSAV, college prep, vocational prep
1-2	Lower-level undergraduate
3-4	Upper-level undergraduate
5-9	Graduate and Professional

Courses are numbered based on content, rather than by department or program. This means that a single program may have courses in several different disciplines and may consist of courses having several different prefixes.

Institutions may use their own course titles to describe the course content. The course title does not affect the transferability of a course.

Each course shall have only one prefix and one number (see State Board of Education Rule/Board of Governors Guideline 6A-10.024(13), FAC).

Institutions not participating in the SCNS are prohibited from using SCNS numbers (1007.24(6), Florida Statutes).

Course Transfer

Courses that have the same academic content and are taught by faculty with comparable credentials are given the same prefix and number, and are considered equivalent courses. Equivalent courses are guaranteed to transfer to any other institution participating in the SCNS. The credit awarded for these equivalent courses will satisfy the receiving institution's institutional requirements on the same basis as credits awarded to native students (1007.24(7), Florida Statutes). Courses that are not substantially like any other course in the SCNS are given unique course numbers and are not considered equivalent.

The receiving institution is never precluded from accepting non-equivalent courses to satisfy certain requirements.

Laboratory Equivalency

Lecture with laboratory courses are offered either as two separate entities or as a combination. In the first instance, the lecture has a prefix and number (CHM 1045 - General Chemistry) and the laboratory portion has an identical prefix and number with the suffix **L** (CHM 1045L - General Chemistry Laboratory). When a lecture with laboratory course is offered as an entity, it has the suffix **C** (CHM 1045C - General Chemistry combination lecture and lab). For transfer purposes, CHM 1045 + CHM 1045L = CHM 1045C.

If a student has only taken the laboratory or the lecture portion of a course and transfers to an institution where the same course is offered only in combination, it is the receiving institution's responsibility to determine whether and how to assign credit to this partially fulfilled requirement.

Exceptions to Guaranteed Transfer

Credit awarded for satisfactory completion of equivalent courses may be used by transfer students to satisfy requirements at the receiving institution on the same basis as native students. The following are exceptions to guaranteed transfer:

1. Courses not offered by the receiving institution.
2. For courses at non-regionally accredited institutions, courses offered prior to the established transfer date of the course in question.
3. Courses in the _900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Practica, Study Abroad, Thesis and Dissertations.
4. College preparatory and vocational preparatory courses.
5. Graduate courses.
6. Internships, practica, clinical experiences and study abroad courses with numbers other than those ranging from 900-999.
7. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice are not guaranteed as transferable. These courses need evidence of achievement (i.e., portfolio, audition, interview, etc.). The specific categories or courses which are not guaranteed to transfer are as follows:

Art	Courses prefixed ART are not guaranteed transferable.
Criminal Justice	Skills courses in Criminal Justice are not guaranteed transferable.
Dance	Courses prefixed DAA and selected courses prefixed DAN are not guaranteed transferable.
Interior Design	All courses in Interior Design are not guaranteed transferable.
Music	Courses prefixed MVB, MVH, MVJ, MVK, MVO, MVP, MVS, MVV, and MVW are not guaranteed transferable.
Theatre	Courses prefixed TPP with numbers ranging from 000-299 are not guaranteed transferable.

Inclusion of Nonpublic Institutions

In 1998, Florida law (s. 1007.24(6), F.S.) was amended to allow nonpublic colleges and schools that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and are either eligible to participate in the William L. Boyd, IV, Florida Resident Access Grant or have been issued a regular license to participate in

the Statewide Course Numbering System (see Appendix C for complete information concerning nonpublic institution participation requirements in the SCNS).

Currently, there are 36 nonpublic institutions affiliated with the SCNS, of which five are regionally accredited and 31 are nationally accredited (see Appendix E for a complete listing). Currently, of these 36 nonpublic institutions, 22 have active or pending courses on the SCNS, totaling 4,665 courses.

When a nationally accredited institution submits a course to the SCNS, staff must examine both the course content and the transcripts for all faculty teaching the course. Faculty qualifications are judged based upon the recommendations of the Southern Association of Colleges and Schools—the accreditor for Florida public institutions. Courses with the same content and comparable faculty credentials are given numbers that equate to other institutions. Students who successfully complete a course after the SCNS review date with the same course number as the receiving institution are guaranteed transfer of that course and credit (s. 1007.24(7), F.S.). Courses with dissimilar content or those taught by faculty without the requisite credential are given different course numbers and are not guaranteed for transfer. A listing of nationally accredited courses is available on the SCNS homepage under the “Latest News” banner in a report entitled *Courses at Non-regionally Accredited Institutions*.

MAINTENANCE OF LEVELS FOR COURSES ON THE STATEWIDE COURSE NUMBERING SYSTEM

Florida Statute gives to the Commissioner of Education the authority to appoint committees to determine the levels for courses on the Statewide Course Numbering System (SCNS). The intent of this statute was to both resolve differences in levels, and to assign to the SCNS faculty discipline committees the continuing responsibility to maintain course levels. The assumption of this statute is that courses similar in content should have similar levels to facilitate the transfer of credit throughout the system. Moreover, courses that are correctly given different levels are not equivalent. Therefore, courses with different levels will not be assigned the same prefix and last three digits on the SCNS. See “General Principles” above for an explanation of level categories.

Institutions, when submitting a course to the SCNS for review and number assignment, will recommend the course level. The appropriate SCNS faculty discipline committee coordinator will review the course both for content and the appropriateness of the material for the level suggested.

Appropriate Course Content and Level

If the course content is appropriate for the level recommended by the institution the SCNS faculty discipline coordinator will assign an equivalent or unique course number at that level recommended by the institution.

Issue Regarding Course Content and Level

If the course content is not appropriate for the level recommended the SCNS faculty discipline coordinator will communicate this difference to SCNS staff with a directive (if necessary) to seek more information to justify why the content at this institution warrants a different level. The discrepancies between course content and level recommendation will be diagnosed under the following criteria:

- (1) If the course submitted is comparable in content to existing SCNS courses at other institutions, but at a different level.
- (2) If course submitted has no other comparable courses on the SCNS, the faculty discipline coordinator will evaluate, using established criteria from State Board of Education Rule/Board of Governors Guideline 6A-10.0242, FAC, and that of the Articulation Coordinating Committee (ACC), Standing Committee on Postsecondary Articulation Policy, the content and materials submitted for the appropriateness of the level recommended.

In cases where a question is raised regarding the proper level of a course and the institution does not agree with the initial recommendation regarding level and course number, the issue will be sent to the entire faculty discipline committee for a determination. The course will then be assigned a number based on one of the conditions below.

- (1) The course will be given the institution-recommended course level at an equivalent or unique course number (prefix and last three digits). This will occur if the institution has supplied adequate documentation supporting the different course level.
- (2) The course will be assigned a different level than recommended to match existing courses and/or course content. This will assume the institution ultimately agrees with the faculty discipline committee's assessment of the level, or the material submitted in support of the different level was not sufficient to support the level recommended.

If the SCNS and institution cannot resolve an issue regarding the level or course number assigned, the institution may appeal to the Standing Committee on Course Numbering for review. If no resolution is achieved the matter will be forwarded to the Articulation Coordinating Committee for discussion and final action.

CONTINUING MAINTENANCE OF THE STATEWIDE COURSE NUMBERING SYSTEM

The continuing maintenance of the Statewide Course Numbering System (SCNS) is accomplished both through annual data assurance reviews by SCNS staff and with the assistance of appropriate faculty committees. SCNS staff perform more than 30 annual accuracy checks on the SCNS inventory to ensure data integrity and currency. These reviews often involve the direct support of institution contacts from participating SCNS institutions, who provide clarification and assistance on a number of matters pertaining to the maintenance of the SCNS inventory.

New prefixes, centuries, decades and units are added to existing disciplines as necessary to accommodate newly added courses. Written requests, including justification, for new prefixes may be submitted to the Administrator of the Statewide Course Numbering System. New prefixes will not be authorized, however, where one or more of the following conditions exist:

1. The new prefix would impede the transfer of students;
2. The addition of a new prefix is not agreed to by the appropriate discipline coordinator upon the recommendation of the faculty discipline committee;
3. The new prefix is requested merely to highlight one institution's program;
4. The subject matter already fits adequately into the taxonomy for an existing prefix;
5. The prefix is requested for non-substantive courses only or those numbered in the range of 900-999; and/or
6. The new prefix is solely for administrative or staff convenience.

Courses that have not been taught for five years and will not be offered in the next five years must be removed from an institution's catalog and from SCNS, according to Florida Statute 1007.24(8).

USES OF THE STATEWIDE COURSE NUMBERING SYSTEM

Because all public postsecondary institutions use the same course numbering system, the evaluation of students' transcripts is easier than in the past. Courses guaranteed to transfer can be identified instantly, and non-equated courses may be evaluated for credit. Further, the rule of guaranteed transfer of courses deemed equivalent by faculty discipline committees has reduced the time required to complete a degree. This means substantial savings for the students and taxpayers.

The products and services offered by the Statewide Course Numbering System (SCNS) expedite the analysis of courses and course offerings and facilitate the work of other Department of Education units such as the Florida College System institutions, Division of Workforce Education, Office of Teacher Certification, Education Data Warehouse, and Bright Futures Scholarship Program, as well as the Board of Governors.

Information on the SCNS file is useful for counselors at high schools and colleges to identify transferable courses and institutions offering those courses. For future transfer students, SCNS comparison reports can provide information on the courses that will have guaranteed transfer to a selected institution. With the use of SCNS records, the counseling process may become more efficient and effective.

Since the SCNS is a repository of course information for the entire state, instructors who plan new courses can view descriptions of existing courses, both original course descriptions and statewide course profiles. Because courses are organized by course categories, content areas and existing course offerings within those areas, specific course information can be easily identified and retrieved. This information is available on the Statewide Course Numbering System home page at <http://scns.fldoe.org>.

REPORTS AVAILABLE ONLINE AT <http://scns.fldoe.org>

There are several Statewide Course Numbering System (SCNS) reports available to the public. On the SCNS homepage, hover the cursor over the <Reports> link on the left side of the screen to view available predefined reports linked to the Oracle Discoverer Viewer reporting application. Once a report link is clicked, a new browser window will open for Oracle Discoverer Viewer, with the exception of reports followed by “Excel” in parentheses. On the Oracle Discoverer Viewer page is a menu of available reports with a short description concerning the output of each report. Each menu item is a link to the selection criteria for that particular report.

For reports listed on the homepage with the (Excel) notation, clicking on the report link will open a page for selection criteria. By submitting selected criteria, a web-based version of Microsoft Excel will be generated. Once saved, these reports can be easily manipulated.

The SCNS can also generate unique reports. These can be requested by email, telephone, fax, or in writing to:

Email:	Matthew Keelean Matthew.Keelean@fldoe.org
Telephone:	(850) 245-0427
Fax:	(850) 245-9542
Address:	Statewide Course Numbering System Florida Department of Education 325 West Gaines Street, 1401 Turlington Tallahassee, Florida 32399-0400

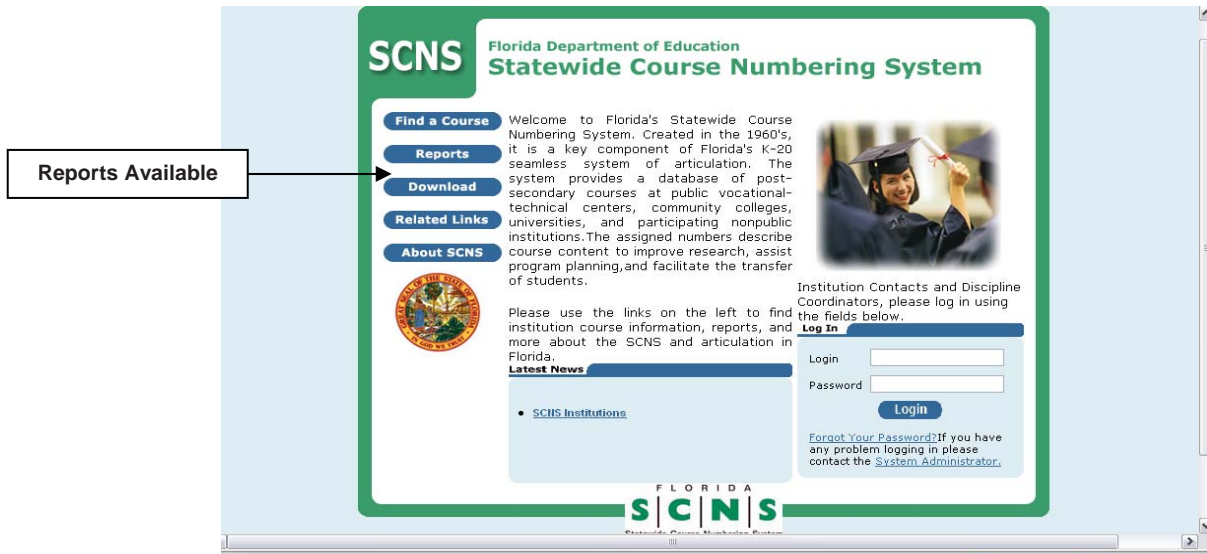


Figure 2: Statewide Course Numbering System website home page with hyperlink to prepared data reports highlighted

The following reports are available through the SCNS website in Excel format:

Course Inventory
Statewide Course Detail

The following reports are available through SCNS' web-based Oracle Discoverer viewing tool.

NOTE: Additional reports are available to SCNS staff, institution contacts and discipline coordinators:

Comparability
Course Inventory (several versions)
Courses at Non-regionally Accredited Institutions
Distribution Matrix (several versions)
Institution Courses
Institution Course Transactions

The following reports are available through SCNS' website in Excel, HTML or Text format:

Institution Course Descriptions
Institution and Statewide Course Inventory

Instructions for Excel Report Generation

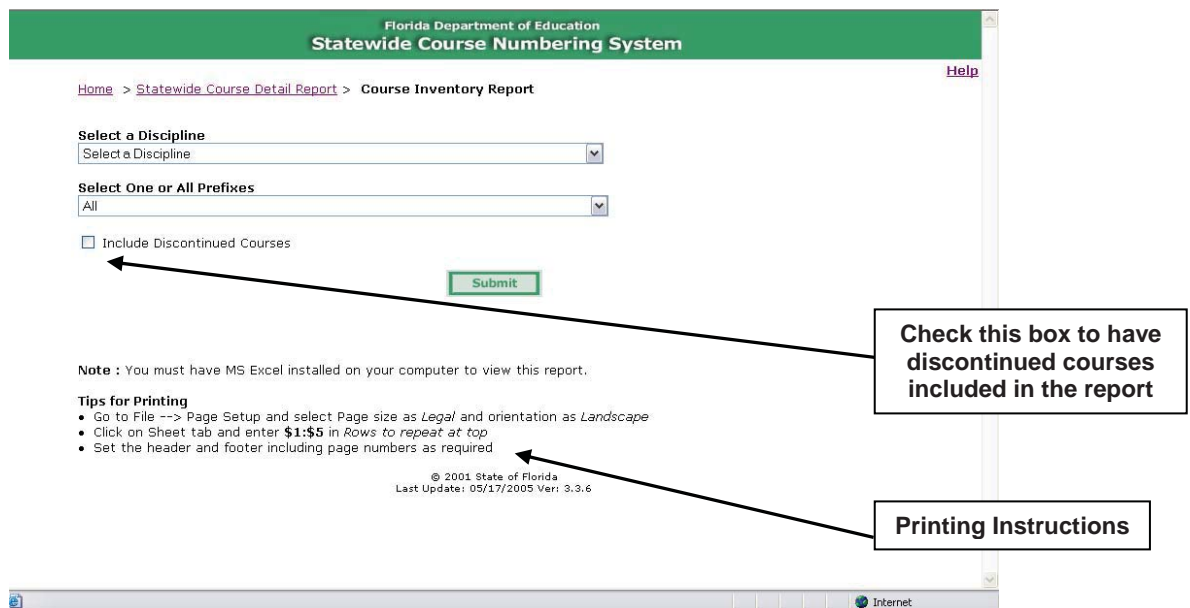


Figure 3: "Statewide Course Detail" report page highlighting the 'Course Inventory Report'

In the example above, users may select only one discipline and one or all prefixes (within the selected discipline only) per request by highlighting the desired choice from the drop-down menu in the appropriate field. When the desired discipline and/or prefix are selected, click the <Submit> button. To include discontinued courses in the report, be sure to mark the check box under the 'Prefixes' field. **NOTE: On some browsers, you may need to hold down the <Ctrl> key throughout the entire procedure, in order to counteract the effects of pop-up blocking software.**

FLORIDA DEPARTMENT OF EDUCATION STATEWIDE COURSE NUMBERING SYSTEM COURSE LISTING													
Inst.	Course Level	Course Number and Range	Lab	Title	Credits /Clock	Course Status	Credential	Effective Date	Discontinue Date	Course Intent	Common Prereq.	Dual Enrollment	Hi Sch Ar.
163 - ENGLISH LANGUAGE AND LITERATURE													
CRW - CREATIVE WRITING													
		CRW 000-099		INTRODUCTION TO CREATIVE WRITING									
		CRW 000-009		CREATIVE WRITING, MULTIPLE GENRES, LOWER DIVISION									
		CRW 000		CREATIVE WRITING 1. ANALYSIS OF THE MAJOR CHARACTERISTICS OF THE VARIOUS GENRES OF CREATIVE WRITING, INCLUDING POETRY, PROSE FICTION, AND NONFICTION. 2. PRACTICE IN THE BASIC TECHNIQUES OF WRITING IN THE MAJOR GENRES. Prerequisites:FRESHMAN COMPOSITION									
BRE	2	000		HONORS CREATIVE WRITING 1	3.0	A		8/1/2001	8/1/2005	LOWER	N	Y	ELEC
BRE	2	000		CREATIVE WRITING	3.0	A		4/15/1981	8/1/2005	LOWER	N	Y	ELEC
CFCC	2	000		CREATIVE WRITING	3.0	A		3/27/1991	8/1/2005	LOWER	N	Y	ELEC
FAMU	2	000		CREATIVE WRITING	3.0	A		8/30/1997	8/1/2005	LOWER	N	Y	ELEC
FCCJ	2	000		CREATIVE WRITING	3.0	A		8/1/2003	8/1/2005	LOWER	N	Y	ELEC
EVCC	1	000		CREATIVE WRITING I	3.0	A		1/1/1999	8/1/2005	LOWER	N	Y	ELEC

Figure 4: “Course Inventory Report” results

The resulting inventory report will self-generate as a new browser window, and will appear similar in layout to the above figure (Figure 4). Follow the directions on the SCNS report criteria selection page in order to print a copy of the above course inventory report.

Instructions for Oracle Discoverer Viewer Reports

These reports are accessible from the same location as those Excel reports described above. Selecting one of these non-Excel reports will generate a new browser window that contains the Discoverer web-based tool utilized to query the SCNS course database. This new page lists available workbooks that will generate reports based on routine data requests.

Preferences Help

Connect >

Worksheet List

Search

Type in a search string to find a specific workbook or result set. Use the drop-down menu to choose between Database and Scheduled Workbooks.

Search

Result List

Focus Name	Description	Owner	Last Modified
Discoverer Workbooks			
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Comparability	PRINT LANDSCAPE. Provides a comparison listing between two or more institutions that have the same institution course.	SCNS_RPTPUB	January 14, 2003 9:32:59 AM EST
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Course Inventory (Faculty Committee)	Provides list of committee coordinators, committee members, and SCNS staff associated with a discipline.	SCNS_RPTPUB	December 13, 2007 12:07:11 PM EST
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Course Inventory (Prefix and Course Range)	Provides a listing of prefixes and course ranges.	SCNS_RPTPUB	August 21, 2007 4:51:31 PM EDT
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Course Inventory (Prefix and Course Range)1	Provides a listing of prefixes and course ranges.	SCNS_RPTPUB	August 21, 2007 5:56:27 PM EDT
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Course Inventory (Prefix Definition)	Provides a listing of prefix definitions.	SCNS_RPTPUB	January 10, 2003 10:37:01 AM EST
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Courses at Non-Regionally Accredited Institutions	PRINT LANDSCAPE. Provides a listing of all institution courses for non-regionally accredited institutions.	SCNS_RPTPUB	January 4, 2007 3:24:13 PM EST
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Distribution Matrix (Community Colleges)	PRINT LANDSCAPE LEGAL. Provides a listing of all institution courses for institutions classified as a community college.	SCNS_RPTPUB	October 26, 2007 3:11:35 PM EDT
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Distribution Matrix (Nonpublic Institutions)	PRINT LANDSCAPE LEGAL. Provides a listing of all institution courses for institutions classified as independent profit or nonprofit.	SCNS_RPTPUB	January 10, 2003 10:37:25 AM EST
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Distribution Matrix (Universities)	PRINT LANDSCAPE LEGAL. Provides a listing of all institution courses for institutions classified as a university.	SCNS_RPTPUB	August 30, 2007 11:26:40 AM EDT
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Distribution Matrix (Vocational-Technical Centers)	PRINT LANDSCAPE LEGAL. Provides a listing of all institution courses for institutions classified as an area vo-tech center.	SCNS_RPTPUB	January 10, 2003 10:37:40 AM EST
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Institution Courses	PRINT LANDSCAPE. Provides a listing of all institution courses that are current, pending adds, and pending reclassifications.	SCNS_RPTPUB	July 27, 2005 12:23:11 PM EDT
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Institution Course Transactions	Print Landscape-Institution Course Transaction Notification for Range of Dates	SCNS_RPTPUB	October 2, 2003 3:32:27 PM EDT

Preferences | Help

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[About OracleBI Discoverer Viewer Version 10.1.2.48.18](#)
[Oracle Technology Network](#)

List of Available Workbooks



Figure 5: Discoverer Viewer worksheet results list

Now, select the desired workbook to be generated.

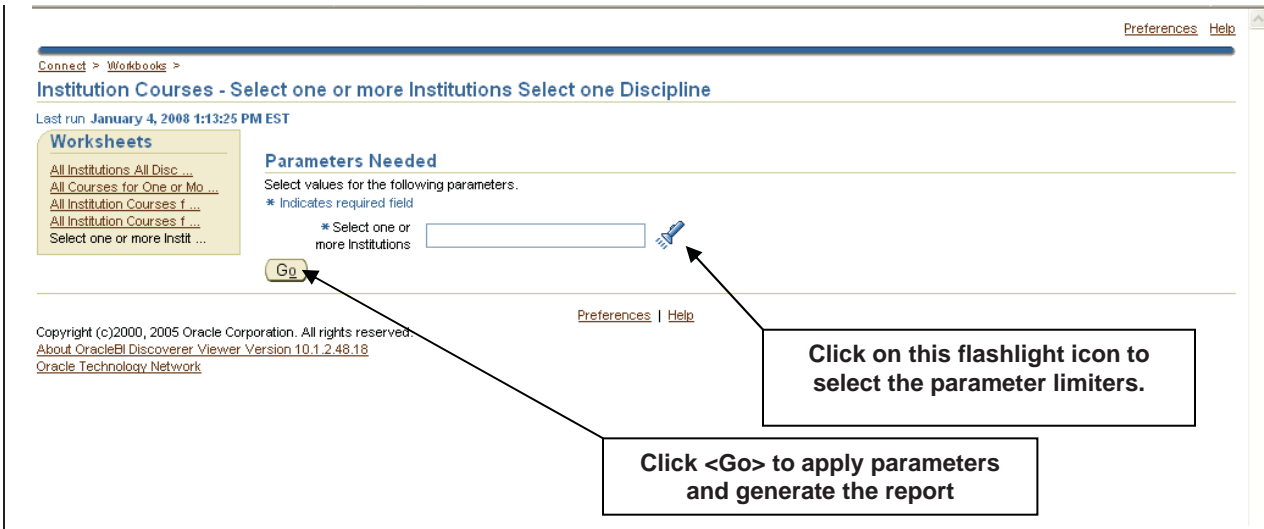


Figure 6: "Parameters Needed" page

On the "Parameters Needed" page (Figure 6 above), click on the flashlight icon to view a list of institutions that may be selected as parameter limiters (Figure 7 below).

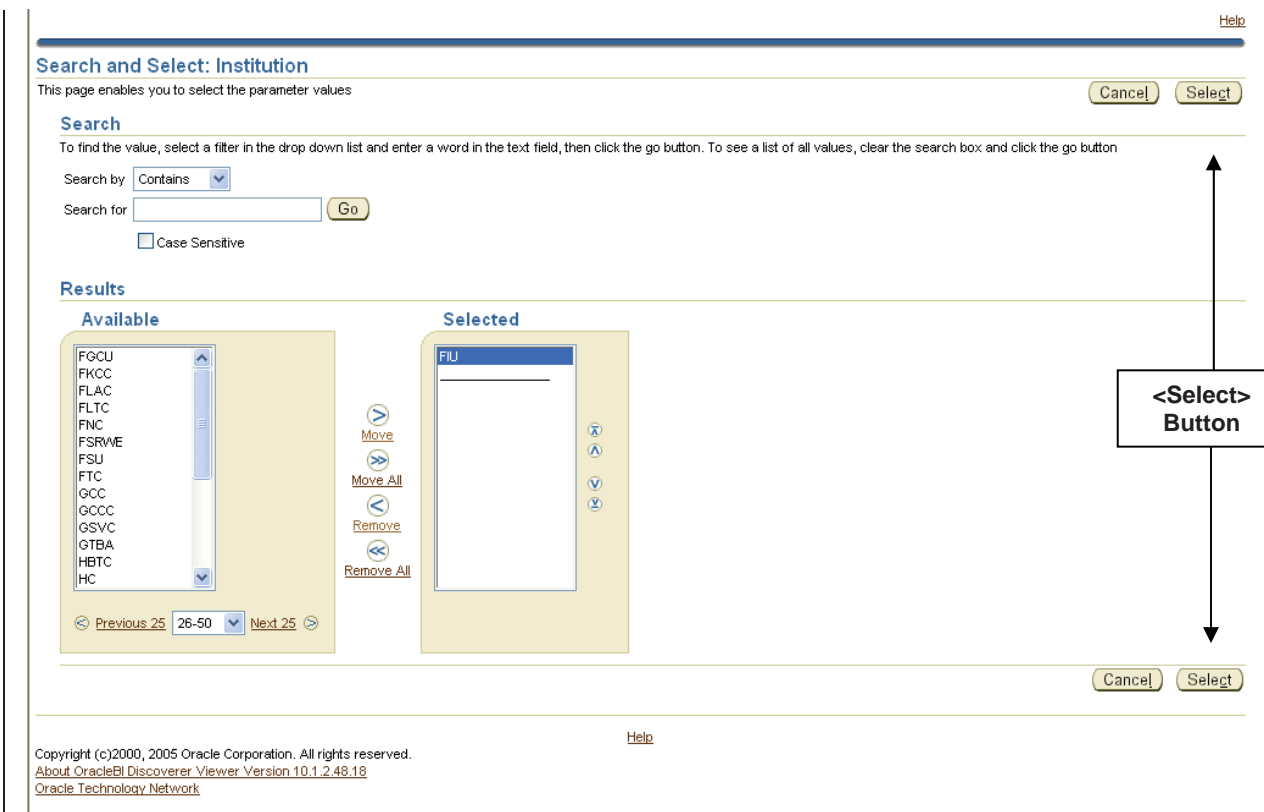


Figure 7: "Search and Select" parameters page

Highlight each of the preferred values (one or more as desired) to be used as report parameters from the listing in the left column and move them to the ‘Selected’ field at right by clicking on the arrow pointing to the right. Once the limiters are chosen, click <Select.> These limiters will appear in the ‘Parameters Needed’ field (Figure 6 above). Click <Go> to generate the worksheet with these desired parameters. The result should appear similar to the following figure (Figure 8):

Click <Printable Page> to print the report

Refine query parameters by selecting one of these limiter options

Click <Table Layout> to modify the order and presentation of the data

Florida Department of Education
Statewide Course Numbering System
Institution Courses
Institution : 'FIU'

Parameters
Select values for the following parameters.
* Indicates required field
* Select one or more Institutions
FIU

Table
Tools Layout Sort Rows and Columns
Page Items Discipline 010

	Inst. Abbr.	Prefix	Level	Course Number	Lab	Course Title	Credits / Clock	Effective Date	Discontinued Date
1	FIU	CAP	4	710		PRINCIPLES OF COMPUTER GRAPHICS	3.0	05/01/1999	NULL
2	FIU	CAP	4	770		INTRODUCTION TO DATA MINING	3.0	08/01/2006	NULL
3	FIU	CAP	5	510	C	INTRODUCTION TO BIOINFORMATICS	3.0	05/01/2004	NULL
4	FIU	CAP	5	602		INTRODUCTION TO ARTIFICIAL INTELLIGENCE	3.0	05/22/2006	NULL
5	FIU	CAP	5	610		INTRODUCTION TO MACHINE LEARNING	3.0	05/01/2007	NULL

Figure 8: “Worksheet Results” page, showing the Florida International University (FIU) course inventory on SCNS, in alphanumeric order by prefix, level and statewide (course) number

This report includes the prefix, level, number, lab (if any), title, and so forth for each course to be returned based on the selected criteria. Refine the worksheet by utilizing the options in the ‘Worksheet’ box at left in the above figure (Figure 8). These options include selecting one or more prefixes, institutions or disciplines as desired. These options also are available on the “Parameters Needed” page as shown above (Figure 6). A printable version of the report in Adobe PDF format is available by clicking on <Printable Page.> Layout and specific printing parameters are available under the ‘Content’ and ‘Page Setup’ tabs.

Florida Department of Education
Statewide Course Numbering System

Institution Courses
Institution : 'FIU'

Discipline: 010

	Inst. Abbr.	Prefix	Level	Course Number	Lab	Course Title	Credits / Clock
1	FIU	CAP	4	710		PRINCIPLES OF COMPUTER GRAPHICS	3.0
2	FIU	CAP	4	770		INTRODUCTION TO DATA MINING	3.0
3	FIU	CAP	5	510	C	INTRODUCTION TO BIOINFORMATICS	3.0
4	FIU	CAP	5	602		INTRODUCTION TO ARTIFICIAL INTELLIGENCE	3.0
5	FIU	CAP	5	610		INTRODUCTION TO MACHINE LEARNING	3.0
6	FIU	CAP	5	701		ADVANCED COMPUTER GRAPHICS	3.0
7	FIU	CAP	6	776		ADVANCED TOPICS IN INFORMATION RETRIEVAL	3.0
8	FIU	CAP	6	778		ADVANCED TOPICS IN DATA MINING	3.0
9	FIU	CDA	4	101		STRUCTURAL COMPUTER ORGANIZATION	3.0
10	FIU	CEN	2	300		MICROSOFT WINDOWS NT ADMINISTRATION	3.0
11	FIU	CEN	4	010		SOFTWARE ENGINEERING I	3.0
12	FIU	CEN	4	012		SOFTWARE DESIGN AND DEVELOPMENT PROJECT	3.0
13	FIU	CEN	4	015		SOFTWARE DESIGN AND DEVELOPMENT PROJECT	3.0
14	FIU	CEN	4	021		SOFTWARE ENGINEERING II	3.0
15	FIU	CEN	4	023		COMPONENT-BASED SOFTWARE DEVELOPMENT	3.0
16	FIU	CEN	5	017		SOFTWARE ENGINEERING	3.0

Figure 9: "Printable Page" version of report

To save a copy once the report is finalized, click on the <Export> button (Figure 10 below), and select the desired file format from the drop-down menu (Figure 11 further below).

The screenshot shows the 'Institution Courses' report interface. The title is 'Florida Department of Education Statewide Course Numbering System Institution Courses Institution : 'FIU''. The 'Parameters' section shows 'Institution' set to 'FIU'. The 'Table' section shows a list of courses with columns for Inst. Abbr., Prefix, Level, Course Number, Lab, Course Title, Credits / Clock, Effective Date, and Discontinued Date. The 'Export' button is highlighted in the 'Actions' menu, and a callout box points to it with the text 'Click <Export> to save a copy of the report'.

Figure 10: Worksheet results page indicating <Export> function

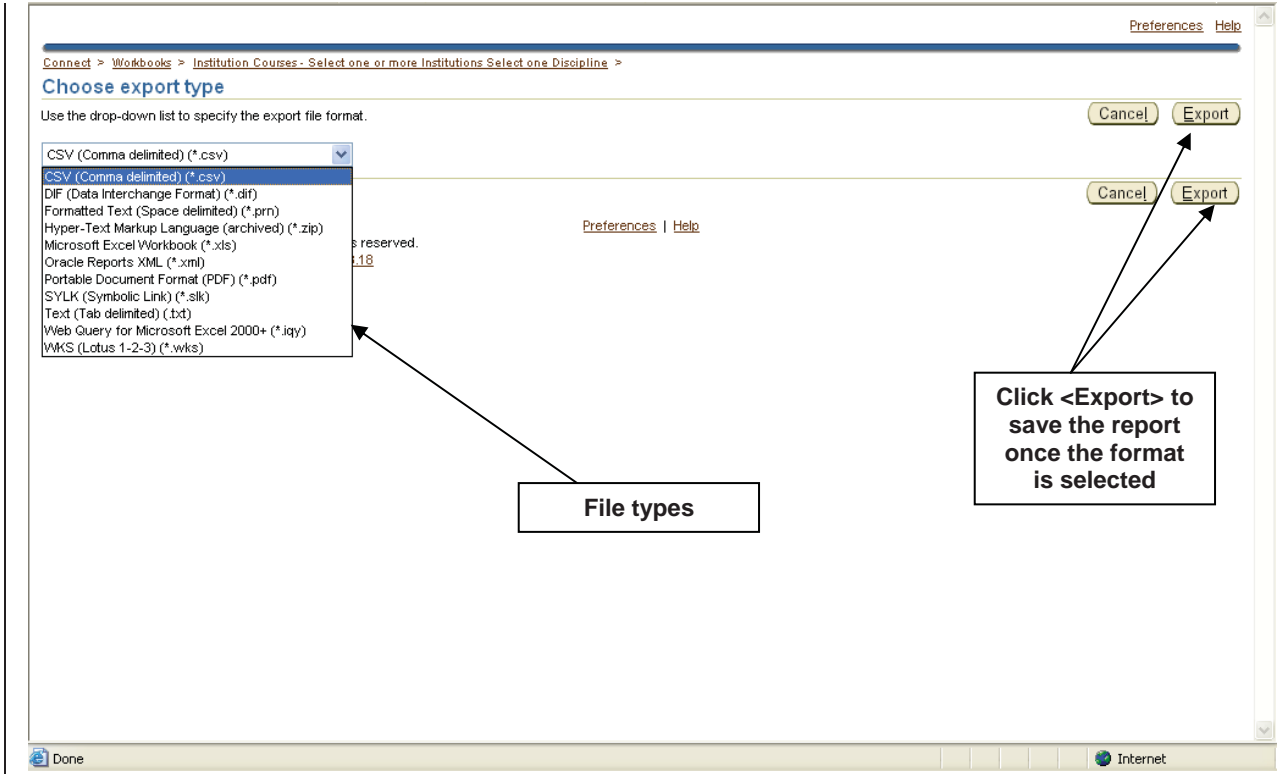


Figure 11: “Choose export type” page

Click on the <Export> button again to continue the process, and select the destination for the saved version when prompted. **NOTE:** If you are viewing the “Printable Page” version of the report and wish to save the report, you can do so by selecting <Save a Copy> in the tool bar at the top of the browser page.

Once you have determined the format and location for the copy of the report, you may manipulate the data as appropriate within the chosen format. Please note that if Excel is selected as the format, you must enable the macros within the report to allow its generation.

APPENDIX A

RESPONSIBILITIES OF FACULTY DISCIPLINE COMMITTEE COORDINATORS

STATEWIDE COURSE NUMBERING SYSTEM

RESPONSIBILITIES OF FACULTY DISCIPLINE COMMITTEE COORDINATORS

1. Serve in an advisory capacity to the Statewide Course Numbering System (SCNS) on all matters related to the discipline assigned.
2. Serve as a campus resource person in matters of general system logic, principles, procedures, policies, and in matters related to the discipline.
3. Serve as the coordinator of the discipline committee that may include faculty from public community colleges, public universities, area career and technical education centers and participating nonpublic institutions, as appropriate.
4. Recommend to the SCNS staff the need for meetings and changes in the discipline committee membership.
5. Chair faculty discipline committee meetings in discipline assigned.
6. Provide leadership for the development and maintenance of discipline taxonomy and statewide course details.
7. Review institution new course requests and assign prefixes and numbers which are consistent with the discipline taxonomy and statewide course details. This information is electronically processed through the online system. **The standard turnaround time for course requests is within two weeks.**
8. Review, evaluate, and assign levels for courses to comply with upper and lower division in response to Section 1007.24(2), Florida Statutes.
9. Notify the SCNS regarding extended absences that may affect the fulfillment of coordinator responsibilities.

APPENDIX B
RESPONSIBILITIES OF INSTITUTION CONTACTS

STATEWIDE COURSE NUMBERING SYSTEM

RESPONSIBILITIES OF INSTITUTION CONTACTS

1. Serve as the contact between the institution and the Statewide Course Numbering System (SCNS).
2. Be familiar with Florida Statutes and State Board of Education Rules/Board of Governors Guidelines related to the SCNS.
3. Be thoroughly familiar with the basic logic, principles, procedures and policies of the SCNS.
4. Attend periodic statewide orientations and updates for institution contact persons.
5. Ensure that information concerning the SCNS is given wide dissemination so that faculty and students are completely and accurately advised.
6. Assume responsibility for identifying and responding to misinformation at the campus level. If additional information is needed, contact the SCNS directly.
7. Submit electronic course requests for the modification of existing course information and for the identification of new courses approved by the institution. Ensure the following:
 - Consistency with the basic logic and principles of the SCNS;
 - That faculty requests for new course prefixes and numbers are submitted electronically with complete and accurate information;
 - Compliance with the principle that although two or more equivalent courses may be taught by different departments at an institution, only one prefix and number may be assigned;
 - That no appeal request, such as a change in existing classification, is submitted to the SCNS unless it has been reviewed carefully for consistency with the basic logic and principles and in terms of the precedents already established; and
 - That all course requests have the appropriate institution authorizations.
8. Assist with the selection of faculty discipline committee members and assume responsibility for final approval.
9. Verify that courses on the SCNS accurately reflect course offerings at their institution by periodically performing reviews and accuracy checks.

10. Assume responsibility for the five-year purge of courses from the SCNS that are no longer offered at the institution.
11. Assume responsibility for the accuracy of general education and Gordon Rule notations on the SCNS.
12. Assume responsibility for verifying that the current description of Florida's Statewide Course Numbering System as provided annually by SCNS staff is published in the institution's catalog.

APPENDIX C

CRITERIA FOR NONPUBLIC INSTITUTION PARTICIPATION
ON THE STATEWIDE COURSE NUMBERING SYSTEM

**FLORIDA DEPARTMENT OF EDUCATION
OFFICE OF ARTICULATION**

**CRITERIA FOR NONPUBLIC INSTITUTION PARTICIPATION ON THE
STATEWIDE COURSE NUMBERING SYSTEM**

General

Agree to abide by Statewide Course Numbering System requirements and responsibilities (authority: section 1007.24(6), Florida Statutes; 6A-10.043(1)(b), State Board of Education Rule/Board of Governors Guideline, FAC – Appendix F).

Accreditation

Each institution must be fully accredited by a regional or national accrediting agency recognized by the United States Department of Education (authority: section 1007.24(6), Florida Statutes – Appendix F).

Licensure

Each institution must be licensed to operate in Florida, or be exempt from licensure (authority: section 1007.24(6), Florida Statutes – Appendix F).

Fees

Nonprofit institutions or those participating prior to July 1, 1986 will not be charged the costs associated with participation on the SCNS (authority: section 1007.24(6), Florida Statutes – Appendix F).

For profit institutions and/or those joining the system after July 1, 1986 will be charged fees associated with participation on the SCNS (authority: 1007.24(6), Florida Statutes; Fees: 6A-10.043(2), State Board of Education Rule/Board of Governors Guideline, FAC – Appendix F).

Application Fee	\$1,000 (one time fee)
Entry Fee	Yearly fee for all institution course transactions—new courses, course changes, discontinue courses. Fee varies—is calculated based on the number of transactions on the SCNS for that fiscal year
Maintenance Fee	Yearly fee for all courses maintained on the SCNS database (exclusive of those course transactions billed above). Fee varies—is calculated based on the number of courses on the SCNS
Site Visit Fee	\$300/day
Reinstatement Application Fee	\$300 (one time fee)

Faculty Requirements

Section 1007.24(7) requires “The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution.” All courses for non-regionally accredited institutions that participate on the Statewide Course Numbering System will be reviewed based on the requirements of the Southern Association of Colleges and Schools (authority: section 1007.24(6)(7), Florida Statutes – Appendix F; December 2006 Southern Association of Colleges and Schools [SACS] Faculty Credentials-Guidelines referenced by section 3.7.1 of the SACS Principles of Accreditation).

General Education Faculty teaching general education courses at the undergraduate level: doctor’s or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).

Academic Transfer Faculty teaching associate degree courses designed for transfer to a baccalaureate degree: doctor’s or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).

Occupational-level Transfer Faculty teaching associate degree courses not designed for transfer to the baccalaureate degree: bachelor’s degree in the teaching discipline, or associate’s degree and demonstrated competencies in the teaching discipline.

Graduate Faculty teaching graduate and post-baccalaureate course work: earned doctorate/ terminal degree in the teaching discipline or a related discipline.

Course Numbers

Institutions that do not participate on the Statewide Course Numbering System may not use the SCNS course classification system. Participating institutions with courses that will not be submitted to the SCNS may not use the SCNS course classification system for those courses. Any college or school deemed to be in violation of this section shall be subject to denial, probation, or revocation of license or certificate of exemption (authority: 6A-10.043(3), State Board of Education Rule/Board of Governors Guideline, FAC – Appendix F).

APPENDIX D
DISCIPLINES AND PREFIXES
PREFIXES AND DISCIPLINES

Statewide Course Numbering System - Disciplines and Prefixes

ACCOUNTING - 165

ACG	ACCOUNTING: GENERAL
ACO	ACCOUNTING: OCCUPATIONAL/TECHNICAL VARIABLE PACED
APA	APPLIED ACCOUNTING
TAX	TAXATION

ADULT EDUCATION - 085

ADE	ADULT EDUCATION
-----	-----------------

AERONAUTICAL SCIENCE - 128

AMT	AVIATION MAINTENANCE TECHNOLOGY
ASC	AVIATION SCIENCE: GENERAL
ATF	AVIATION TECHNOLOGY: FLIGHT
ATT	AVIATION TECHNOLOGY: THEORY
AVM	AVIATION MANAGEMENT
AVS	AVIONICS

AFRICAN STUDIES - 105

AFS	AFRICAN STUDIES
-----	-----------------

AGRICULTURE - 001

ABE	AGRICULTURAL AND BIOLOGICAL ENGINEERING
AEB	AGRICULTURAL ECONOMICS AND BUSINESS
AEE	AGRICULTURE AND EXTENSION EDUCATION
AGE	AGRICULTURAL ENGINEERING (DISCONTINUED--SEE AOM)
AGG	AGRICULTURE - GENERAL
AGR	AGRONOMY
ALS	AGRICULTURE AND LIFE SCIENCES
ANS	ANIMAL SCIENCE
AOM	AGRICULTURAL OPERATIONS MANAGEMENT
ASG	ANIMAL SCIENCE: GENERAL
ATE	ANIMAL SCIENCE TECHNOLOGY
DAS	DAIRY SCIENCE (DISCONTINUED--SEE ANS)
ENY	ENTOMOLOGY
FAS	FISHERY & AQUACULTURAL SCIENCE
FNR	FORESTRY & NATURAL RESOURCES
FOR	FORESTRY
FRC	FRUIT CROPS
FYC	FAMILY, YOUTH AND COMMUNITY
GCO	GOLF COURSE OPERATIONS
HRD	HUMAN RESOURCES DEVELOPMENT (DISCONTINUED--SEE FYC)
MAG	MECHANIZED AGRICULTURE (DISCONTINUED--SEE AOM)
NEM	NEMATOLOGY
PAZ	PARKS AND ZOOS
PKG	PACKAGING SCIENCES
PLP	PLANT PATHOLOGY
PLS	PLANT SCIENCE
PMA	PEST MANAGEMENT
PSE	POULTRY SCIENCE (DISCONTINUED--SEE ANS)
SOS	SOIL SCIENCE
SWS	SOIL AND WATER SCIENCES
VEC	VEGETABLE CROPS
WDS	WEED SCIENCE
WIS	WILDLIFE SCIENCE

AMERICAN AND AFRICAN-AMERICAN STUDIES - 005

AFA	AFRICAN-AMERICAN STUDIES
AMS	AMERICAN STUDIES

ANTHROPOLOGY - 003

ANG	ANTHROPOLOGY--GRADUATE
ANT	ANTHROPOLOGY

Statewide Course Numbering System - Disciplines and Prefixes

ARCHITECTURE - 004

ARC	ARCHITECTURE
ARD	ARCHITECTURAL DESIGN
DCP	DESIGN, CONSTRUCTION AND PLANNING
TAR	TECHNICAL ARCHITECTURE
VAR	VARIABLE-PACED ARCHITECTURE

ART - 006

ARE	ART EDUCATION
ARH	ART HISTORY
ART	ART
ARV	ART, VOCATIONAL

ASIAN STUDIES - 106

ASN	ASIAN STUDIES
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BANKING - 130

BAN	COMMERCIAL BANKING (AIB COURSES ONLY)
BRC	BANKING RELATED COURSES (NOT AIB OR IFE)
SVL	SAVINGS AND LOAN (IFE COURSES ONLY)

BIOCHEMISTRY - 103

BCH	BIOCHEMISTRY (BIOPHYSICS)
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BIOLOGICAL SCIENCE - 007

BOT	BOTANY
BSC	BIOLOGICAL SCIENCES
MCB	MICROBIOLOGY
PCB	PROCESS BIOLOGY(CELL/MOLECULAR/ECOLOGY/GENETICS/PHYSIOLOGY)
ZOO	ZOOLOGY

BIOMEDICAL ENGINEERING - 413

BME	BIOMEDICAL ENGINEERING
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BUILDING CONSTRUCTION - 087

BCA	BUILDING CONSTRUCTION APPRENTICESHIPS
BCN	BUILDING CONSTRUCTION
BCT	BUILDING CONSTRUCTION TRADES
BCV	BUILDING CONSTRUCTION: VOCATIONAL
ICM	INTERNATIONAL CONSTRUCTION MANAGEMENT

BUSINESS EDUCATION - 149

BTE	BUSINESS TEACHER EDUCATION
DEC	MARKETING AND DISTRIBUTIVE EDUCATION

BUSINESS LAW - 112

BUL	BUSINESS LAW
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CARDIOVASCULAR TECHNOLOGY - 120

CPT	CARDIOPULMONARY TECHNOLOGY - SEE CVT
CVT	CARDIOVASCULAR TECHNOLOGY

CHEMICAL/NUCLEAR ENGINEERING - 174

ECH	ENGINEERING: CHEMICAL
ENU	ENGINEERING: NUCLEAR

CHEMISTRY - 065

CHM	CHEMISTRY
CHS	CHEMISTRY - SPECIALIZED

CHIROPRACTIC - 061

CHR	CHIROPRACTIC
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CIVIL/ENVIRONMENTAL ENGINEERING - 028

CCE	CIVIL CONSTRUCTION ENGINEERING
CEG	CIVIL GEOTECHNICAL ENGINEERING
CES	CIVIL ENGINEERING STRUCTURES
CGN	CIVIL ENGINEERING
CWR	CIVIL WATER RESOURCES
EES	ENVIRONMENTAL ENGINEERING SCIENCE

Statewide Course Numbering System - Disciplines and Prefixes

ENV	ENGINEERING: ENVIRONMENTAL
TTE	TRANSPORTATION ENGINEERING
CLASSICAL LANGUAGES AND LITERATURE - 146	
CLA	CLASSICAL AND ANCIENT STUDIES
CLT	CLASSICAL CULTURE IN TRANSLATION OR TRANSLATION SKILLS
GMT	MODERN GREEK CULTURE IN TRANSLATION OR TRANSLATION SKILLS
GMW	MODERN GREEK LITERATURE (WRITINGS)
GRE	CLASSICAL GREEK (LANGUAGE STUDY)
GRK	MODERN GREEK LANGUAGE
GRW	CLASSICAL GREEK LITERATURE (WRITINGS)
LAT	LATIN (LANGUAGE STUDY)
LNW	LATIN LITERATURE (WRITINGS)
COMMUNICATIONS - 098	
COM	COMMUNICATION
COMPUTER MATH/MATERIALS ENGINEERING - 175	
ECM	ENGINEERING: COMPUTER MATH
EMA	MATERIALS ENGINEERING
COMPUTER SCIENCE & COMPUTING TECHNOLOGIES - 010	
CAP	COMPUTER APPLICATIONS
CDA	COMPUTER DESIGN/ARCHITECTURE
CEN	COMPUTER SOFTWARE ENGINEERING
CGS	COMPUTER GENERAL STUDIES
CIS	COMPUTER SCIENCE AND INFORMATION SYSTEMS
CNT	COMPUTER NETWORKS
COP	COMPUTER PROGRAMMING
COT	COMPUTING THEORY
CTS	COMPUTER TECHNOLOGY AND SKILLS
COOPERATIVE EDUCATION - 100	
COE	COOPERATIVE EDUCATION
COSMETOLOGY/BARBERING - 177	
COS	COSMETOLOGY
CSP	COSMETOLOGY - SPECIALIZED
CRIMINAL JUSTICE - 011	
CCJ	CRIMINOLOGY AND CRIMINAL JUSTICE
CJB	COLLEGE LEVEL APPLICATION IN CRIMINAL JUSTICE
CJC	CORRECTIONS
CJD	CRIMINAL JUSTICE DEVELOPMENT
CJE	LAW ENFORCEMENT
CJJ	JUVENILE JUSTICE
CJK	CRIMINAL JUSTICE BASIC TRAINING (A.A.S OR VOCATIONAL)
CJL	LAW & PROCESS
CJT	CRIMINAL JUSTICE TECHNOLOGIES
DSC	DOMESTIC SECURITY
SCC	SECURITY
SCY	SECURITY
DANCE - 012	
DAA	DANCE, EMPHASIS ON ACTIVITY
DAE	DANCE EDUCATION
DAN	DANCE
DENTAL ASSISTANT - 013	
DEA	DENTAL ASSISTING
DENTAL HYGIENE - 014	
DEH	DENTAL HYGIENE
DENTAL LABORATORY TECHNOLOGY - 015	
DTE	DENTAL LABORATORY TECHNOLOGY

Statewide Course Numbering System - Disciplines and Prefixes

DENTAL SUPPORT - 119

DES DENTAL SUPPORT

DENTISTRY - 016

DEN DENTISTRY

DIGITAL MEDIA - 418

DIG DIGITAL MEDIA

DRAFTING: ENGINEERING TECHNOLOGIES - 532

ETD ENGINEERING TECHNOLOGY: DRAFTING

TDR TECHNICAL DRAFTING

ECONOMICS - 018

ECO ECONOMICS

ECP ECONOMIC PROBLEMS & POLICY

ECS ECONOMIC SYSTEMS & DEVELOPMENT

EDUCATION SYSTEMS - 024

EDE EDUCATION: ELEMENTARY

EDG EDUCATION: GENERAL

EDH EDUCATION: HIGHER

EDM EDUCATION: MIDDLE SCHOOL

EEC EDUCATION: EARLY CHILDHOOD

EME EDUCATION: TECHNOLOGY AND MEDIA

ESE EDUCATION: SECONDARY

EDUCATION: FOUNDATIONS AND POLICY STUDIES - 021

EDF EDUCATION: FOUNDATIONS AND POLICY STUDIES

EDP EDUCATIONAL PSYCHOLOGY

EDUCATION: ADMINISTRATION AND SUPERVISION - 019

EDA EDUCATIONAL ADMINISTRATION

EDS EDUCATION SUPERVISION

EDUCATION: COUNSELING SERVICES - 022

EGC COUNSELOR EDUCATION

MHS MENTAL HEALTH SERVICES

RCS REHABILITATION COUNSELING SERVICES

SDS STUDENT DEVELOPMENT SERVICES

SPS SCHOOL PSYCHOLOGY

EDUCATION: EXCEPTIONAL CHILD - 020

EBD EDUCATION: EMOTIONAL/BEHAVIORAL DISORDERS

EED EDUCATION: EMOTIONAL DISORDERS - SEE EBD

EEX EDUCATION: EXCEPTIONAL CHILD - CORE COMPETENCIES

EGI EDUCATION: GIFTED

EHD EDUCATION: HARD OF HEARING & DEAF

ELD EDUCATION: SPECIFIC LEARNING DISABILITIES

EMR EDUCATION: MENTAL RETARDATION

EPD EDUCATION: PHYSICAL & MULTIPLE DISABILITIES

EPH EDUCATION: PHYSICAL & MULTIPLE HANDICAPPED - SEE EPD

EVI EDUCATION: VISUALLY IMPAIRED-BLIND

EDUCATION: VOCATIONAL - INDUSTRIAL ARTS - 025

EIA EDUCATION: INDUSTRIAL ARTS

EIV EDUCATION: INDUSTRIAL/VOCATIONAL

EVT EDUCATION: VOCATIONAL/TECHNICAL

EDUCATOR PREPARATION INSTITUTES - 205

EPI EDUCATOR PREPARATION INSTITUTES

ELECTRICAL ENGINEERING - 029

EEE ENGINEERING: ELECTRICAL AND ELECTRONIC

EEL ENGINEERING: ELECTRICAL

ELR PREFIX DISCONTINUED. ALL COURSES REASSIGNED

OSE OPTICAL SCIENCE AND ENGINEERING

TCN TELECOMMUNICATIONS

Statewide Course Numbering System - Disciplines and Prefixes

ELECTRICAL-ELECTRONIC TECHNOLOGY - 179

CET	COMPUTER ENGINEERING TECHNOLOGY
EER	ELECTRICAL/ELECTRONICS REPAIR
EET	ELECTRONIC ENGINEERING TECHNOLOGY
EEV	ELECTRICAL/ELECTRONIC: VOCATIONAL
EST	ELECTRONIC SPECIALITY TECHNOLOGY

ELECTRONEURODIAGNOSTICS - 026

ETN	ELECTRONEURODIAGNOSTICS
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EMERGENCY MEDICAL SERVICES - 166

EMS	EMERGENCY MEDICAL SERVICES
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ENGINEERING TECHNOLOGIES - 032

ETC	ENGINEERING TECHNOLOGY: CIVIL
ETG	ENGINEERING TECHNOLOGY: GENERAL
ETI	ENGINEERING TECHNOLOGY: INDUSTRIAL
ETM	ENGINEERING TECHNOLOGY: MECHANICAL

ENGINEERING: GENERAL/SUPPORT - 171

EGN	ENGINEERING: GENERAL
EGS	ENGINEERING: SUPPORT

ENGLISH AS A SECOND LANGUAGE/TEACHING ESL - 129

EAP	ENGLISH AS A SECOND LANGUAGE FOR ACADEMIC PURPOSES
ENS	ENGLISH FOR NON-NATIVE SPEAKERS (COLLEGE LVL) DISC. SEE EAP
ESL	COLLEGE-PREP ENGLISH FOR NON-NATIVE SPEAKERS (DISC. SEE TSL)
TSL	TEACHING ENGLISH AS A SECOND LANGUAGE

ENGLISH LANGUAGE AND LITERATURE - 163

AML	AMERICAN LITERATURE
CRW	CREATIVE WRITING
ENC	ENGLISH COMPOSITION
ENG	ENGLISH - GENERAL
ENL	ENGLISH LITERATURE
LIT	LITERATURE

ENVIRONMENTAL STUDIES - 152

EVR	ENVIRONMENTAL STUDIES
EVS	ENVIRONMENTAL SCIENCE

EUROPEAN STUDIES - 107

EUS	EUROPEAN STUDIES
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FAMILY AND CONSUMER SCIENCES - 038

CHD	HOME ECONOMICS: CHILD DEVELOPMENT
COA	HOME ECONOMICS: CONSUMER AFFAIRS
CTE	HOME ECONOMICS: CLOTHING AND TEXTILES
FAD	HOME ECONOMICS: FAMILY DEVELOPMENT
FAM	FASHION MODELING
HEC	HOME ECONOMICS/COMMUNITY
HEE	HOME ECONOMICS EDUCATION
HEV	HOME ECONOMICS - VOCATIONAL
HHD	HOUSING & HOME DESIGN
HME	HOME ECONOMICS: HOME MANAGEMENT AND EQUIPMENT
HOE	HOME ECONOMICS: GENERAL

FINANCE - 131

FIN	FINANCE
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FIRE SCIENCE - 132

FES	FIRE AND EMERGENCY SERVICES
FFP	FIRE FIGHTING & PROTECTION

FOREIGN LANGUAGE EDUCATION - 148

FLE	FOREIGN LANGUAGE EDUCATION
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Statewide Course Numbering System - Disciplines and Prefixes

FOREIGN LANGUAGE: AMERICAN SIGN LANGUAGE AND INTERPRETING - 430

ASL AMERICAN SIGN LANGUAGE
INT SIGN LANGUAGE INTERPRETING

FOREIGN LANGUAGE: AMERINDIAN LANGUAGES - 047

AYM AYMARA LANGUAGE
CMM CREEK/MUSKOGEE/MIKASUKI

FOREIGN LANGUAGE: ARABIC LANGUAGE AND LITERATURE - 121

ABT ARABIC CULTURE IN TRANSLATION OR TRANSLATION SKILLS
ABW ARABIC LITERATURE (WRITINGS)
ARA ARABIC LANGUAGE

FOREIGN LANGUAGE: CATALAN LANGUAGE AND LITERATURE - 147

CAT CATALAN LANGUAGE

FOREIGN LANGUAGE: CENTRAL ASIAN LANGUAGES AND LITERATURE - 150

TUR TURKISH LANGUAGE
TUT TURKISH CULTURE IN TRANSLATION OR TRANSLATION SKILLS
TUW TURKISH LITERATURE (WRITINGS)

FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE - 126

CHI CHINESE
CHT CHINESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS
CHW CHINESE LITERATURE (WRITINGS)
JPN JAPANESE
JPT JAPANESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS
JPW JAPANESE LITERATURE (WRITINGS)
KOR KOREAN LANGUAGE
KOT KOREAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
KOW KOREAN LITERATURE (WRITINGS)

FOREIGN LANGUAGE: FRENCH LANGUAGE AND LITERATURE - 133

FRE FRENCH LANGUAGE
FRT FRENCH CULTURE IN TRANSLATION OR TRANSLATION SKILLS
FRW FRENCH LITERATURE (WRITINGS)

FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE - 134

DUT DUTCH LANGUAGE
GER GERMAN
GET GERMAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
GEW GERMAN LITERATURE (WRITINGS)
ICW ICELANDIC LITERATURE
SCA SCANDINAVIAN LANGUAGES
SCT SCANDINAVIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
SNW SCANDINAVIAN LITERATURE

FOREIGN LANGUAGE: HAITIAN LANGUAGES AND LITERATURE - 123

HAI HAITIAN CREOLE LANGUAGE
HAT HAITIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
HCW HAITIAN CREOLE LITERATURE (WRITINGS)

FOREIGN LANGUAGE: HEBREW LANGUAGE AND LITERATURE - 122

HBR MODERN HEBREW LANGUAGE
HBT MODERN HEBREW CULTURE IN TRANSLATION OR TRANSLATION SKILLS
HEB ANCIENT HEBREW (DISCONTINUED - SEE HBR)
HMW MODERN HEBREW LITERATURE (WRITINGS)

FOREIGN LANGUAGE: ITALIAN LANGUAGE AND LITERATURE - 137

ITA ITALIAN LANGUAGE
ITT ITALIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
ITW ITALIAN LITERATURE (WRITINGS)

FOREIGN LANGUAGE: PORTUGUESE LANGUAGE AND LITERATURE - 125

POR PORTUGUESE LANGUAGE
POW PORTUGUESE LITERATURE (WRITINGS)
PRT PORTUGUESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS

Statewide Course Numbering System - Disciplines and Prefixes

FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE - 143

CZE	CZECH LANGUAGE
CZT	CZECH CULTURE IN TRANSLATION OR TRANSLATION SKILLS
CZW	CZECH LITERATURE (WRITINGS)
HNG	HUNGARIAN LANGUAGE
HNT	HUNGARIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
HNW	HUNGARIAN LITERATURE (WRITINGS)
PLT	POLISH CULTURE IN TRANSLATION OR TRANSLATION SKILLS
PLW	POLISH LITERATURE
POL	POLISH LANGUAGE
RUS	RUSSIAN LANGUAGE
RUT	RUSSIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
RUW	RUSSIAN LITERATURE (WRITINGS)
SCW	SERBO-CROATIAN LITERATURE (WRITINGS)
SEC	SERBO-CROATIAN LANGUAGE
SLL	SLAVIC LANGUAGES
SLT	SLAVIC CULTURE IN TRANSLATION OR TRANSLATION SKILLS
SLW	SLAVIC LITERATURE (WRITINGS)

FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE - 124

HIN	HINDI LANGUAGE
HIT	HINDI CULTURE IN TRANSLATION OR TRANSLATION SKILLS
HIW	HINDI LITERATURE (WRITINGS)
IDN	INDONESIAN LANGUAGE
IDT	INDONESIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
IDW	INDONESIAN LITERATURE (WRITINGS)
SAL	SOUTH ASIAN LANGUAGES
SRK	SANSKRIT LANGUAGE
SRT	SANSKRIT CULTURE IN TRANSLATION OR TRANSLATION SKILLS
SRW	SANSKRIT LITERATURE (WRITINGS)
VTN	VIETNAMESE LANGUAGE
VTT	VIETNAMESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS
VTW	VIETNAMESE LITERATURE (WRITINGS)

FOREIGN LANGUAGE: SPANISH LANGUAGE AND LITERATURE - 144

SPN	SPANISH LANGUAGE
SPT	SPANISH CULTURE IN TRANSLATION OR TRANSLATION SKILLS
SPW	SPANISH LITERATURE (WRITINGS)

FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE - 145

AHM	AMHARIC LANGUAGE
AHT	AMHARIC CULTURE IN TRANSLATION OR TRANSLATION SKILLS
AHW	AMHARIC LITERATURE (WRITINGS)
AKA	AKAN LANGUAGE
AKT	AKAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
AKW	AKAN LITERATURE (WRITINGS)
LGL	LINGALA LANGUAGE
LGT	LINGALAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS
LGW	LINGALAN LITERATURE (WRITINGS)
SHO	SHONA LANGUAGE
SHT	SHONA CULTURE IN TRANSLATION OR TRANSLATION SKILLS
SSA	SUB-SAHARAN AFRICAN LANGUAGES
SST	SUB-SAHARAN AFRICAN CULTURE IN TRANSLATION OR TRANS. SKILLS
SSW	SUB-SAHARAN AFRICAN LITERATURE
SWA	SWAHILI LANGUAGE
SWT	SWAHILI CULTURE IN TRANSLATION OR TRANSLATION SKILLS
SWW	SWAHILI LITERATURE (WRITINGS)
WOL	WOLOF LANGUAGE
WOT	WOLOF CULTURE IN TRANSLATION OR TRANSLATION SKILLS

Statewide Course Numbering System - Disciplines and Prefixes

WOW	WOLOF LITERATURE (WRITINGS)
XHO	XHOSA LANGUAGE
XHT	XHOSA CULTURE IN TRANSLATION OR TRANSLATION SKILLS
XHW	XHOSAN LITERATURE (WRITINGS)
YOR	YORUBA LANGUAGE
YOT	YORUBA CULTURE IN TRANSLATION OR TRANSLATION SKILLS
YRW	YORUBA LITERATURE (WRITINGS)
FOREIGN LANGUAGES (MODERN AND CLASSICAL) - 053	
FOL	FOREIGN LANGUAGES
FOT	FOREIGN LANGUAGES (IN TRANSLATION)
FOW	FOREIGN LANGUAGES, COMPARATIVE LITERATURE (WRITINGS)
FUNERAL SERVICES - 054	
FSE	FUNERAL SERVICES
GENERAL BUSINESS - 155	
GEB	GENERAL BUSINESS
SPB	SPORTS BUSINESS
GEOGRAPHY - 034	
GEA	GEOGRAPHY: REGIONAL AREAS
GEO	GEOGRAPHY: SYSTEMATIC
GIS	GEOGRAPHY: INFORMATION SCIENCE
GEOLOGY - 066	
ESC	EARTH SCIENCE
GLY	GEOLOGY
GERONTOLOGY - 035	
GEY	GERONTOLOGY
GRAPHIC ARTS - 160	
GRA	GRAPHIC ARTS
GRG	GRAPHIC ARTS - GRADUATE-LEVEL
HEALTH INFORMATION MANAGEMENT - 048	
HIM	HEALTH INFORMATION MANAGEMENT
MRE	MEDICAL RECORDS (DISCONTINUED--SEE HIM)
MTS	MEDICAL TRANSCRIPTION SCIENCE
WCL	WARD CLERK
HEALTH SCIENCES/RESOURCES - 169	
HSA	HEALTH SERVICES ADMINISTRATION
HSC	HEALTH SCIENCES
PHC	PUBLIC HEALTH CONCENTRATION
HEALTH/LEISURE/PHYSICAL EDUCATION - 101	
HLP	HEALTH/LEISURE/PHYSICAL EDUCATION
HISTORY - 037	
AFH	AFRICAN HISTORY
AMH	AMERICAN HISTORY
ASH	ASIAN HISTORY
EUH	EUROPEAN HISTORY
HIS	GENERAL HISTORY AND HISTORIOGRAPHY
LAH	LATIN AMERICAN HISTORY
WOH	WORLD HISTORY
HISTORY AND PHILOSOPHY OF SCIENCE - 420	
HPS	HISTORY AND PHILOSOPHY OF SCIENCE
HOSPITALITY MANAGEMENT - 117	
HFT	HOSPITALITY MANAGEMENT
HMV	HOSPITALITY MANAGEMENT, VOCATIONAL
HUMAN SERVICES - 162	
HUS	HUMAN SERVICES
HUMANITIES - 136	
HUM	HUMANITIES

Statewide Course Numbering System - Disciplines and Prefixes

HVACR: HEAT./VENT./AC/REFRIG.: TECH./TRADES - 202

ACR HVACR: HEATING/VENTILATION/AC/REFRIGERATION: TECH/TRADES

INDUSTRIAL DESIGN - 257

IDD INDUSTRIAL DESIGN

INDUSTRIAL ENGINEERING - 173

EIN INDUSTRIAL ENGINEERING

ESI INDUSTRIAL/SYSTEMS ENGINEERING

INTEGRATED PEST MANAGEMENT - 056

IPM INTEGRATED PEST MANAGEMENT

INTERDISCIPLINARY HEALTH SCIENCES - 190

IHS INTERDISCIPLINARY HEALTH SCIENCES

INTERDISCIPLINARY SCIENCE/NATURAL SCIENCE - 113

GFD GEOPHYSICAL FLUID DYNAMICS

ISC INTERDISCIPLINARY SCIENCES

MOB MOLECULAR BIOPHYSICS

INTERDISCIPLINARY SOCIAL SCIENCES - 102

ISS INTERDISCIPLINARY SOCIAL SCIENCES

INTERDISCIPLINARY STUDIES AND HONORS - 040

CST COMPARATIVE STUDIES

GLS GRADUATE LIBERAL STUDIES

IDH INTERDISCIPLINARY HONORS

IDS INTERDISCIPLINARY STUDIES

SLA SECOND LANGUAGE ACQUISITION/INSTRUCTIONAL TECHNOLOGY

INTERIOR DESIGN - 086

IND INTERIOR DESIGN

INTERNATIONAL AND COMPARATIVE POLICY STUDIES - 108

CPS COMPARATIVE POLICY STUDIES (MULTINATIONAL)

INS INTERNATIONAL STUDIES

JEWISH/JUDAIC STUDIES - 168

JST JEWISH/JUDAIC STUDIES

LABOR STUDIES - 181

LBS LABOR STUDIES

LANDSCAPE ARCHITECTURE - 017

LAA LANDSCAPE ARCHITECTURE

LANGUAGE ARTS AND ENGLISH EDUCATION - 093

LAE LANGUAGE ARTS AND ENGLISH EDUCATION

RED READING EDUCATION

LATIN AMERICAN STUDIES - 116

LAS LATIN AMERICAN STUDIES

LAW - 041

LAW LAW

LEADERSHIP STUDIES - 182

LDR LEADERSHIP STUDIES

LEISURE - 096

LEI LEISURE

LIBRARY AND INFORMATION STUDIES - 042

LIS LIBRARY AND INFORMATION STUDIES

LINGUISTICS - 127

LIN LINGUISTICS

MANAGEMENT - 139

ISM INFORMATION SYSTEMS MANAGEMENT

MAN MANAGEMENT

MNA MANAGEMENT: APPLIED

SBM SMALL BUSINESS MGMT:OCCUPATIONAL/TECHNICAL VARIABLE PACED

Statewide Course Numbering System - Disciplines and Prefixes

MARKETING - 140

MAR	MARKETING
MKA	MARKETING APPLICATIONS

MASS COMMUNICATION - 043

ADV	ADVERTISING
CMC	CORPORATE MEDIA COMMUNICATION
FIL	FILM
JOU	JOURNALISM
MCC	SPECIAL TOPICS IN MASS COMMUNICATION
MMC	MASS MEDIA COMMUNICATION
PUR	PUBLIC RELATIONS
RTT	RADIO/TELEVISION TECHNOLOGY
RTV	RADIO-TELEVISION
VIC	VISUAL COMMUNICATION

MASSAGE - 046

MSS	MASSAGE
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MATHEMATICS - 044

MAA	MATHEMATICS - ANALYSIS
MAC	MATHEMATICS - CALCULUS AND PRECALCULUS
MAD	MATHEMATICS - DISCRETE
MAP	MATHEMATICS APPLIED
MAS	MATHEMATICS - ALGEBRAIC STRUCTURES
MAT	MATHEMATICS
MGF	MATHEMATICS - GENERAL AND FINITE
MHF	MATHEMATICS - HISTORY AND FOUNDATIONS
MTB	MATHEMATICS - TECHNICAL AND BUSINESS
MTG	MATHEMATICS - TOPOLOGY AND GEOMETRY

MATHEMATICS EDUCATION - 115

MAE	MATHEMATICS EDUCATION
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MECHANICAL ENGINEERING - 172

EAS	AEROSPACE ENGINEERING
EGM	ENGINEERING SCIENCE
EMC	ENGINEERING: MECHANICAL & CHEMICAL
EML	ENGINEERING: MECHANICAL

MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG. - 033

AER	AUTOMOTIVE MECHANICS
ARR	AUTOBODY REPAIR AND REFINISHING
DIM	DIESEL MECHANICS
MOM	MOTORCYCLE MECHANICS
MTE	MARINE TECHNOLOGY AND NAUTICAL SCIENCE
SER	SMALL ENGINE MECHANICS

MEDICAL ASSISTING - 045

MEA	MEDICAL ASSISTING TECHNOLOGY
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MEDICAL IMAGING AND RADIATION THERAPY - 073

NMT	NUCLEAR MEDICINE TECHNOLOGY
RAT	RADIATION THERAPY
RHT	RADIATION HEALTH/RADIATION PROTECTION TECHNOLOGY
ROT	REACTOR OPERATOR TECHNOLOGY
RTE	RADIOLOGIC TECHNOLOGY
SON	SONOGRAPHY

MEDICAL LABORATORY SCIENCE - 049

MLS	MEDICAL LABORATORY SCIENCE
MLT	MEDICAL LABORATORY TECHNOLOGY

MEDICINE - 050

BCC	BASIC CLINICAL CLERKSHIPS (REQUIRED)
BMS	BASIC MEDICAL SCIENCES

Statewide Course Numbering System - Disciplines and Prefixes

GMS	GRADUATE MEDICAL SCIENCES
MEL	MEDICAL SCIENCE ELECTIVES
MEDIEVAL AND EARLY MODERN STUDIES - 419	
MEM	MEDIEVAL AND EARLY MODERN STUDIES
METEOROLOGY - 067	
MET	METEOROLOGY
MIDWIFERY - 091	
MDW	MIDWIFERY
MILITARY SCIENCE - 052	
AFR	AEROSPACE STUDIES
MIS	MILITARY SCIENCE
MSL	MILITARY SCIENCE AND LEADERSHIP
NSC	NAVAL SCIENCE
MUSIC - APPLIED - 092	
MVB	APPLIED MUSIC: BRASSES
MVH	HISTORICAL INSTRUMENTS
MVJ	APPLIED MUSIC: JAZZ
MVK	APPLIED MUSIC: KEYBOARD
MVO	APPLIED MUSIC: OTHER
MVP	APPLIED MUSIC: PERCUSSION
MVS	APPLIED MUSIC: STRINGS
MVV	APPLIED MUSIC: VOICE
MVW	APPLIED MUSIC: WOODWINDS
MUSIC - OTHER THAN APPLIED - 055	
MUC	MUSIC: COMPOSITION
MUE	MUSIC EDUCATION
MUG	MUSIC: CONDUCTING
MUH	MUSIC: HISTORY/MUSICOLOGY
MUL	MUSIC LITERATURE
MUM	MUSIC: COMMERCIAL/MANAGEMENT/ADMINISTRATION
MUN	MUSIC ENSEMBLES
MUO	MUSIC: OPERA/MUSICAL THEATRE
MUR	MUSIC: CHURCH
MUS	MUSIC
MUT	MUSIC: THEORY
MUY	MUSIC: THERAPY
NURSING - 036	
NGR	NURSING, GRADUATE
NUR	NURSING, GENERIC UNDERGRADUATE
NUTRITION - 141	
DIE	DIETETICS
FOS	FOOD SCIENCE
FSS	FOOD SERVICE SYSTEMS
HUN	HUMAN NUTRITION
OCCUPATIONAL THERAPY - 057	
OTH	OCCUPATIONAL THERAPY
OCEANOGRAPHY/OCEAN ENGINEERING - 058	
EOC	OCEAN ENGINEERING
OCB	BIOLOGICAL OCEANOGRAPHY
OCC	CHEMICAL OCEANOGRAPHY
OCE	GENERAL OCEANOGRAPHY
OCG	GEOLOGICAL OCEANOGRAPHY
OCP	PHYSICAL OCEANOGRAPHY
OFFICE SYSTEMS TECHNOLOGY - 218	
OCA	OFFICE COMPUTER APPLICATIONS
OFT	OCCUPATIONAL OFFICE TECHNOLOGY (DISCONTINUED)

Statewide Course Numbering System - Disciplines and Prefixes

OST	OFFICE SYSTEMS TECHNOLOGY
OTA	OFFICE TECHNOLOGY APPLICATIONS
OPHTHALMIC TECHNOLOGY/VISION CARE - 060	
OPT	OPHTHALMIC TECHNOLOGY/VISION CARE
ORAL INTERPRETATION - 099	
ORI	ORAL INTERPRETATION
ORNAMENTAL/HORTICULTURAL SCIENCE - 239	
HOS	HORTICULTURAL SCIENCES
LDE	LANDSCAPE DESIGN
ORH	ORNAMENTAL HORTICULTURE
ORV	ORNAMENTAL HORTICULTURE (VARIABLE PACED)
PARALEGAL/LEGAL ASSISTING - 338	
PLA	PARALEGAL/LEGAL ASSISTANT/LEGAL ADMINISTRATION
PEACE STUDIES - 097	
PAX	PEACE STUDIES
PHARMACY - 062	
PHA	PHARMACY
PTN	PHARMACY TECHNICIAN
PHILOSOPHY - 063	
PHH	PHILOSOPHY, HISTORY OF
PHI	PHILOSOPHY
PHM	PHILOSOPHY OF MAN AND SOCIETY
PHP	PHILOSOPHERS AND SCHOOLS
PHOTOGRAPHY - 240	
PGY	PHOTOGRAPHY
PHYSICAL EDUCATION - 164	
APK	APPLIED KINESIOLOGY
PEL	PHYS. EDU. ACTS - (GEN.)-OBJECT CENTRD, LAND
PEM	PHYS. EDU. ACTS. (GEN.)-PERFOMR. CENTRD., LAND (REVISED)
PEN	PHYSICAL EDU. ACTIVITIES (GEN.)-WATER, SNOW, ICE
PEO	PHYS. EDU. ACTS. (PROFNL.)-OBJECT CENTRD., LAND
PEP	PHYS. EDU. ACTS. (PROFNL.)-PERFMR. CENTRD., LAND
PEQ	PHYS. EDU. ACTS. (PROFNL.) - WATER, SNOW, ICE
PET	PHYSICAL EDUCATION THEORY
SPM	SPORTS MANAGEMENT
PHYSICAL THERAPY - 069	
PHT	PHYSICAL THERAPY
PHYSICIAN ASSISTANT - 070	
PAS	PHYSICIAN ASSISTANT
PHYSICS - 068	
AST	ASTRONOMY
PHY	PHYSICS
PHZ	PHYSICS (CONTINUED)
PSC	PHYSICAL SCIENCES
POLITICAL SCIENCE - 071	
CPO	COMPARATIVE POLITICS
INR	INTERNATIONAL RELATIONS
POS	POLITICAL SCIENCE
POT	POLITICAL THEORY
PUP	PUBLIC POLICY
PRACTICAL NURSING/HEALTH CARE PROVIDERS - 081	
HCP	HEALTH-CARE PROVIDERS (ASSISTANTS)
PRN	PRACTICAL NURSING
PRECISION METALS TECHNOLOGY - 051	
PMT	PRECISION METALS TECHNOLOGY
PTA	PRECISION TECHNOLOGY APPRENTICESHIPS

Statewide Course Numbering System - Disciplines and Prefixes

PROSTHETICS AND ORTHOTICS - 077

PRO PROSTHETICS/ORTHOTICS

PSYCHOLOGY - 072

CBH COMPARATIVE PSYCHOLOGY AND ANIMAL BEHAVIOR

CLP CLINICAL PSYCHOLOGY

CYP COMMUNITY PSYCHOLOGY

DEP DEVELOPMENTAL PSYCHOLOGY

EAB EXPERIMENTAL ANALYSIS OF BEHAVIOR

EXP EXPERIMENTAL PSYCHOLOGY

INP INDUSTRIAL AND APPLIED PSYCHOLOGY

PCO PSYCHOLOGY FOR COUNSELING

PPE PERSONALITY

PSB PSYCHOBIOLOGY

PSY PSYCHOLOGY

SOP SOCIAL PSYCHOLOGY

PUBLIC ADMINISTRATION - 142

PAD PUBLIC ADMINISTRATION

PAF PUBLIC AFFAIRS

QUANTITATIVE METHODS IN BUSINESS - 111

QMB QUANTITATIVE METHODS IN BUSINESS

READING - 153

REA READING

REAL ESTATE - 109

REE REAL ESTATE

RELIGION - 074

REL RELIGION

RESPIRATORY CARE - 075

PSG POLYSOMNOGRAPHY

RET RESPIRATORY CARE

RISK MANAGEMENT AND INSURANCE - 110

RMI RISK MANAGEMENT & INSURANCE

SCIENCE EDUCATION - 023

SCE SCIENCE EDUCATION

SOCIAL STUDIES EDUCATION - 094

SSE SOCIAL STUDIES EDUCATION

SOCIAL WORK - 076

SOW SOCIAL WORK

SOCIOLOGY - 095

DEM DEMOGRAPHY

SYA SOCIOLOGICAL ANALYSIS

SYD SOCIOLOGY OF DEMOGRAPHY/AREA STUDIES/SOCIOLOGICAL MINORITIES

SYG SOCIOLOGY, GENERAL

SYO SOCIAL ORGANIZATION

SYP SOCIAL PROCESSES

SPEECH COMMUNICATION - 078

SED SPEECH EDUCATION

SPC SPEECH COMMUNICATION

SPEECH PATHOLOGY & AUDIOLOGY - 079

CAS CLINICAL AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY(SEE SPA)

RSD REHABILITATION SCIENCE DOCTORATE

SPA SPEECH PATHOLOGY AND AUDIOLOGY

STATISTICS - 114

STA STATISTICS

STUDENT LIFE SKILLS - 167

SLS STUDENT LIFE SKILLS (LEARNING)

Statewide Course Numbering System - Disciplines and Prefixes

SURGICAL TECHNOLOGY STUDIES - 059

STS SURGICAL TECHNOLOGY STUDIES

SURVEYING & MAPPING - 157

SUR SURVEYING & RELATED AREAS

THEATRE ARTS - 080

THE THEATRE STUDIES AND GENERAL RESOURCES

TPA THEATRE PRODUCTION AND ADMINISTRATION

TPP THEATRE PERFORMANCE AND PERFORMANCE TRAINING

TRANSPORTATION AND LOGISTICS - 088

TRA TRANSPORTATION AND LOGISTICS

URBAN AND REGIONAL PLANNING - 082

URP URBAN AND REGIONAL PLANNING

URS URBAN AND REGIONAL STUDIES

VETERINARY MEDICINE - 083

VEM VETERINARY MEDICINE PROFESSIONAL

VME VETERINARY MEDICINE GRADUATE

VOCATIONAL PREPARATORY INSTRUCTION - 156

IEA INDUSTRIAL EDUCATION APPLIED - DISCONTINUED

VPI VOCATIONAL PREPARATORY INSTRUCTION

WOMEN'S STUDIES - 089

WST WOMEN'S STUDIES

**STATEWIDE COURSE NUMBERING SYSTEM
PREFIXES AND DISCIPLINES**

Prefix	Prefix Title	Discipline Title
ABE	AGRICULTURAL AND BIOLOGICAL ENGINEERING	AGRICULTURE
ABT	ARABIC CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: ARABIC LANGUAGE AND LITERATURE
ABW	ARABIC LITERATURE (WRITINGS)	FOREIGN LANGUAGE: ARABIC LANGUAGE AND LITERATURE
ACG	ACCOUNTING: GENERAL	ACCOUNTING
ACO	ACCOUNTING: OCCUPATIONAL/TECHNICAL VARIABLE PACED	ACCOUNTING
ACR	HVACR: HEATING/VENTILATION/AC/REFRIGERATION: TECH/TRADES	HVACR: HEAT./VENT./AC/REFRIG.: TECH./TRADES
ADE	ADULT EDUCATION	ADULT EDUCATION
ADV	ADVERTISING	MASS COMMUNICATION
AEB	AGRICULTURAL ECONOMICS AND BUSINESS	AGRICULTURE
AEE	AGRICULTURE AND EXTENSION EDUCATION	AGRICULTURE
AER	AUTOMOTIVE MECHANICS	MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG.
AFA	AFRICAN-AMERICAN STUDIES	AMERICAN AND AFRICAN-AMERICAN STUDIES
AFH	AFRICAN HISTORY	HISTORY
AFR	AEROSPACE STUDIES	MILITARY SCIENCE
AFS	AFRICAN STUDIES	AFRICAN STUDIES
AGE	AGRICULTURAL ENGINEERING (DISCONTINUED--SEE AOM)	AGRICULTURE
AGG	AGRICULTURE - GENERAL	AGRICULTURE
AGR	AGRONOMY	AGRICULTURE
AHM	AMHARIC LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
AHT	AMHARIC CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
AHW	AMHARIC LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
AKA	AKAN LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
AKT	AKAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
AKW	AKAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
ALS	AGRICULTURE AND LIFE SCIENCES	AGRICULTURE
AMH	AMERICAN HISTORY	HISTORY
AML	AMERICAN LITERATURE	ENGLISH LANGUAGE AND LITERATURE
AMS	AMERICAN STUDIES	AMERICAN AND AFRICAN-AMERICAN STUDIES
AMT	AVIATION MAINTENANCE TECHNOLOGY	AERONAUTICAL SCIENCE
ANG	ANTHROPOLOGY--GRADUATE	ANTHROPOLOGY
ANS	ANIMAL SCIENCE	AGRICULTURE
ANT	ANTHROPOLOGY	ANTHROPOLOGY
AOM	AGRICULTURAL OPERATIONS MANAGEMENT	AGRICULTURE
APA	APPLIED ACCOUNTING	ACCOUNTING
APK	APPLIED KINESIOLOGY	PHYSICAL EDUCATION
ARA	ARABIC LANGUAGE	FOREIGN LANGUAGE: ARABIC LANGUAGE AND LITERATURE
ARC	ARCHITECTURE	ARCHITECTURE

Prefix	Prefix Title	Discipline Title
ARD	ARCHITECTURAL DESIGN	ARCHITECTURE
ARE	ART EDUCATION	ART
ARH	ART HISTORY	ART
ARR	AUTOBODY REPAIR AND REFINISHING	MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG.
ART	ART	ART
ARV	ART, VOCATIONAL	ART
ASC	AVIATION SCIENCE: GENERAL	AERONAUTICAL SCIENCE
ASG	ANIMAL SCIENCE: GENERAL	AGRICULTURE
ASH	ASIAN HISTORY	HISTORY
ASL	AMERICAN SIGN LANGUAGE	FOREIGN LANGUAGE: AMERICAN SIGN LANGUAGE AND INTERPRETING
ASN	ASIAN STUDIES	ASIAN STUDIES
AST	ASTRONOMY	PHYSICS
ATE	ANIMAL SCIENCE TECHNOLOGY	AGRICULTURE
ATF	AVIATION TECHNOLOGY: FLIGHT	AERONAUTICAL SCIENCE
ATT	AVIATION TECHNOLOGY: THEORY	AERONAUTICAL SCIENCE
AVM	AVIATION MANAGEMENT	AERONAUTICAL SCIENCE
AVS	AVIONICS	AERONAUTICAL SCIENCE
AYM	AYMARA LANGUAGE	FOREIGN LANGUAGE: AMERINDIAN LANGUAGES
BAN	COMMERCIAL BANKING (AIB COURSES ONLY)	BANKING
BCA	BUILDING CONSTRUCTION APPRENTICESHIPS	BUILDING CONSTRUCTION
BCC	BASIC CLINICAL CLERKSHIPS (REQUIRED)	MEDICINE
BCH	BIOCHEMISTRY (BIOPHYSICS)	BIOCHEMISTRY
BCN	BUILDING CONSTRUCTION	BUILDING CONSTRUCTION
BCT	BUILDING CONSTRUCTION TRADES	BUILDING CONSTRUCTION
BCV	BUILDING CONSTRUCTION: VOCATIONAL	BUILDING CONSTRUCTION
BME	BIOMEDICAL ENGINEERING	BIOMEDICAL ENGINEERING
BMS	BASIC MEDICAL SCIENCES	MEDICINE
BOT	BOTANY	BIOLOGICAL SCIENCE
BRC	BANKING RELATED COURSES (NOT AIB OR IFE)	BANKING
BSC	BIOLOGICAL SCIENCES	BIOLOGICAL SCIENCE
BTE	BUSINESS TEACHER EDUCATION	BUSINESS EDUCATION
BUL	BUSINESS LAW	BUSINESS LAW
CAP	COMPUTER APPLICATIONS	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CAS	CLINICAL AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY(SEE SPA)	SPEECH PATHOLOGY & AUDIOLOGY
CAT	CATALAN LANGUAGE	FOREIGN LANGUAGE: CATALAN LANGUAGE AND LITERATURE
CBH	COMPARATIVE PSYCHOLOGY AND ANIMAL BEHAVIOR	PSYCHOLOGY
CCE	CIVIL CONSTRUCTION ENGINEERING	CIVIL/ENVIRONMENTAL ENGINEERING
CCJ	CRIMINOLOGY AND CRIMINAL JUSTICE	CRIMINAL JUSTICE
CDA	COMPUTER DESIGN/ARCHITECTURE	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CEG	CIVIL GEOTECHNICAL ENGINEERING	CIVIL/ENVIRONMENTAL ENGINEERING
CEN	COMPUTER SOFTWARE ENGINEERING	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CES	CIVIL ENGINEERING STRUCTURES	CIVIL/ENVIRONMENTAL ENGINEERING
CET	COMPUTER ENGINEERING TECHNOLOGY	ELECTRICAL-ELECTRONIC TECHNOLOGY
CGN	CIVIL ENGINEERING	CIVIL/ENVIRONMENTAL ENGINEERING
CGS	COMPUTER GENERAL STUDIES	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CHD	HOME ECONOMICS: CHILD DEVELOPMENT	FAMILY AND CONSUMER SCIENCES

Prefix	Prefix Title	Discipline Title
CHI	CHINESE	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
CHM	CHEMISTRY	CHEMISTRY
CHR	CHIROPRACTIC	CHIROPRACTIC
CHS	CHEMISTRY - SPECIALIZED	CHEMISTRY
CHT	CHINESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
CHW	CHINESE LITERATURE (WRITINGS)	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
CIS	COMPUTER SCIENCE AND INFORMATION SYSTEMS	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CJB	COLLEGE LEVEL APPLICATION IN CRIMINAL JUSTICE	CRIMINAL JUSTICE
CJC	CORRECTIONS	CRIMINAL JUSTICE
CJD	CRIMINAL JUSTICE DEVELOPMENT	CRIMINAL JUSTICE
CJE	LAW ENFORCEMENT	CRIMINAL JUSTICE
CJJ	JUVENILE JUSTICE	CRIMINAL JUSTICE
CJK	CRIMINAL JUSTICE BASIC TRAINING (A.A.S OR VOCATIONAL)	CRIMINAL JUSTICE
CJL	LAW & PROCESS	CRIMINAL JUSTICE
CJT	CRIMINAL JUSTICE TECHNOLOGIES	CRIMINAL JUSTICE
CLA	CLASSICAL AND ANCIENT STUDIES	CLASSICAL LANGUAGES AND LITERATURE
CLP	CLINICAL PSYCHOLOGY	PSYCHOLOGY
CLT	CLASSICAL CULTURE IN TRANSLATION OR TRANSLATION SKILLS	CLASSICAL LANGUAGES AND LITERATURE
CMC	CORPORATE MEDIA COMMUNICATION	MASS COMMUNICATION
CMM	CREEK/MUSKOGEE/MIKASUKI	FOREIGN LANGUAGE: AMERINDIAN LANGUAGES
CNT	COMPUTER NETWORKS	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
COA	HOME ECONOMICS: CONSUMER AFFAIRS	FAMILY AND CONSUMER SCIENCES
COE	COOPERATIVE EDUCATION	COOPERATIVE EDUCATION
COM	COMMUNICATION	COMMUNICATIONS
COP	COMPUTER PROGRAMMING	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
COS	COSMETOLOGY	COSMETOLOGY/BARBERING
COT	COMPUTING THEORY	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CPO	COMPARATIVE POLITICS	POLITICAL SCIENCE
CPS	COMPARATIVE POLICY STUDIES (MULTINATIONAL)	INTERNATIONAL AND COMPARATIVE POLICY STUDIES
CPT	CARDIOPULMONARY TECHNOLOGY - SEE CVT	CARDIOVASCULAR TECHNOLOGY
CRW	CREATIVE WRITING	ENGLISH LANGUAGE AND LITERATURE
CSP	COSMETOLOGY - SPECIALIZED	COSMETOLOGY/BARBERING
CST	COMPARATIVE STUDIES	INTERDISCIPLINARY STUDIES AND HONORS
CTE	HOME ECONOMICS: CLOTHING AND TEXTILES	FAMILY AND CONSUMER SCIENCES
CTS	COMPUTER TECHNOLOGY AND SKILLS	COMPUTER SCIENCE & COMPUTING TECHNOLOGIES
CVT	CARDIOVASCULAR TECHNOLOGY	CARDIOVASCULAR TECHNOLOGY
CWR	CIVIL WATER RESOURCES	CIVIL/ENVIRONMENTAL ENGINEERING
CYP	COMMUNITY PSYCHOLOGY	PSYCHOLOGY
CZE	CZECH LANGUAGE	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
CZT	CZECH CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
CZW	CZECH LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE

Prefix	Prefix Title	Discipline Title
DAA	DANCE, EMPHASIS ON ACTIVITY	DANCE
DAE	DANCE EDUCATION	DANCE
DAN	DANCE	DANCE
DAS	DAIRY SCIENCE (DISCONTINUED--SEE ANS)	AGRICULTURE
DCP	DESIGN, CONSTRUCTION AND PLANNING	ARCHITECTURE
DEA	DENTAL ASSISTING	DENTAL ASSISTANT
DEC	MARKETING AND DISTRIBUTIVE EDUCATION	BUSINESS EDUCATION
DEH	DENTAL HYGIENE	DENTAL HYGIENE
DEM	DEMOGRAPHY	SOCIOLOGY
DEN	DENTISTRY	DENTISTRY
DEP	DEVELOPMENTAL PSYCHOLOGY	PSYCHOLOGY
DES	DENTAL SUPPORT	DENTAL SUPPORT
DIE	DIETETICS	NUTRITION
DIG	DIGITAL MEDIA	DIGITAL MEDIA
DIM	DIESEL MECHANICS	MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG.
DSC	DOMESTIC SECURITY	CRIMINAL JUSTICE
DTE	DENTAL LABORATORY TECHNOLOGY	DENTAL LABORATORY TECHNOLOGY
DUT	DUTCH LANGUAGE	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
EAB	EXPERIMENTAL ANALYSIS OF BEHAVIOR	PSYCHOLOGY
EAP	ENGLISH AS A SECOND LANGUAGE FOR ACADEMIC PURPOSES	ENGLISH AS A SECOND LANGUAGE/TEACHING ESL
EAS	AEROSPACE ENGINEERING	MECHANICAL ENGINEERING
EBD	EDUCATION: EMOTIONAL/BEHAVIORAL DISORDERS	EDUCATION: EXCEPTIONAL CHILD
ECH	ENGINEERING: CHEMICAL	CHEMICAL/NUCLEAR ENGINEERING
ECM	ENGINEERING: COMPUTER MATH	COMPUTER MATH/MATERIALS ENGINEERING
ECO	ECONOMICS	ECONOMICS
ECP	ECONOMIC PROBLEMS & POLICY	ECONOMICS
ECS	ECONOMIC SYSTEMS & DEVELOPMENT	ECONOMICS
EDA	EDUCATIONAL ADMINISTRATION	EDUCATION: ADMINISTRATION AND SUPERVISION
EDE	EDUCATION: ELEMENTARY	EDUCATION SYSTEMS
EDF	EDUCATION: FOUNDATIONS AND POLICY STUDIES	EDUCATION: FOUNDATIONS AND POLICY STUDIES
EDG	EDUCATION: GENERAL	EDUCATION SYSTEMS
EDH	EDUCATION: HIGHER	EDUCATION SYSTEMS
EDM	EDUCATION: MIDDLE SCHOOL	EDUCATION SYSTEMS
EDP	EDUCATIONAL PSYCHOLOGY	EDUCATION: FOUNDATIONS AND POLICY STUDIES
EDS	EDUCATION SUPERVISION	EDUCATION: ADMINISTRATION AND SUPERVISION
EEC	EDUCATION: EARLY CHILDHOOD	EDUCATION SYSTEMS
EED	EDUCATION: EMOTIONAL DISORDERS - SEE EBD	EDUCATION: EXCEPTIONAL CHILD
EEE	ENGINEERING: ELECTRICAL AND ELECTRONIC	ELECTRICAL ENGINEERING
EEL	ENGINEERING: ELECTRICAL	ELECTRICAL ENGINEERING
EER	ELECTRICAL/ELECTRONICS REPAIR	ELECTRICAL-ELECTRONIC TECHNOLOGY
EES	ENVIRONMENTAL ENGINEERING SCIENCE	CIVIL/ENVIRONMENTAL ENGINEERING
EET	ELECTRONIC ENGINEERING TECHNOLOGY	ELECTRICAL-ELECTRONIC TECHNOLOGY
EEV	ELECTRICAL/ELECTRONIC: VOCATIONAL	ELECTRICAL-ELECTRONIC TECHNOLOGY
EEX	EDUCATION: EXCEPTIONAL CHILD - CORE COMPETENCIES	EDUCATION: EXCEPTIONAL CHILD
EGC	COUNSELOR EDUCATION	EDUCATION: COUNSELING SERVICES
EGI	EDUCATION: GIFTED	EDUCATION: EXCEPTIONAL CHILD

Prefix	Prefix Title	Discipline Title
EGM	ENGINEERING SCIENCE	MECHANICAL ENGINEERING
EGN	ENGINEERING: GENERAL	ENGINEERING: GENERAL/SUPPORT
EGS	ENGINEERING: SUPPORT	ENGINEERING: GENERAL/SUPPORT
EHD	EDUCATION: HARD OF HEARING & DEAF	EDUCATION: EXCEPTIONAL CHILD
EIA	EDUCATION: INDUSTRIAL ARTS	EDUCATION: VOCATIONAL - INDUSTRIAL ARTS
EIN	INDUSTRIAL ENGINEERING	INDUSTRIAL ENGINEERING
EIV	EDUCATION: INDUSTRIAL/VOCATIONAL	EDUCATION: VOCATIONAL - INDUSTRIAL ARTS
ELD	EDUCATION: SPECIFIC LEARNING DISABILITIES	EDUCATION: EXCEPTIONAL CHILD
ELR	PREFIX DISCONTINUED. ALL COURSES REASSIGNED	ELECTRICAL ENGINEERING
EMA	MATERIALS ENGINEERING	COMPUTER MATH/MATERIALS ENGINEERING
EMC	ENGINEERING: MECHANICAL & CHEMICAL	MECHANICAL ENGINEERING
EME	EDUCATION: TECHNOLOGY AND MEDIA	EDUCATION SYSTEMS
EML	ENGINEERING: MECHANICAL	MECHANICAL ENGINEERING
EMR	EDUCATION: MENTAL RETARDATION	EDUCATION: EXCEPTIONAL CHILD
EMS	EMERGENCY MEDICAL SERVICES	EMERGENCY MEDICAL SERVICES
ENC	ENGLISH COMPOSITION	ENGLISH LANGUAGE AND LITERATURE
ENG	ENGLISH - GENERAL	ENGLISH LANGUAGE AND LITERATURE
ENL	ENGLISH LITERATURE	ENGLISH LANGUAGE AND LITERATURE
ENS	ENGLISH FOR NON-NATIVE SPEAKERS (COLLEGE LVL) DISC. SEE EAP	ENGLISH AS A SECOND LANGUAGE/TEACHING ESL
ENU	ENGINEERING: NUCLEAR	CHEMICAL/NUCLEAR ENGINEERING
ENV	ENGINEERING: ENVIRONMENTAL	CIVIL/ENVIRONMENTAL ENGINEERING
ENY	ENTOMOLOGY	AGRICULTURE
EOC	OCEAN ENGINEERING	OCEANOGRAPHY/OCEAN ENGINEERING
EPD	EDUCATION: PHYSICAL & MULTIPLE DISABILITIES	EDUCATION: EXCEPTIONAL CHILD
EPH	EDUCATION: PHYSICAL & MULTIPLE HANDICAPPED - SEE EPD	EDUCATION: EXCEPTIONAL CHILD
EPI	EDUCATOR PREPARATION INSTITUTES	EDUCATOR PREPARATION INSTITUTES
ESC	EARTH SCIENCE	GEOLOGY
ESE	EDUCATION: SECONDARY	EDUCATION SYSTEMS
ESI	INDUSTRIAL/SYSTEMS ENGINEERING	INDUSTRIAL ENGINEERING
ESL	COLLEGE-PREP ENGLISH FOR NON-NATIVE SPEAKERS (DISC. SEE TSL)	ENGLISH AS A SECOND LANGUAGE/TEACHING ESL
EST	ELECTRONIC SPECIALITY TECHNOLOGY	ELECTRICAL-ELECTRONIC TECHNOLOGY
ETC	ENGINEERING TECHNOLOGY: CIVIL	ENGINEERING TECHNOLOGIES
ETD	ENGINEERING TECHNOLOGY: DRAFTING	DRAFTING: ENGINEERING TECHNOLOGIES
ETG	ENGINEERING TECHNOLOGY: GENERAL	ENGINEERING TECHNOLOGIES
ETI	ENGINEERING TECHNOLOGY: INDUSTRIAL	ENGINEERING TECHNOLOGIES
ETM	ENGINEERING TECHNOLOGY: MECHANICAL	ENGINEERING TECHNOLOGIES
ETN	ELECTRONEURODIAGNOSTICS	ELECTRONEURODIAGNOSTICS
EUH	EUROPEAN HISTORY	HISTORY
EUS	EUROPEAN STUDIES	EUROPEAN STUDIES
EVI	EDUCATION: VISUALLY IMPAIRED-BLIND	EDUCATION: EXCEPTIONAL CHILD
EVR	ENVIRONMENTAL STUDIES	ENVIRONMENTAL STUDIES
EVS	ENVIRONMENTAL SCIENCE	ENVIRONMENTAL STUDIES
EVT	EDUCATION: VOCATIONAL/TECHNICAL	EDUCATION: VOCATIONAL - INDUSTRIAL ARTS
EXP	EXPERIMENTAL PSYCHOLOGY	PSYCHOLOGY
FAD	HOME ECONOMICS: FAMILY DEVELOPMENT	FAMILY AND CONSUMER SCIENCES
FAM	FASHION MODELING	FAMILY AND CONSUMER SCIENCES
FAS	FISHERY & AQUACULTURAL SCIENCE	AGRICULTURE
FES	FIRE AND EMERGENCY SERVICES	FIRE SCIENCE

Prefix	Prefix Title	Discipline Title
FFP	FIRE FIGHTING & PROTECTION	FIRE SCIENCE
FIL	FILM	MASS COMMUNICATION
FIN	FINANCE	FINANCE
FLE	FOREIGN LANGUAGE EDUCATION	FOREIGN LANGUAGE EDUCATION
FNR	FORESTRY & NATURAL RESOURCES	AGRICULTURE
FOL	FOREIGN LANGUAGES	FOREIGN LANGUAGES (MODERN AND CLASSICAL)
FOR	FORESTRY	AGRICULTURE
FOS	FOOD SCIENCE	NUTRITION
FOT	FOREIGN LANGUAGES (IN TRANSLATION)	FOREIGN LANGUAGES (MODERN AND CLASSICAL)
FOW	FOREIGN LANGUAGES, COMPARATIVE LITERATURE (WRITINGS)	FOREIGN LANGUAGES (MODERN AND CLASSICAL)
FRC	FRUIT CROPS	AGRICULTURE
FRE	FRENCH LANGUAGE	FOREIGN LANGUAGE: FRENCH LANGUAGE AND LITERATURE
FRT	FRENCH CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: FRENCH LANGUAGE AND LITERATURE
FRW	FRENCH LITERATURE (WRITINGS)	FOREIGN LANGUAGE: FRENCH LANGUAGE AND LITERATURE
FSE	FUNERAL SERVICES	FUNERAL SERVICES
FSS	FOOD SERVICE SYSTEMS	NUTRITION
FYC	FAMILY, YOUTH AND COMMUNITY	AGRICULTURE
GCO	GOLF COURSE OPERATIONS	AGRICULTURE
GEA	GEOGRAPHY: REGIONAL AREAS	GEOGRAPHY
GEB	GENERAL BUSINESS	GENERAL BUSINESS
GEO	GEOGRAPHY: SYSTEMATIC	GEOGRAPHY
GER	GERMAN	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
GET	GERMAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
GEW	GERMAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
GEY	GERONTOLOGY	GERONTOLOGY
GFD	GEOPHYSICAL FLUID DYNAMICS	INTERDISCIPLINARY SCIENCE/NATURAL SCIENCE
GIS	GEOGRAPHY: INFORMATION SCIENCE	GEOGRAPHY
GLS	GRADUATE LIBERAL STUDIES	INTERDISCIPLINARY STUDIES AND HONORS
GLY	GEOLOGY	GEOLOGY
GMS	GRADUATE MEDICAL SCIENCES	MEDICINE
GMT	MODERN GREEK CULTURE IN TRANSLATION OR TRANSLATION SKILLS	CLASSICAL LANGUAGES AND LITERATURE
GMW	MODERN GREEK LITERATURE (WRITINGS)	CLASSICAL LANGUAGES AND LITERATURE
GRA	GRAPHIC ARTS	GRAPHIC ARTS
GRE	CLASSICAL GREEK (LANGUAGE STUDY)	CLASSICAL LANGUAGES AND LITERATURE
GRG	GRAPHIC ARTS - GRADUATE-LEVEL	GRAPHIC ARTS
GRK	MODERN GREEK LANGUAGE	CLASSICAL LANGUAGES AND LITERATURE
GRW	CLASSICAL GREEK LITERATURE (WRITINGS)	CLASSICAL LANGUAGES AND LITERATURE
HAI	HAITIAN CREOLE LANGUAGE	FOREIGN LANGUAGE: HAITIAN LANGUAGES AND LITERATURE
HAT	HAITIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: HAITIAN LANGUAGES AND LITERATURE
HBR	MODERN HEBREW LANGUAGE	FOREIGN LANGUAGE: HEBREW LANGUAGE AND LITERATURE
HBT	MODERN HEBREW CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: HEBREW LANGUAGE AND LITERATURE

Prefix	Prefix Title	Discipline Title
HCP	HEALTH-CARE PROVIDERS (ASSISTANTS)	PRACTICAL NURSING/HEALTH CARE PROVIDERS
HCW	HAITIAN CREOLE LITERATURE (WRITINGS)	FOREIGN LANGUAGE: HAITIAN LANGUAGES AND LITERATURE
HEB	ANCIENT HEBREW (DISCONTINUED - SEE HBR)	FOREIGN LANGUAGE: HEBREW LANGUAGE AND LITERATURE
HEC	HOME ECONOMICS/COMMUNITY	FAMILY AND CONSUMER SCIENCES
HEE	HOME ECONOMICS EDUCATION	FAMILY AND CONSUMER SCIENCES
HEV	HOME ECONOMICS - VOCATIONAL	FAMILY AND CONSUMER SCIENCES
HFT	HOSPITALITY MANAGEMENT	HOSPITALITY MANAGEMENT
HHD	HOUSING & HOME DESIGN	FAMILY AND CONSUMER SCIENCES
HIM	HEALTH INFORMATION MANAGEMENT	HEALTH INFORMATION MANAGEMENT
HIN	HINDI LANGUAGE	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
HIS	GENERAL HISTORY AND HISTORIOGRAPHY	HISTORY
HIT	HINDI CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
HIW	HINDI LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
HLP	HEALTH/LEISURE/PHYSICAL EDUCATION	HEALTH/LEISURE/PHYSICAL EDUCATION
HME	HOME ECONOMICS: HOME MANAGEMENT AND EQUIPMENT	FAMILY AND CONSUMER SCIENCES
HMV	HOSPITALITY MANAGEMENT, VOCATIONAL	HOSPITALITY MANAGEMENT
HMW	MODERN HEBREW LITERATURE (WRITINGS)	FOREIGN LANGUAGE: HEBREW LANGUAGE AND LITERATURE
HNG	HUNGARIAN LANGUAGE	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
HNT	HUNGARIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
HNW	HUNGARIAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
HOE	HOME ECONOMICS: GENERAL	FAMILY AND CONSUMER SCIENCES
HOS	HORTICULTURAL SCIENCES	ORNAMENTAL/HORTICULTURAL SCIENCE
HPS	HISTORY AND PHILOSOPHY OF SCIENCE	HISTORY AND PHILOSOPHY OF SCIENCE
HRD	HUMAN RESOURCES DEVELOPMENT (DISCONTINUED--SEE FYC)	AGRICULTURE
HSA	HEALTH SERVICES ADMINISTRATION	HEALTH SCIENCES/RESOURCES
HSC	HEALTH SCIENCES	HEALTH SCIENCES/RESOURCES
HUM	HUMANITIES	HUMANITIES
HUN	HUMAN NUTRITION	NUTRITION
HUS	HUMAN SERVICES	HUMAN SERVICES
ICM	INTERNATIONAL CONSTRUCTION MANAGEMENT	BUILDING CONSTRUCTION
ICW	ICELANDIC LITERATURE	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
IDD	INDUSTRIAL DESIGN	INDUSTRIAL DESIGN
IDH	INTERDISCIPLINARY HONORS	INTERDISCIPLINARY STUDIES AND HONORS
IDN	INDONESIAN LANGUAGE	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
IDS	INTERDISCIPLINARY STUDIES	INTERDISCIPLINARY STUDIES AND HONORS
IDT	INDONESIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
IDW	INDONESIAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
IEA	INDUSTRIAL EDUCATION APPLIED - DISCONTINUED	VOCATIONAL PREPARATORY INSTRUCTION
IHS	INTERDISCIPLINARY HEALTH SCIENCES	INTERDISCIPLINARY HEALTH SCIENCES

Prefix	Prefix Title	Discipline Title
IND	INTERIOR DESIGN	INTERIOR DESIGN
INP	INDUSTRIAL AND APPLIED PSYCHOLOGY	PSYCHOLOGY
INR	INTERNATIONAL RELATIONS	POLITICAL SCIENCE
INS	INTERNATIONAL STUDIES	INTERNATIONAL AND COMPARATIVE POLICY STUDIES
INT	SIGN LANGUAGE INTERPRETING	FOREIGN LANGUAGE: AMERICAN SIGN LANGUAGE AND INTERPRETING
IPM	INTEGRATED PEST MANAGEMENT	INTEGRATED PEST MANAGEMENT
ISC	INTERDISCIPLINARY SCIENCES	INTERDISCIPLINARY SCIENCE/NATURAL SCIENCE
ISM	INFORMATION SYSTEMS MANAGEMENT	MANAGEMENT
ISS	INTERDISCIPLINARY SOCIAL SCIENCES	INTERDISCIPLINARY SOCIAL SCIENCES
ITA	ITALIAN LANGUAGE	FOREIGN LANGUAGE: ITALIAN LANGUAGE AND LITERATURE
ITT	ITALIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: ITALIAN LANGUAGE AND LITERATURE
ITW	ITALIAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: ITALIAN LANGUAGE AND LITERATURE
JOU	JOURNALISM	MASS COMMUNICATION
JPN	JAPANESE	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
JPT	JAPANESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
JPW	JAPANESE LITERATURE (WRITINGS)	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
JST	JEWISH/JUDAIC STUDIES	JEWISH/JUDAIC STUDIES
KOR	KOREAN LANGUAGE	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
KOT	KOREAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
KOW	KOREAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: EAST ASIAN LANGUAGES AND LITERATURE
LAA	LANDSCAPE ARCHITECTURE	LANDSCAPE ARCHITECTURE
LAE	LANGUAGE ARTS AND ENGLISH EDUCATION	LANGUAGE ARTS AND ENGLISH EDUCATION
LAH	LATIN AMERICAN HISTORY	HISTORY
LAS	LATIN AMERICAN STUDIES	LATIN AMERICAN STUDIES
LAT	LATIN (LANGUAGE STUDY)	CLASSICAL LANGUAGES AND LITERATURE
LAW	LAW	LAW
LBS	LABOR STUDIES	LABOR STUDIES
LDE	LANDSCAPE DESIGN	ORNAMENTAL/HORTICULTURAL SCIENCE
LDR	LEADERSHIP STUDIES	LEADERSHIP STUDIES
LEI	LEISURE	LEISURE
LGL	LINGALA LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
LGT	LINGALAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
LGW	LINGALAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
LIN	LINGUISTICS	LINGUISTICS
LIS	LIBRARY AND INFORMATION STUDIES	LIBRARY AND INFORMATION STUDIES
LIT	LITERATURE	ENGLISH LANGUAGE AND LITERATURE
LNW	LATIN LITERATURE (WRITINGS)	CLASSICAL LANGUAGES AND LITERATURE
MAA	MATHEMATICS - ANALYSIS	MATHEMATICS
MAC	MATHEMATICS - CALCULUS AND PRECALCULUS	MATHEMATICS
MAD	MATHEMATICS - DISCRETE	MATHEMATICS
MAE	MATHEMATICS EDUCATION	MATHEMATICS EDUCATION

Prefix	Prefix Title	Discipline Title
MAG	MECHANIZED AGRICULTURE (DISCONTINUED--SEE AOM)	AGRICULTURE
MAN	MANAGEMENT	MANAGEMENT
MAP	MATHEMATICS APPLIED	MATHEMATICS
MAR	MARKETING	MARKETING
MAS	MATHEMATICS - ALGEBRAIC STRUCTURES	MATHEMATICS
MAT	MATHEMATICS	MATHEMATICS
MCB	MICROBIOLOGY	BIOLOGICAL SCIENCE
MCC	SPECIAL TOPICS IN MASS COMMUNICATION	MASS COMMUNICATION
MDW	MIDWIFERY	MIDWIFERY
MEA	MEDICAL ASSISTING TECHNOLOGY	MEDICAL ASSISTING
MEL	MEDICAL SCIENCE ELECTIVES	MEDICINE
MEM	MEDIEVAL AND EARLY MODERN STUDIES	MEDIEVAL AND EARLY MODERN STUDIES
MET	METEOROLOGY	METEOROLOGY
MGF	MATHEMATICS - GENERAL AND FINITE	MATHEMATICS
MHF	MATHEMATICS - HISTORY AND FOUNDATIONS	MATHEMATICS
MHS	MENTAL HEALTH SERVICES	EDUCATION: COUNSELING SERVICES
MIS	MILITARY SCIENCE	MILITARY SCIENCE
MKA	MARKETING APPLICATIONS	MARKETING
MLS	MEDICAL LABORATORY SCIENCE	MEDICAL LABORATORY SCIENCE
MLT	MEDICAL LABORATORY TECHNOLOGY	MEDICAL LABORATORY SCIENCE
MMC	MASS MEDIA COMMUNICATION	MASS COMMUNICATION
MNA	MANAGEMENT: APPLIED	MANAGEMENT
MOB	MOLECULAR BIOPHYSICS	INTERDISCIPLINARY SCIENCE/NATURAL SCIENCE
MOM	MOTORCYCLE MECHANICS	MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG.
MRE	MEDICAL RECORDS (DISCONTINUED--SEE HIM)	HEALTH INFORMATION MANAGEMENT
MSL	MILITARY SCIENCE AND LEADERSHIP	MILITARY SCIENCE
MSS	MASSAGE	MASSAGE
MTB	MATHEMATICS - TECHNICAL AND BUSINESS	MATHEMATICS
MTE	MARINE TECHNOLOGY AND NAUTICAL SCIENCE	MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG.
MTG	MATHEMATICS - TOPOLOGY AND GEOMETRY	MATHEMATICS
MTS	MEDICAL TRANSCRIPTION SCIENCE	HEALTH INFORMATION MANAGEMENT
MUC	MUSIC: COMPOSITION	MUSIC - OTHER THAN APPLIED
MUE	MUSIC EDUCATION	MUSIC - OTHER THAN APPLIED
MUG	MUSIC: CONDUCTING	MUSIC - OTHER THAN APPLIED
MUH	MUSIC: HISTORY/MUSICOLOGY	MUSIC - OTHER THAN APPLIED
MUL	MUSIC LITERATURE	MUSIC - OTHER THAN APPLIED
MUM	MUSIC: COMMERCIAL/MANAGEMENT/ ADMINISTRATION	MUSIC - OTHER THAN APPLIED
MUN	MUSIC ENSEMBLES	MUSIC - OTHER THAN APPLIED
MUO	MUSIC: OPERA/MUSICAL THEATRE	MUSIC - OTHER THAN APPLIED
MUR	MUSIC: CHURCH	MUSIC - OTHER THAN APPLIED
MUS	MUSIC	MUSIC - OTHER THAN APPLIED
MUT	MUSIC: THEORY	MUSIC - OTHER THAN APPLIED
MUY	MUSIC: THERAPY	MUSIC - OTHER THAN APPLIED
MVB	APPLIED MUSIC: BRASSES	MUSIC - APPLIED
MVH	HISTORICAL INSTRUMENTS	MUSIC - APPLIED
MVJ	APPLIED MUSIC: JAZZ	MUSIC - APPLIED
MVK	APPLIED MUSIC: KEYBOARD	MUSIC - APPLIED
MVO	APPLIED MUSIC: OTHER	MUSIC - APPLIED
MVP	APPLIED MUSIC: PERCUSSION	MUSIC - APPLIED
MVS	APPLIED MUSIC: STRINGS	MUSIC - APPLIED
MVV	APPLIED MUSIC: VOICE	MUSIC - APPLIED

Prefix	Prefix Title	Discipline Title
MVW	APPLIED MUSIC: WOODWINDS	MUSIC - APPLIED
NEM	NEMATOLOGY	AGRICULTURE
NGR	NURSING, GRADUATE	NURSING
NMT	NUCLEAR MEDICINE TECHNOLOGY	MEDICAL IMAGING AND RADIATION THERAPY
NSC	NAVAL SCIENCE	MILITARY SCIENCE
NUR	NURSING, GENERIC UNDERGRADUATE	NURSING
OCA	OFFICE COMPUTER APPLICATIONS	OFFICE SYSTEMS TECHNOLOGY
OCB	BIOLOGICAL OCEANOGRAPHY	OCEANOGRAPHY/OCEAN ENGINEERING
OCC	CHEMICAL OCEANOGRAPHY	OCEANOGRAPHY/OCEAN ENGINEERING
OCE	GENERAL OCEANOGRAPHY	OCEANOGRAPHY/OCEAN ENGINEERING
OCG	GEOLOGICAL OCEANOGRAPHY	OCEANOGRAPHY/OCEAN ENGINEERING
OCP	PHYSICAL OCEANOGRAPHY	OCEANOGRAPHY/OCEAN ENGINEERING
OFT	OCCUPATIONAL OFFICE TECHNOLOGY (DISCONTINUED)	OFFICE SYSTEMS TECHNOLOGY
OPT	OPHTHALMIC TECHNOLOGY/VISION CARE	OPHTHALMIC TECHNOLOGY/VISION CARE
ORH	ORNAMENTAL HORTICULTURE	ORNAMENTAL/HORTICULTURAL SCIENCE
ORI	ORAL INTERPRETATION	ORAL INTERPRETATION
ORV	ORNAMENTAL HORTICULTURE (VARIABLE PACED)	ORNAMENTAL/HORTICULTURAL SCIENCE
OSE	OPTICAL SCIENCE AND ENGINEERING	ELECTRICAL ENGINEERING
OST	OFFICE SYSTEMS TECHNOLOGY	OFFICE SYSTEMS TECHNOLOGY
OTA	OFFICE TECHNOLOGY APPLICATIONS	OFFICE SYSTEMS TECHNOLOGY
OTH	OCCUPATIONAL THERAPY	OCCUPATIONAL THERAPY
PAD	PUBLIC ADMINISTRATION	PUBLIC ADMINISTRATION
PAF	PUBLIC AFFAIRS	PUBLIC ADMINISTRATION
PAS	PHYSICIAN ASSISTANT	PHYSICIAN ASSISTANT
PAX	PEACE STUDIES	PEACE STUDIES
PAZ	PARKS AND ZOOS	AGRICULTURE
PCB	PROCESS BIOLOGY (CELL/MOLECULAR/ ECOLOGY/GENETICS/PHYSIOLOGY)	BIOLOGICAL SCIENCE
PCO	PSYCHOLOGY FOR COUNSELING	PSYCHOLOGY
PEL	PHYS. EDU. ACTS - (GEN.)-OBJECT CENTRD, LAND	PHYSICAL EDUCATION
PEM	PHYS. EDU. ACTS. (GEN.)-PERFOMR. CENTRD., LAND (REVISED)	PHYSICAL EDUCATION
PEN	PHYSICAL EDU. ACTIVITIES (GEN.)-WATER, SNOW, ICE	PHYSICAL EDUCATION
PEO	PHYS. EDU. ACTS. (PROFNL.)-OBJECT CENTRD., LAND	PHYSICAL EDUCATION
PEP	PHYS. EDU. ACTS. (PROFNL.)-PERFMR. CENTRD., LAND	PHYSICAL EDUCATION
PEQ	PHYS. EDU. ACTS. (PROFNL.) - WATER, SNOW, ICE	PHYSICAL EDUCATION
PET	PHYSICAL EDUCATION THEORY	PHYSICAL EDUCATION
PGY	PHOTOGRAPHY	PHOTOGRAPHY
PHA	PHARMACY	PHARMACY
PHC	PUBLIC HEALTH CONCENTRATION	HEALTH SCIENCES/RESOURCES
PHH	PHILOSOPHY, HISTORY OF	PHILOSOPHY
PHI	PHILOSOPHY	PHILOSOPHY
PHM	PHILOSOPHY OF MAN AND SOCIETY	PHILOSOPHY
PHP	PHILOSOPHERS AND SCHOOLS	PHILOSOPHY
PHT	PHYSICAL THERAPY	PHYSICAL THERAPY
PHY	PHYSICS	PHYSICS
PHZ	PHYSICS (CONTINUED)	PHYSICS
PKG	PACKAGING SCIENCES	AGRICULTURE

Prefix	Prefix Title	Discipline Title
PLA	PARALEGAL/LEGAL ASSISTANT/LEGAL ADMINISTRATION	PARALEGAL/LEGAL ASSISTING
PLP	PLANT PATHOLOGY	AGRICULTURE
PLS	PLANT SCIENCE	AGRICULTURE
PLT	POLISH CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
PLW	POLISH LITERATURE	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
PMA	PEST MANAGEMENT	AGRICULTURE
PMT	PRECISION METALS TECHNOLOGY	PRECISION METALS TECHNOLOGY
POL	POLISH LANGUAGE	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
POR	PORTUGUESE LANGUAGE	FOREIGN LANGUAGE: PORTUGUESE LANGUAGE AND LITERATURE
POS	POLITICAL SCIENCE	POLITICAL SCIENCE
POT	POLITICAL THEORY	POLITICAL SCIENCE
POW	PORTUGUESE LITERATURE (WRITINGS)	FOREIGN LANGUAGE: PORTUGUESE LANGUAGE AND LITERATURE
PPE	PERSONALITY	PSYCHOLOGY
PRN	PRACTICAL NURSING	PRACTICAL NURSING/HEALTH CARE PROVIDERS
PRO	PROSTHETICS/ORTHOTICS	PROSTHETICS AND ORTHOTICS
PRT	PORTUGUESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: PORTUGUESE LANGUAGE AND LITERATURE
PSB	PSYCHOBIOLOGY	PSYCHOLOGY
PSC	PHYSICAL SCIENCES	PHYSICS
PSE	POULTRY SCIENCE (DISCONTINUED--SEE ANS)	AGRICULTURE
PSG	POLYSOMNOGRAPHY	RESPIRATORY CARE
PSY	PSYCHOLOGY	PSYCHOLOGY
PTA	PRECISION TECHNOLOGY APPRENTICESHIPS	PRECISION METALS TECHNOLOGY
PTN	PHARMACY TECHNICIAN	PHARMACY
PUP	PUBLIC POLICY	POLITICAL SCIENCE
PUR	PUBLIC RELATIONS	MASS COMMUNICATION
QMB	QUANTITATIVE METHODS IN BUSINESS	QUANTITATIVE METHODS IN BUSINESS
RAT	RADIATION THERAPY	MEDICAL IMAGING AND RADIATION THERAPY
RCS	REHABILITATION COUNSELING SERVICES	EDUCATION: COUNSELING SERVICES
REA	READING	READING
RED	READING EDUCATION	LANGUAGE ARTS AND ENGLISH EDUCATION
REE	REAL ESTATE	REAL ESTATE
REL	RELIGION	RELIGION
RET	RESPIRATORY CARE	RESPIRATORY CARE
RHT	RADIATION HEALTH/RADIATION PROTECTION TECHNOLOGY	MEDICAL IMAGING AND RADIATION THERAPY
RMI	RISK MANAGEMENT & INSURANCE	RISK MANAGEMENT AND INSURANCE
ROT	REACTOR OPERATOR TECHNOLOGY	MEDICAL IMAGING AND RADIATION THERAPY
RSD	REHABILITATION SCIENCE DOCTORATE	SPEECH PATHOLOGY & AUDIOLOGY
RTE	RADIOLOGIC TECHNOLOGY	MEDICAL IMAGING AND RADIATION THERAPY
RTT	RADIO/TELEVISION TECHNOLOGY	MASS COMMUNICATION
RTV	RADIO-TELEVISION	MASS COMMUNICATION
RUS	RUSSIAN LANGUAGE	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
RUT	RUSSIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE

Prefix	Prefix Title	Discipline Title
RUW	RUSSIAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
SAL	SOUTH ASIAN LANGUAGES	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
SBM	SMALL BUSINESS MGMT: OCCUPATIONAL/TECHNICAL VARIABLE PACED	MANAGEMENT
SCA	SCANDINAVIAN LANGUAGES	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
SCC	SECURITY	CRIMINAL JUSTICE
SCE	SCIENCE EDUCATION	SCIENCE EDUCATION
SCT	SCANDINAVIAN CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
SCW	SERBO-CROATIAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
SCY	SECURITY	CRIMINAL JUSTICE
SDS	STUDENT DEVELOPMENT SERVICES	EDUCATION: COUNSELING SERVICES
SEC	SERBO-CROATIAN LANGUAGE	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
SED	SPEECH EDUCATION	SPEECH COMMUNICATION
SER	SMALL ENGINE MECHANICS	MECHANICS: AUTO/BOD/DIESEL/MARINE/SM.ENG.
SHO	SHONA LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SHT	SHONA CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SLA	SECOND LANGUAGE ACQUISITION/INSTRUCTIONAL TECHNOLOGY	INTERDISCIPLINARY STUDIES AND HONORS
SLL	SLAVIC LANGUAGES	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
SLS	STUDENT LIFE SKILLS (LEARNING)	STUDENT LIFE SKILLS
SLT	SLAVIC CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
SLW	SLAVIC LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SLAVIC LANGUAGES AND LITERATURE
SNW	SCANDINAVIAN LITERATURE	FOREIGN LANGUAGE: GERMAN AND GERMANIC LANGUAGES AND LITERATURE
SON	SONOGRAPHY	MEDICAL IMAGING AND RADIATION THERAPY
SOP	SOCIAL PSYCHOLOGY	PSYCHOLOGY
SOS	SOIL SCIENCE	AGRICULTURE
SOW	SOCIAL WORK	SOCIAL WORK
SPA	SPEECH PATHOLOGY AND AUDIOLOGY	SPEECH PATHOLOGY & AUDIOLOGY
SPB	SPORTS BUSINESS	GENERAL BUSINESS
SPC	SPEECH COMMUNICATION	SPEECH COMMUNICATION
SPM	SPORTS MANAGEMENT	PHYSICAL EDUCATION
SPN	SPANISH LANGUAGE	FOREIGN LANGUAGE: SPANISH LANGUAGE AND LITERATURE
SPS	SCHOOL PSYCHOLOGY	EDUCATION: COUNSELING SERVICES
SPT	SPANISH CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SPANISH LANGUAGE AND LITERATURE
SPW	SPANISH LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SPANISH LANGUAGE AND LITERATURE
SRK	SANSKRIT LANGUAGE	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
SRT	SANSKRIT CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE

Prefix	Prefix Title	Discipline Title
SRW	SANSKRIT LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
SSA	SUB-SAHARAN AFRICAN LANGUAGES	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SSE	SOCIAL STUDIES EDUCATION	SOCIAL STUDIES EDUCATION
SST	SUB-SAHARAN AFRICAN CULTURE IN TRANSLATION OR TRANS. SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SSW	SUB-SAHARAN AFRICAN LITERATURE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
STA	STATISTICS	STATISTICS
STS	SURGICAL TECHNOLOGY STUDIES	SURGICAL TECHNOLOGY STUDIES
SUR	SURVEYING & RELATED AREAS	SURVEYING & MAPPING
SVL	SAVINGS AND LOAN (IFE COURSES ONLY)	BANKING
SWA	SWAHILI LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SWS	SOIL AND WATER SCIENCES	AGRICULTURE
SWT	SWAHILI CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SWW	SWAHILI LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
SYA	SOCIOLOGICAL ANALYSIS	SOCIOLOGY
SYD	SOCIOLOGY OF DEMOGRAPHY/AREA STUDIES/SOCIOLOGICAL MINORITIES	SOCIOLOGY
SYG	SOCIOLOGY, GENERAL	SOCIOLOGY
SYO	SOCIAL ORGANIZATION	SOCIOLOGY
SYP	SOCIAL PROCESSES	SOCIOLOGY
TAR	TECHNICAL ARCHITECTURE	ARCHITECTURE
TAX	TAXATION	ACCOUNTING
TCN	TELECOMMUNICATIONS	ELECTRICAL ENGINEERING
TDR	TECHNICAL DRAFTING	DRAFTING: ENGINEERING TECHNOLOGIES
THE	THEATRE STUDIES AND GENERAL RESOURCES	THEATRE ARTS
TPA	THEATRE PRODUCTION AND ADMINISTRATION	THEATRE ARTS
TPP	THEATRE PERFORMANCE AND PERFORMANCE TRAINING	THEATRE ARTS
TRA	TRANSPORTATION AND LOGISTICS	TRANSPORTATION AND LOGISTICS
TSL	TEACHING ENGLISH AS A SECOND LANGUAGE	ENGLISH AS A SECOND LANGUAGE/TEACHING ESL
TTE	TRANSPORTATION ENGINEERING	CIVIL/ENVIRONMENTAL ENGINEERING
TUR	TURKISH LANGUAGE	FOREIGN LANGUAGE: CENTRAL ASIAN LANGUAGES AND LITERATURE
TUT	TURKISH CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: CENTRAL ASIAN LANGUAGES AND LITERATURE
TUW	TURKISH LITERATURE (WRITINGS)	FOREIGN LANGUAGE: CENTRAL ASIAN LANGUAGES AND LITERATURE
URP	URBAN AND REGIONAL PLANNING	URBAN AND REGIONAL PLANNING
URS	URBAN AND REGIONAL STUDIES	URBAN AND REGIONAL PLANNING
VAR	VARIABLE-PACED ARCHITECTURE	ARCHITECTURE
VEC	VEGETABLE CROPS	AGRICULTURE
VEM	VETERINARY MEDICINE PROFESSIONAL	VETERINARY MEDICINE
VIC	VISUAL COMMUNICATION	MASS COMMUNICATION
VME	VETERINARY MEDICINE GRADUATE	VETERINARY MEDICINE
VPI	VOCATIONAL PREPARATORY INSTRUCTION	VOCATIONAL PREPARATORY INSTRUCTION
VTN	VIETNAMESE LANGUAGE	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
VTT	VIETNAMESE CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE

Prefix	Prefix Title	Discipline Title
VTW	VIETNAMESE LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SOUTH ASIAN LANGUAGES AND LITERATURE
WCL	WARD CLERK	HEALTH INFORMATION MANAGEMENT
WDS	WEED SCIENCE	AGRICULTURE
WIS	WILDLIFE SCIENCE	AGRICULTURE
WOH	WORLD HISTORY	HISTORY
WOL	WOLOF LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
WOT	WOLOF CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
WOW	WOLOF LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
WST	WOMEN'S STUDIES	WOMEN'S STUDIES
XHO	XHOSA LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
XHT	XHOSA CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
XHW	XHOSAN LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
YOR	YORUBA LANGUAGE	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
YOT	YORUBA CULTURE IN TRANSLATION OR TRANSLATION SKILLS	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
YRW	YORUBA LITERATURE (WRITINGS)	FOREIGN LANGUAGE: SUB-SAHARAN AFRICAN LANGUAGES AND LITERATURE
ZOO	ZOOLOGY	BIOLOGICAL SCIENCE

APPENDIX E

PARTICIPATING INSTITUTIONS

PUBLIC UNIVERSITIES

FLORIDA COLLEGE SYSTEM INSTITUTIONS

NONPUBLIC INSTITUTIONS

AREA CAREER AND TECHNICAL EDUCATION CENTERS

PUBLIC UNIVERSITIES

Institution	Abbreviation	City (Main Campus)
Florida A & M University	FAMU	Tallahassee
Florida Atlantic University	FAU	Boca Raton
Florida Gulf Coast University	FGCU	Fort Myers
Florida International University	FIU	Miami
Florida State University	FSU	Tallahassee
University of Central Florida	UCF	Orlando
University of Florida	UF	Gainesville
University of North Florida	UNF	Jacksonville
University of South Florida	USF	Tampa
University of West Florida	UWF	Pensacola

FLORIDA COLLEGE SYSTEM INSTITUTIONS

Institution	Abbreviation	City (Main Campus)
Brevard Community College	BRE	Cocoa
Broward College	BRO	Ft. Lauderdale
Central Florida Community College	CFCC	Ocala
Chipola College	CC	Marianna
Daytona State College	DSC	Daytona Beach
Edison College	EC	Fort Myers
Florida Community College At Jacksonville	FCCJ	Jacksonville
Florida Keys Community College	FKCC	Key West
Gulf Coast Community College	GCCC	Panama City
Hillsborough Community College	HCC	Tampa
Indian River State College	IRSC	Ft. Pierce
Lake City Community College	LCCC	Lake City
Lake-Sumter Community College	LSCC	Leesburg
Manatee Community College	MCC	Bradenton
Miami-Dade College	MDC	Miami
North Florida Community College	NFCC	Madison
Northwest Florida State College	OWC	Niceville
Palm Beach Community College	PBCC	Lake Worth
Pasco-Hernando Community College	PHCC	New Port Richey
Pensacola Junior College	PJC	Pensacola
Polk Community College	PCC	Winter Haven
Santa Fe College	SFC	Gainesville
Seminole Community College	SCC	Sanford
South Florida Community College	SOFL	Avon Park
St. Johns River Community College	SJRC	Palatka
St. Petersburg College	SPC	St. Petersburg
Tallahassee Community College	TCC	Tallahassee
Valencia Community College	VCC	Orlando

NONPUBLIC INSTITUTIONS

Institution	Abbreviation	City (Main Campus)
Art Institute of Fort Lauderdale	AIFL	Ft. Lauderdale
Central Florida College	CFC	Winter Park
City College	CIC	Ft. Lauderdale
City College-Casselberry	CCC	Casselberry
College for Professional Studies (Inactive)*	CPS	Boca Raton
College of Business and Technology	CBT	Miami
Edutech Centers (Inactive)**	EDUT	Clearwater
Everest Institute***	EVIN	Miami
Everest University (Formerly FMU)	EVU	Tampa
Everglades University	EU	Boca Raton
Florida Career College (Inactive)**	FCC	Miami
Florida College	FLAC	Temple Terrace
Florida College of Natural Health	FCNH	Pompano Beach
Florida National College	FNC	Hialeah
Full Sail Real World Education***	FSRWE	Winter Park
Gulf Coast College (Inactive)**	GCC	Tampa
Herzing College (Inactive)**	HC	Orlando
Hobe Sound Bible College	HSBC	Hobe Sound
International Academy of Design and Technology (Inactive)**	IADT	Tampa
Jones College	JC	Jacksonville
Keiser Career College	KCC	Greenacres
Keiser University	KU	Ft. Lauderdale
Key College	KEYC	Dania Beach
Miami International University of Art and Design	MIUAD	Miami
North Florida Institute (Inactive)**	NFI	Orange Park
Rasmussen College	RASC	Holiday
Remington College (Inactive)**	RC	Tampa
Schiller International University (Inactive)**	SIU	Largo
Southwest Florida College	SWFC	Fort Myers
St. Petersburg Theological Seminary	SPTS	St. Petersburg
Taylor College	TAYC	Ocala
Trinity Baptist College	TBC	Jacksonville
Trinity College of Florida	TCF	New Port Richey
Webster Institute of Technology (Inactive)*	WIT	Tampa

*: Institution no longer in existence, but its institution courses (all discontinued) remain in SCNS inventory.

** : Institution no longer participating in SCNS.

***: Institution whose participation in SCNS is pending review of course request submissions.

AREA CAREER AND TECHNICAL EDUCATION CENTERS

Institution	Abbreviation	County (Main Campus)
Atlantic Technical Center	ATC	Broward
Bradford-Union Area Vo-Tech Center	BUVT	Bradford
Charlotte Vo-Tech Center	CVTC	Charlotte
D.G. Erwin Technical Center	ETC	Hillsborough
First Coast Technical College	FCTI	St. Johns
George Stone Area Vo-Tech Center	GSVC	Escambia
George T. Baker Aviation	GTBA	Miami-Dade
Henry W. Brewster Technical Center	HBTC	Hillsborough
Lake Technical Center	LTC	Lake
Lee County High Tech Center Central	LCTCC	Lee
Lee County High Tech Center North	LCTCN	Lee
Lindsey Hopkins Technical Education Center	LHTEC	Miami-Dade
Lively Technical Center	LMLTC	Leon
Lorenzo Walker Institute of Technology	LWIT	Collier
Manatee Technical Institute	MTI	Manatee
Marchman Technical Education Center	MTEC	Pasco
Marion County Community Technical and Adult Education	MCTAE	Marion
Maynard A. Traviss Career Center	MTCC	Polk
Miami Lakes Education Center	MLEC	Miami-Dade
Mid-Florida Technical Institute	MFTI	Orange
Okaloosa Applied Technology Center	OATC	Okaloosa
Orange Technical Education Center – Mid-Florida Tech	MFTI	Orange
Orange Technical Education Center – Orlando Tech	OTECH	Orange
Orange Technical Education Center – Westside Tech	WST	Orange
Orange Technical Education Center – Winter Park Tech	WPT	Orange
Pinellas Technical Education Center - Clearwater	PTECC	Pinellas
Pinellas Technical Education Center-St. Pete	PTECS	Pinellas
Radford M. Locklin Technical Center	RLTC	Santa Rosa
Ridge Career Center	RCC	Polk
Robert Morgan Education Center	RMEC	Miami-Dade
Sarasota County Technical Institute	SCTI	Sarasota
Sheridan Technical Center	SVC	Broward
Suwannee-Hamilton Technical Center	SHTC	Suwannee
Taylor Technical Institute	TTI	Taylor
Technical Education Center of Osceola	TECO	Osceola
The English Center	TEC	Miami-Dade
Thomas P. Haney Tech Center	THTC	Bay
Washington-Holmes Technical Center	WHTC	Washington
William T. McFatter Technical Center	WTMTC	Broward
Withlacoochee Technical Institute	WTI	Citrus

APPENDIX F

STATUTES AND RULES RELATING TO THE
STATEWIDE COURSE NUMBERING SYSTEM



**STATUTES AND RULES RELATING TO THE
STATEWIDE COURSE NUMBERING SYSTEM**

FLORIDA STATUTES

1007.01 Articulation; legislative intent; purpose; role of the State Board of Education and the Board of Governors.--

(1) It is the intent of the Legislature to facilitate articulation and seamless integration of the K-20 education system by building and sustaining relationships among K-20 public organizations, between public and private organizations, and between the education system as a whole and Florida's communities. The purpose of building and sustaining these relationships is to provide for the efficient and effective progression and transfer of students within the education system and to allow students to proceed toward their educational objectives as rapidly as their circumstances permit.

(2) To improve and facilitate articulation systemwide, the State Board of Education and the Board of Governors shall recommend policies and guidelines to the Legislature with input from statewide K-20 advisory groups established by the Commissioner of Education relating to:

- (a) The alignment between the exit requirements of one system and the admissions requirements of another system into which students typically transfer.
- (b) The identification of common courses, the level of courses, institutional participation in a statewide course numbering system, and the transferability of credits among such institutions.
- (c) Identification of courses that meet general education or common degree program prerequisite requirements at public postsecondary educational institutions.
- (d) Dual enrollment course equivalencies.
- (e) Articulation agreements.

History.--s. 344, ch. 2002-387; s. 111, ch. 2007-217.

FLORIDA STATUTES

1007.24 Statewide course numbering system.--

(1) The Department of Education, in conjunction with the Board of Governors, shall develop, coordinate, and maintain a statewide course numbering system for postsecondary and dual enrollment education in school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions that will improve program planning, increase communication among all delivery systems, and facilitate student acceleration and the transfer of students and credits between public school districts, public postsecondary educational institutions, and participating nonpublic educational institutions. The continuing maintenance of the system shall be accomplished with the assistance of appropriate faculty committees representing public and participating nonpublic educational institutions.

(2) The Commissioner of Education, in conjunction with the Chancellor of the State University System, shall appoint faculty committees representing faculties of participating institutions to recommend a single level for each course, including postsecondary career education courses, included in the statewide course numbering system.

(a) Any course designated as an upper-division-level course must be characterized by a need for advanced academic preparation and skills that a student would be unlikely to achieve without significant prior coursework.

(b) A course that is offered as part of an associate in science degree program and as an upper-division course for a baccalaureate degree shall be designated for both the lower and upper division.

(c) A course designated as lower-division may be offered by any community college.

(3) The Commissioner of Education shall recommend to the State Board of Education the levels for the courses. The State Board of Education, with input from the Board of Governors, shall approve the levels for the courses.

(4) The statewide course numbering system shall include the courses at the recommended levels.

(5) The registration process at each state university and community college shall include the courses at their designated levels and statewide course number.

(6) Nonpublic colleges and schools that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and are either eligible to participate in the William L. Boyd, IV, Florida Resident Access Grant or have been issued a regular license pursuant to s. 1005.31, may participate in the statewide course numbering system pursuant to this section. Participating colleges and schools shall bear the costs associated with inclusion in the system and shall meet the terms and conditions for institutional participation in the system. The department shall adopt a fee schedule that includes the expenses incurred through data processing, faculty task force travel and per diem, and staff and clerical support time. Such fee schedule may differentiate between the costs associated with initial course inclusion in the system and costs associated with subsequent course maintenance in the system. Decisions regarding initial course inclusion and subsequent course maintenance must be made within 360 days after submission of the required materials and fees by the institution. The Department of Education may select a date by which colleges must submit requests for new courses to be included, and may delay review of courses submitted after that date until the next year's cycle. Any college that currently participates in the system, and that participated in the system prior to July 1, 1986, shall not be required to pay the costs associated with initial course inclusion in the system. Fees collected for participation in the statewide course numbering system pursuant to the provisions of this section shall be deposited in the Institutional Assessment Trust Fund. Any nonpublic, nonprofit college or university that is eligible to participate in the statewide course numbering system shall not be required to pay the costs associated with participation in the system. No college or school shall record student transcripts or document courses offered by the college or school in accordance with this subsection unless the college or school is

1007.24 Statewide course numbering system — (continued)

actually participating in the system pursuant to rules of the State Board of Education. Any college or school deemed to be in violation of this section shall be subject to the provisions of s. 1005.38.

(7) Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.

(8) The State Board of Education shall adopt rules that provide for the conduct of regularly scheduled purges of courses that are listed in the statewide course numbering system but have not been taught at an institution for the preceding 5 years. These rules must include waiver provisions that allow course continuation if an institution has reasonable cause for having not offered a course within the 5-year limit and an expectation that the course will be offered again within the following 5 years.

History.--s. 350, ch. 2002-387; s. 106, ch. 2004-357; s. 114, ch. 2007-217.

FLORIDA STATUTES

1007.25 General education courses; common prerequisites; and other degree requirements.--

- (1) The department shall identify the degree programs offered by public postsecondary educational institutions.
- (2) The department shall identify postsecondary career education programs offered by community colleges and district school boards. The department shall also identify career courses designated as college credit courses applicable toward a career education diploma or degree. Such courses must be identified within the statewide course numbering system.
- (3) The department shall identify those courses that meet general education requirements within the subject areas of communication, mathematics, social sciences, humanities, and natural sciences. The courses shall be identified by their statewide course code number. All public postsecondary educational institutions shall accept these general education courses.
- (4) The department shall identify those courses offered by universities and accepted for credit toward a degree. The department shall identify courses designated as either general education or required as a prerequisite for a degree. The courses shall be identified by their statewide course number.
- (5) The department shall identify common prerequisite courses and course substitutions for degree programs across all institutions. Common degree program prerequisites shall be offered and accepted by all state universities and community colleges, except in cases approved by the State Board of Education for community colleges and the Board of Governors for state universities. The department shall develop a centralized database containing the list of courses and course substitutions that meet the prerequisite requirements for each baccalaureate degree program.
- (6) The boards of trustees of the community colleges shall identify their core curricula, which shall include courses required by the State Board of Education. The boards of trustees of the state universities shall identify their core curricula, which shall include courses required by the Board of Governors. The universities and community colleges shall work with their school districts to assure that high school curricula coordinate with the core curricula and to prepare students for college-level work. Core curricula for associate in arts programs shall be adopted in rule by the State Board of Education and shall include 36 semester hours of general education courses in the subject areas of communication, mathematics, social sciences, humanities, and natural sciences.
- (7) An associate in arts degree shall require no more than 60 semester hours of college credit, including 36 semester hours of general education coursework. Except for college-preparatory coursework required pursuant to s. 1008.30, all required coursework shall count toward the associate in arts degree or the baccalaureate degree.
- (8) A baccalaureate degree program shall require no more than 120 semester hours of college credit, including 36 semester hours of general education coursework, unless prior approval has been granted by the Board of Governors for baccalaureate degree programs offered by state universities and by the State Board of Education for baccalaureate degree programs offered by community colleges.
- (9) A student who received an associate in arts degree for successfully completing 60 semester credit hours may continue to earn additional credits at a community college. The university must provide credit toward the student's baccalaureate degree for an additional community college course if, according to the statewide course numbering, the community college course is a course listed in the university catalog as required for the degree or as prerequisite to a course required for the degree. Of the courses required for the degree, at least half of the credit hours required for the degree shall be achievable through courses designated as lower division, except in degree programs approved by the State Board of Education for programs offered by community colleges and by the Board of Governors for programs offered by state universities.
- (10) Students at state universities may request associate in arts certificates if they have successfully completed the minimum requirements for the degree of associate in arts (A.A.). The university must grant the student an associate in arts degree if the student has successfully completed minimum

1007.25 General education courses; common prerequisites; and other degree requirements — (continued)

requirements for college-level communication and computation skills adopted by the State Board of Education and 60 academic semester hours or the equivalent within a degree program area, with 36 semester hours in general education courses in the subject areas of communication, mathematics, social sciences, humanities, and natural sciences, consistent with the general education requirements specified in the articulation agreement pursuant to s. 1007.23.

(11) The Commissioner of Education shall appoint faculty committees representing both community college and public school faculties to recommend to the commissioner for approval by the State Board of Education a standard program length and appropriate occupational completion points for each postsecondary career certificate program, diploma, and degree offered by a school district or a community college.

History.--s. 351, ch. 2002-387; s. 107, ch. 2004-357; s. 115, ch. 2007-217.

FLORIDA STATUTES

1007.27 Articulated acceleration mechanisms.--

(1) It is the intent of the Legislature that a variety of articulated acceleration mechanisms be available for secondary and postsecondary students attending public educational institutions. It is intended that articulated acceleration serve to shorten the time necessary for a student to complete the requirements associated with the conference of a high school diploma and a postsecondary degree, broaden the scope of curricular options available to students, or increase the depth of study available for a particular subject. Articulated acceleration mechanisms shall include, but not be limited to, dual enrollment as provided for in s. 1007.271, early admission, advanced placement, credit by examination, the International Baccalaureate Program, and the Advanced International Certificate of Education Program. Credit earned through the Florida Virtual School shall provide additional opportunities for early graduation and acceleration.

(2) The Department of Education shall identify the minimum scores, maximum credit, and course or courses for which credit is to be awarded for each College Level Examination Program (CLEP) general examination, CLEP subject examination, College Board Advanced Placement Program examination, and International Baccalaureate examination. In addition, the department shall identify such courses in the general education core curriculum of each state university and community college.

(3) Each community college and state university must award credit for specific courses for which competency has been demonstrated by successful passage of one of the examinations in subsection (2) unless the award of credit duplicates credit already awarded. Community colleges and state universities may not exempt students from courses without the award of credit if competencies have been so demonstrated.

(4) It is the intent of the Legislature to provide articulated acceleration mechanisms for students who are in home education programs, as defined in s. 1002.01, consistent with the educational opportunities available to public and private secondary school students. Home education students may participate in dual enrollment, career dual enrollment, early admission, and credit by examination. Credit earned by home education students through dual enrollment shall apply toward the completion of a home education program that meets the requirements of s. 1002.41.

(5) Early admission shall be a form of dual enrollment through which eligible secondary students enroll in a postsecondary institution on a full-time basis in courses that are creditable toward the high school diploma and the associate or baccalaureate degree. Students enrolled pursuant to this subsection shall be exempt from the payment of registration, tuition, and laboratory fees.

(6) Advanced placement shall be the enrollment of an eligible secondary student in a course offered through the Advanced Placement Program administered by the College Board. Postsecondary credit for an advanced placement course shall be limited to students who score a minimum of 3, on a 5-point scale, on the corresponding Advanced Placement Examination. The specific courses for which students receive such credit shall be identified in the statewide articulation agreement required by s. 1007.23(1). Students of Florida public secondary schools enrolled pursuant to this subsection shall be exempt from the payment of any fees for administration of the examination regardless of whether or not the student achieves a passing score on the examination.

(7) Credit by examination shall be the program through which secondary and postsecondary students generate postsecondary credit based on the receipt of a specified minimum score on nationally standardized general or subject-area examinations. For the purpose of statewide application, such examinations and the corresponding minimum scores required for an award of credit shall be delineated by the State Board of Education and the Board of Governors in the statewide articulation agreement required by s. 1007.23(1). The maximum credit generated by a student pursuant to this subsection shall be mitigated by any related postsecondary credit earned by the student prior to the administration of the examination. This subsection shall not preclude community colleges and

1007.27 Articulated acceleration mechanisms — (continued)

universities from awarding credit by examination based on student performance on examinations developed within and recognized by the individual postsecondary institutions.

(8) The International Baccalaureate Program shall be the curriculum in which eligible secondary students are enrolled in a program of studies offered through the International Baccalaureate Program administered by the International Baccalaureate Office. The State Board of Education and the Board of Governors shall specify in the statewide articulation agreement required by s. 1007.23(1) the cutoff scores and International Baccalaureate Examinations which will be used to grant postsecondary credit at community colleges and universities. Any changes to the articulation agreement, which have the effect of raising the required cutoff score or of changing the International Baccalaureate Examinations which will be used to grant postsecondary credit, shall only apply to students taking International Baccalaureate Examinations after such changes are adopted by the State Board of Education and the Board of Governors. Students shall be awarded a maximum of 30 semester credit hours pursuant to this subsection. The specific course for which a student may receive such credit shall be specified in the statewide articulation agreement required by s. 1007.23(1). Students enrolled pursuant to this subsection shall be exempt from the payment of any fees for administration of the examinations regardless of whether or not the student achieves a passing score on the examination.

(9) The Advanced International Certificate of Education Program and the International General Certificate of Secondary Education (pre-AICE) Program shall be the curricula in which eligible secondary students are enrolled in programs of study offered through the Advanced International Certificate of Education Program or the International General Certificate of Secondary Education (pre-AICE) Program administered by the University of Cambridge Local Examinations Syndicate. The State Board of Education and the Board of Governors shall specify in the statewide articulation agreement required by s. 1007.23(1) the cutoff scores and Advanced International Certificate of Education examinations which will be used to grant postsecondary credit at community colleges and universities. Any changes to the cutoff scores, which changes have the effect of raising the required cutoff score or of changing the Advanced International Certification of Education examinations which will be used to grant postsecondary credit, shall apply to students taking Advanced International Certificate of Education examinations after such changes are adopted by the State Board of Education and the Board of Governors. Students shall be awarded a maximum of 30 semester credit hours pursuant to this subsection. The specific course for which a student may receive such credit shall be determined by the community college or university that accepts the student for admission. Students enrolled in either program of study pursuant to this subsection shall be exempt from the payment of any fees for administration of the examinations regardless of whether the student achieves a passing score on the examination.

(10) Any student who earns 9 or more credits from one or more of the acceleration mechanisms provided for in this section is exempt from any requirement of a public postsecondary educational institution mandating enrollment during a summer term.

History.--s. 356, ch. 2002-387; s. 6, ch. 2003-8; s. 167, ch. 2004-5; s. 108, ch. 2004-357; s. 5, ch. 2005-196; s. 120, ch. 2007-217.

1007.271 Dual enrollment programs.--

(1) The dual enrollment program is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree.

(2) For the purpose of this section, an eligible secondary student is a student who is enrolled in a Florida public secondary school or in a Florida private secondary school which is in compliance with s. 1002.42(2) and conducts a secondary curriculum pursuant to s. 1003.43. Students enrolled in postsecondary instruction that is not creditable toward the high school diploma shall not be classified as dual enrollments. Students who are eligible for dual enrollment pursuant to this section shall be permitted to enroll in dual enrollment courses conducted during school hours, after school hours, and during the summer term. Instructional time for such enrollment may vary from 900 hours; however, the school district may only report the student for a maximum of 1.0 FTE, as provided in s.

1011.61(4). Each semester of instruction that is eligible for high school and postsecondary credit shall be reported by school districts as 75 membership hours for purposes of FTE calculation. Any student so enrolled is exempt from the payment of registration, tuition, and laboratory fees. Vocational-preparatory instruction, college-preparatory instruction and other forms of precollegiate instruction, as well as physical education courses that focus on the physical execution of a skill rather than the intellectual attributes of the activity, are ineligible for inclusion in the dual enrollment program. Recreation and leisure studies courses shall be evaluated individually in the same manner as physical education courses for potential inclusion in the program.

(3) The Department of Education shall adopt guidelines designed to achieve comparability across school districts of both student qualifications and teacher qualifications for dual enrollment courses. Student qualifications must demonstrate readiness for college-level coursework if the student is to be enrolled in college courses. Student qualifications must demonstrate readiness for career-level coursework if the student is to be enrolled in career courses. In addition to the common placement examination, student qualifications for enrollment in college credit dual enrollment courses must include a 3.0 unweighted grade point average, and student qualifications for enrollment in career certificate dual enrollment courses must include a 2.0 unweighted grade point average. Exceptions to the required grade point averages may be granted if the educational entities agree and the terms of the agreement are contained within the dual enrollment interinstitutional articulation agreement. Community college boards of trustees may establish additional admissions criteria, which shall be included in the district interinstitutional articulation agreement developed according to s. 1007.235, to ensure student readiness for postsecondary instruction. Additional requirements included in the agreement shall not arbitrarily prohibit students who have demonstrated the ability to master advanced courses from participating in dual enrollment courses. District school boards may not refuse to enter into an agreement with a local community college if that community college has the capacity to offer dual enrollment courses.

(4) Career dual enrollment shall be provided as a curricular option for secondary students to pursue in order to earn a series of elective credits toward the high school diploma. Career dual enrollment shall be available for secondary students seeking a degree or certificate from a complete career-preparatory program, and shall not be used to enroll students in isolated career courses. It is the intent of the Legislature that career dual enrollment provide a comprehensive academic and career dual enrollment program within the career center or community college.

(5) Each district school board shall inform all secondary students of dual enrollment as an educational option and mechanism for acceleration. Students shall be informed of eligibility criteria, the option for taking dual enrollment courses beyond the regular school year, and the minimum academic credits required for graduation. District school boards shall annually assess the demand for dual enrollment and other advanced courses, and the district school board shall consider strategies and programs to

1007.271 Dual enrollment programs — (continued)

meet that demand and include access to dual enrollment on the high school campus whenever possible. Alternative grade calculation, weighting systems, or information regarding student education options which discriminates against dual enrollment courses is prohibited.

(6) The Commissioner of Education shall appoint faculty committees representing public school, community college, and university faculties to identify postsecondary courses that meet the high school graduation requirements of s. 1003.43, and to establish the number of postsecondary semester credit hours of instruction and equivalent high school credits earned through dual enrollment pursuant to this section that are necessary to meet high school graduation requirements. Such equivalencies shall be determined solely on comparable course content and not on seat time traditionally allocated to such courses in high school. The Commissioner of Education shall recommend to the State Board of Education those postsecondary courses identified to meet high school graduation requirements, based on mastery of course outcomes, by their course numbers, and all high schools shall accept these postsecondary education courses toward meeting the requirements of s. 1003.43.

(7) Early admission shall be a form of dual enrollment through which eligible secondary students enroll in a postsecondary institution on a full-time basis in courses that are creditable toward the high school diploma and the associate or baccalaureate degree. Students enrolled pursuant to this subsection shall be exempt from the payment of registration, tuition, and laboratory fees.

(8) Career early admission is a form of career dual enrollment through which eligible secondary students enroll full time in a career center or a community college in courses that are creditable toward the high school diploma and the certificate or associate degree. Participation in the career early admission program shall be limited to students who have completed a minimum of 6 semesters of full-time secondary enrollment, including studies undertaken in the ninth grade. Students enrolled pursuant to this section are exempt from the payment of registration, tuition, and laboratory fees.

(9) The State Board of Education shall adopt rules for any dual enrollment programs involving requirements for high school graduation.

(10)(a) The dual enrollment program for home education students consists of the enrollment of an eligible home education secondary student in a postsecondary course creditable toward an associate degree, a career certificate, or a baccalaureate degree. To participate in the dual enrollment program, an eligible home education secondary student must:

1. Provide proof of enrollment in a home education program pursuant to s. 1002.41.
2. Be responsible for his or her own instructional materials and transportation unless provided for otherwise.

(b) Each career center, community college, and state university shall:

1. Delineate courses and programs for dually enrolled home education students. Courses and programs may be added, revised, or deleted at any time.
2. Identify eligibility criteria for home education student participation, not to exceed those required of other dually enrolled students.

(11) The Department of Education shall approve any course for inclusion in the dual enrollment program that is contained within the statewide course numbering system. However, college-preparatory and other forms of precollegiate instruction, and physical education and other courses that focus on the physical execution of a skill rather than the intellectual attributes of the activity, may not be so approved, but must be evaluated individually for potential inclusion in the dual enrollment program. This subsection shall not be construed to mean that an independent postsecondary institution eligible for inclusion in a dual enrollment or early admission program pursuant to s. 1011.62 must participate in the statewide course numbering system developed pursuant to s. 1007.24 to participate in a dual enrollment program.

(12) The Department of Education shall develop a statement on transfer guarantees which will inform students, prior to enrollment in a dual enrollment course, of the potential for the dual enrollment course to articulate as an elective or a general education course into a postsecondary education

1007.271 Dual enrollment programs — (continued)

certificate or degree program. The statement shall be provided to each district school superintendent, who shall include the statement in the information provided to all secondary students as required pursuant to this subsection. The statement may also include additional information, including, but not limited to, dual enrollment options, guarantees, privileges, and responsibilities.

(13) Students who meet the eligibility requirements of this section and who choose to participate in dual enrollment programs are exempt from the payment of registration, tuition, and laboratory fees.

(14) Instructional materials assigned for use within dual enrollment courses shall be made available to dual enrollment students from Florida public high schools free of charge. This subsection shall not be construed to prohibit a community college from providing instructional materials at no cost to a home education student or student from a private school. Students enrolled in postsecondary instruction not creditable toward a high school diploma shall not be considered dual enrollments and shall be required to assume the cost of instructional materials necessary for such instruction.

(15) Instructional materials purchased by a district school board or community college board of trustees on behalf of dual enrollment students shall be the property of the board against which the purchase is charged.

(16) Beginning with students entering grade 9 in the 2006-2007 school year, school districts and community colleges must weigh dual enrollment courses the same as advanced placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation or weighting systems that discriminate against dual enrollment courses are prohibited.

(17) The Commissioner of Education may approve dual enrollment agreements for limited course offerings that have statewide appeal. Such programs shall be limited to a single site with multiple county participation.

History.--s. 357, ch. 2002-387; s. 109, ch. 2004-357; s. 6, ch. 2005-196; s. 39, ch. 2006-74.

FLORIDA STATUTES

1007.272 Joint dual enrollment and advanced placement instruction.--

(1) Each school district, community college, and state university may conduct advanced placement instruction within dual enrollment courses. Each joint dual enrollment and advanced placement course shall be incorporated within and subject to the provisions of the district interinstitutional articulation agreement pursuant to s. 1007.235. Such agreement shall certify that each joint dual enrollment and advanced placement course integrates, at a minimum, the course structure recommended by the College Board and the structure that corresponds to the common course number.

(2) Each student enrolled in a joint dual enrollment and advanced placement course may be funded pursuant to either the dual enrollment or advanced placement formula specified in s. 1011.62; however, no student shall be funded through both programs for enrollment in a course provided through this section. The district school board reporting enrollments for such courses shall utilize the funding formula that more closely approximates the cost of conducting the course. No student shall be reported for advanced placement funding who fails to meet the examination requirement for such funding.

(3) Postsecondary credit for student completion of a joint dual enrollment and advanced placement course shall be awarded, based on the stated preference of the student, as either dual enrollment or advanced placement credit; however, an award of advanced placement credit shall be limited to students who score a minimum of 3, on a 5-point scale, on the Advanced Placement Examination. No student shall claim double credit based on the completion of a single joint dual enrollment and advanced placement course, nor shall any student enrolled pursuant to this section be required to complete the Advanced Placement Examination.

History.--s. 358, ch. 2002-387.

FLORIDA STATUTES

1001.44 Career centers.--

(1) DISTRICT SCHOOL BOARD MAY ESTABLISH OR ACQUIRE CAREER CENTERS.--Any district school board, after first obtaining the approval of the Department of Education, may, as a part of the district school system, organize, establish and operate a career center, or acquire and operate a career center previously established.

(2) DISTRICT SCHOOL BOARDS OF CONTIGUOUS DISTRICTS MAY ESTABLISH OR ACQUIRE CAREER CENTERS.--The district school boards of any two or more contiguous districts may, upon first obtaining the approval of the department, enter into an agreement to organize, establish and operate, or acquire and operate, a career center under this section.

(3) CAREER CENTER PART OF DISTRICT SCHOOL SYSTEM DIRECTED BY A DIRECTOR.-

(a) A career center established or acquired under provisions of law and minimum standards prescribed by the commissioner shall comprise a part of the district school system and shall mean an educational institution offering terminal courses of a technical nature, and courses for out-of-school youth and adults; shall be subject to all applicable provisions of this code; shall be under the control of the district school board of the school district in which it is located; and shall be directed by a director responsible through the district school superintendent to the district school board of the school district in which the center is located.

(b) Each career center shall maintain an academic transcript for each student enrolled in the center. Such transcript shall delineate each course completed by the student. Courses shall be delineated by the course prefix and title assigned pursuant to s. 1007.24. The center shall make a copy of a student's transcript available to any student who requests it.

History.--s. 57, ch. 2002-387; s. 72, ch. 2004-357.

1010.83 Institutional Assessment Trust Fund.--

(1) Chapter 99-32, Laws of Florida, re-created the Institutional Assessment Trust Fund to be administered by the Department of Education pursuant to this section and rules of the State Board of Education. The trust fund shall consist of all fees and fines imposed upon nonpublic colleges and schools pursuant to this chapter and chapter 1005, including all fees collected from nonpublic colleges and schools for participation in the Student Protection Fund and the statewide course numbering system. The department shall maintain separate accounts for the operation of the Commission for Independent Education; the Student Protection Fund; and the Department of Education.

(2) Funds from the trust fund shall be used for purposes including, but not limited to, the following:

(a) Authorized expenses of the Commission for Independent Education in carrying out its required duties.

(b) Authorized expenses from the Department of Education account incurred as a result of the inclusion of nonpublic colleges in the statewide course numbering system.

(c) Expenses authorized by the Commission for Independent Education from the Student Protection Fund account to complete the training of students enrolled in an institution that terminates a program or ceases operation while the student is enrolled or to facilitate the retrieval or safekeeping of records from a closed institution.

(3) The Commission for Independent Education may utilize other individuals or entities to administer the programs authorized in subsection (2).

History.--s. 595, ch. 2002-387; s. 5, ch. 2005-202.

STATE BOARD OF EDUCATION RULE

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts.

It is the intent of the Board of Governors and the State Board of Education to facilitate articulation and seamless integration of the education system by agreeing to the provisions of this rule. The authority to adopt and amend this rule aligns with the Constitutional power given the Board of Governors for the state university system and the statutory authority given the State Board of Education for the district school boards, the community college system, and the Department of Education.

(1) Each state university board of trustees, community college board of trustees, and district school board shall plan and adopt policies and procedures to provide articulated programs so that students can proceed toward their educational objectives as rapidly as their circumstances permit. State universities, community colleges, and school districts shall exchange ideas in the development and improvement of general education, and in the development and implementation of student acceleration mechanisms. They shall establish joint programs and agreements to facilitate articulation, acceleration, and efficient use of faculty, equipment, and facilities.

(2) Articulation Coordinating Committee. The Commissioner shall establish an Articulation Coordinating Committee which shall report to the Commissioner and consist of eighteen (18) members. The committee shall have four (4) standing members from the Department of Education to represent the state university system, the community college system, public workforce education, and the public pre-K-12 schools. Fourteen (14) are appointed by the Commissioner for two-year terms: three (3) members representing the state university system; three (3) members representing the state community college system; one (1) member representing career education; three (3) members representing public schools; two (2) members representing nonpublic postsecondary institutions; one (1) member representing nonpublic secondary education; and one (1) member representing students. The Commissioner will appoint a chair from the membership. Ten members of the committee shall constitute a quorum. No business may be transacted at any meeting unless a quorum is present. The Committee shall:

- (a) Function as the statewide pre-kindergarten through university advisory committee and accept continuous responsibility for community college-university-school district relationships.
- (b) Develop suggested guidelines for interinstitutional agreements between and among public schools, community colleges, and universities to facilitate interaction, articulation, acceleration, and the efficient use of faculty, equipment, and facilities.
- (c) Establish groups of university-community college-school district representatives to facilitate articulation in subject areas.
- (d) Conduct a continuing review of the provisions of this rule and make recommendations to the State Board of Education and the Board of Governors for revisions.
- (e) Review instances of student transfer and admissions difficulties among universities, community colleges, and public schools. Decisions shall be advisory to the institutions concerned.
- (f) Examine statewide data regarding articulation, recommend resolutions of issues, and propose policies and procedures to improve articulation systemwide.
- (g) Recommend the priority to be given research conducted cooperatively by the Department of Education with individual institutions. Such research shall be encouraged and conducted in areas such as admissions, grading practices, curriculum design, and follow-up of transfer students. Research findings shall be used to evaluate current policies, programs, and procedures.
- (h) Review and make recommendations to institutions for experimental programs which vary from official transfer policy.
- (i) Collect and disseminate information on successful cooperative programs between and among

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts – (continued)

educational institutions.

(j) Establish and maintain a standard format to record the performance and credits of postsecondary students. Each such transcript shall include all courses in which a student enrolls each term, the status in each course at the end of each term, all grades and credits awarded, College-Level Academic Skills Test scores, and a statement explaining the grading policy of the institution. The Articulation Coordinating Committee shall collaborate with the Division of Public Schools in the development of a standard format on which district school systems shall record the performance and credits of students.

(k) Document, maintain and publish a current listing of limited access, capstone, and career ladder degree programs.

(l) Document, maintain, and publish the statewide associate in science to bachelor of arts/bachelor of science articulation agreements between the community colleges and the state universities. The agreements must be consistent with the policies of the Board of Governors and the State Board of Education and shall be reviewed by the Department of Education.

(m) Document, maintain, and publish statewide applied technology diploma to associate in applied science/associate in science degree articulation agreements between the career education centers and the community colleges.

(n) Maintain and review annually the accelerated articulation mechanism examinations, minimum scores guaranteed for transfer, maximum credits guaranteed to transfer, and recommended course equivalencies.

(o) Perform such other duties as may be assigned in law or by the Commissioner.

(3) General education.

(a) Each public postsecondary institution shall establish a general education core curriculum, which shall require thirty-six (36) semester hours of communication, mathematics, social sciences, humanities, and natural sciences for students working toward a baccalaureate degree.

(b) After a state university or community college has published its general education core curriculum, the integrity of that curriculum shall be recognized by the other public postsecondary institutions. Once a student has been certified by such an institution on the official transcript as having completed satisfactorily its prescribed general education core curriculum, regardless of whether the associate degree is conferred, no other public postsecondary institution to which he or she may transfer shall require any further such general education courses.

(c) If a student does not complete a general education core curriculum prior to transfer, the general education requirement becomes the responsibility of the new institution.

(4) Associate in Arts (A.A.) Degree. The associate in arts degree is the basic transfer degree of the community colleges. It is the primary basis for admission of transfer students from community colleges to upper division study in a state university. Every associate in arts graduate of a Florida community college shall be granted admission to an upper division program consistent with Section 1007.23, Florida Statutes. Admission to the student's preferred public postsecondary institution or program is not guaranteed. The associate in arts degree shall be awarded upon:

(a) Completion of sixty (60) semester hours of college credit courses in an established program of study, exclusive of courses not accepted in the state university system, and including a general education core curriculum of thirty-six (36) semester hours of college credit in communication, mathematics, social sciences, humanities, and natural sciences with the remaining twenty-four (24) semester hours consisting of appropriate common program prerequisite courses and electives.

(b) Achievement of a grade point average of at least 2.0 in all courses attempted, and in all courses taken at the institution awarding the degree, provided that only the final grade received in courses repeated by the student shall be used in computing the average. The grade of "D" shall transfer and count toward the associate and baccalaureate degrees in the same way as "D" grades obtained by

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts – (continued)

native students in the receiving state university or receiving community college. Whether courses with “D” grades in the major satisfy requirements in the major field may be decided by the receiving university or receiving community college. The 60 hours that comprise a completed Associate in Arts degree shall be accepted in total upon transfer to an upper division program at another public postsecondary institution.

(c) Completion of the requirements for English and mathematics courses adopted by the State Board of Education in Rule 6A-10.030, F.A.C., and the Board of Governors; and

(d) Achievement of the minimum standards for college-level communication and computation skills adopted by the State Board of Education in Rule 6A-10.0312, F.A.C., and the Board of Governors.

(5) Associate in Science (A.S.) Degree. The associate in science degree is the career education degree of the community colleges. It is a two-year degree intended to prepare students for the workforce.

(a) The associate in science degree shall be awarded upon:

1. Completion of the minimum number of semester hours of college credit courses in an established program of study as required in subsection 6A-14.030(2), F.A.C.

2. Completion of a minimum of fifteen semester hours in the general education core curriculum in the subject areas of communication, mathematics, social sciences, humanities, and natural sciences which meet the Southern Association of College and Schools Commission on Colleges criteria. English and math courses must meet the requirements adopted by the State Board of Education in Rule 6A-10.030, F.A.C., and the Board of Governors. No physical education credit will be included in the general education block of credit.

3. General education courses not taught in accordance with the Southern Association of Colleges and Schools Commission on Colleges criteria for programs designed for college transfer shall not be included in the associate in science degree.

(b) Appropriate courses within associate in science degree programs will articulate to baccalaureate degree programs.

1. Achievement of the minimum standards adopted by the State Board of Education in Rule 6A-10.0312, F.A.C., and the Board of Governors, will be required by the time the student earns 36 semester hours at the senior institution in upper division work.

2. Completion of common prerequisites will be required for the baccalaureate degree or as otherwise outlined in program-specific statewide agreements.

3. Courses taken as part of the associate in science degree to meet the general education requirements will transfer and apply toward the 36 credit hours required for the baccalaureate degree. No additional general education credit hours can be required except to complete the total 36 general education hours.

(c) Capstone Degree Articulation Agreement. A capstone agreement that is entered into by a specific public or private postsecondary institution provides for the acceptance of a specific associate in science degree from any Florida community college and applies it as a block of credit toward a specified baccalaureate degree. The quality and content of the associate in science degree is respected as the technical component of the baccalaureate degree and the remainder of the program is designed to complete general education requirements and provide management skills to assist in job progression. Every associate in science degree graduate of a Florida community college program that articulates with a capstone degree program in a specific Florida public or private postsecondary institution shall be guaranteed admission to that program except for limited access programs and those requiring specific grades on particular courses for admission. All associate in science degree graduates who articulate under the capstone agreement shall be treated equally, regardless of the community colleges from which they receive their degrees. The general education component of the associate in science degree shall be accepted in total as a portion of the general education requirement upon transfer to the capstone program in a specific Florida public or private postsecondary institution.

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(d) Career Ladder Degree Articulation Agreement. The Career Ladder agreement integrates specific associate in science degree programs with identified baccalaureate degree programs statewide. Each associate in science degree program must meet specific requirements as prescribed in the agreement and public postsecondary institutions are required to honor the transfer of credit toward the specified baccalaureate degree. Graduates of a Florida community college associate in science degree program with an agreement that is documented and maintained by the Articulation Coordinating Committee shall be granted admission to a public postsecondary institution in the program designated to articulate with their degree, except for limited access programs and those requiring specific grades on particular courses for admission. Admission to the student's preferred public postsecondary institution is not guaranteed. Each State University System institution shall develop admissions criteria to ensure that associate in science degree students are evaluated on an equal basis with associate in arts degree graduates and native university students for admission into Career Ladder programs designated as limited access and those requiring specific grades on particular courses for admission.

1. The associate in science degree shall be awarded based on all of the requirements contained in paragraph (5)(a) of this rule and in accordance with the articulation agreement provisions maintained by the Articulation Coordinating Committee.
2. The statewide associate in science to baccalaureate degree program articulation agreements between public postsecondary institutions shall be documented and maintained by the Articulation Coordinating Committee. The Department of Education, in consultation with institutions, shall review periodically, as necessary, but no more than once a year, the provisions of the state articulation agreements and the prescribed curricula to ensure the continued effectiveness of the articulation between the A.S. and B.A./B.S. programs. Any recommendations for revisions to the state articulation agreements will be forwarded to the Articulation Coordinating Committee for review. The revisions may be approved after the Board of Governors and the State Board of Education make independent determinations that the recommended revisions are consistent with board policies.

(6) Applied Technology Diploma (ATD). The ATD consists of a course of study that is part of an associate in science (A.S.) or an associate in applied science degree (A.A.S.), is less than sixty (60) credit hours, is approximately fifty (50) percent of the technical component (non-general education), and leads to employment in a specific occupation. An applied technology diploma program may consist of either technical credit or college credit.

(a) Students must have a high school diploma, a high school equivalency diploma, or a certificate of completion pursuant to Section 1003.433(2)(b), Florida Statutes; or in the case of a student who is home educated, a signed affidavit submitted by the student's parent or legal guardian attesting that the student has completed a home education program pursuant to the requirements of Section 1002.41, Florida Statutes, to be admitted to an applied technology diploma program. Within six (6) weeks of entry, students in applied technology diploma programs of 450 or more hours must be tested pursuant to Rule 6A-10.040, F.A.C., and, if below minimum standards for completion from the program as defined in the program standards document adopted in Rule 6A-6.0571, F.A.C., must receive remedial instruction. The minimum standards must be at least the equivalent of a score of ten (10) on all sections of any basic skills test approved in Rule 6A-10.040, F.A.C. Students must successfully complete all remedial instruction before completing the Applied Technology Diploma.

(b) Community colleges may offer either college or career credit toward the applied technology diploma. Career centers may offer only career credits.

(c) All faculty providing instruction must have at least a baccalaureate degree or an associate degree with demonstrated competencies in the specific instructional program area as defined by the Southern Association of Colleges and Schools.

(d) The information related to the guaranteed transfer of credit between an applied technology diploma

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts – (continued)

program and associate in science or an associate in applied science degree must be documented and maintained by the Articulation Coordinating Committee. The documentation shall include the following:

1. The total number of clock or credit hours within the program.
2. The associate in science or associate in applied science degree into which the applied technology diploma is guaranteed to transfer.
3. The number of college credit hours guaranteed to transfer.
4. An effective date.

(e) The transfer of the applied technology diploma to an associate in science or associate in applied science degree is guaranteed for a period of three (3) years following the date of the award of the applied technology diploma.

(f) Applied technology diploma students entering an associate degree program shall meet the admissions standards stipulated in Section 1007.263, Florida Statutes. Additional admissions requirements for limited access programs may be established by the community college boards of trustees.

(7) Credit by examination.

(a) General Provisions.

1. For examination programs listed in paragraphs (b) through (h), examination specifications and content information shall be submitted to the Statewide Course Numbering System for course equivalency recommendations.
2. A list of examinations, minimum scores for guaranteed transfer credit, maximum credits guaranteed to transfer, and recommended course equivalents shall be maintained by the Articulation Coordinating Committee and reviewed annually.
3. Transfer of credit by examination is guaranteed for up to forty-five (45) credits, provided that credit was awarded in accordance with the Articulation Coordinating Committee's recommended minimum scores and course equivalents.
4. Transfer of examination credit over forty-five (45) credits is at the discretion of the receiving institution.
5. Credit by examination may not duplicate credit previously earned through postsecondary courses or through examination.
6. No grades or grade points shall be assigned for credit by examination.
7. Institutions may award credit for examinations that are not listed in this rule or that do not have recommended course equivalents, minimum scores, and maximum credits. Acceptance of transfer credit so awarded is at the discretion of the receiving institution.

(b) College Level Examination Program (CLEP) of the College Board.

1. The transfer of credit awarded on the basis of scores achieved on examinations in the College Level Examination Program is protected by this rule only for examinations taken in an administration authorized by CLEP.
2. For examinations taken after July 2001, transfer of credit is mandatory for all CLEP examinations. For all CLEP examinations, credit must be awarded at a minimum in accordance with the credit-by-examination equivalencies determined by the Articulation Coordinating Committee.
3. For examinations taken prior to July 1, 2001, transfer of credit under the terms of this rule is mandatory provided that the award of credit is consistent with the CLEP recommendations or scaled scores determined to represent student achievement at or above the fiftieth (50) percentile on the combined men-women sophomore norms in use prior to 1978, with no letter grade or grade points assigned.

(c) College Board Advanced Placement Program (AP). For all AP examinations, credit must be

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts – (continued)

awarded at a minimum in accordance with the credit-by-examination equivalencies determined by the Articulation Coordinating Committee. Transfer of Advanced Placement credit under terms of this rule is also mandatory, provided that the award of credit is consistent with the Articulation Coordinating Committee's recommended minimum scores and maximum amount of credit guaranteed to transfer.

(d) International Baccalaureate (IB) Diploma Program. For all IB examinations, credit must be awarded at a minimum in accordance with the credit-by-examination equivalencies determined by the Articulation Coordinating Committee. Transfer of International Baccalaureate credit under terms of this rule is also mandatory, provided that the award of credit is consistent with the Articulation Coordinating Committee's recommended minimum scores and maximum amount of credit guaranteed to transfer.

The award of credit for students who completed IB Diploma program examinations before April 1993 shall be determined by the public postsecondary institution.

(e) Advanced International Certificate of Education Program (AICE). Transfer of Advanced International Certificate of Education credit under terms of this rule is mandatory, provided that the award of credit is consistent with the Articulation Coordinating Committee's recommended minimum scores and the statutory maximum amount of 30 credits.

(f) Excelsior College Examinations, formerly known as the Regents College Examinations or the Proficiency Examination Program (PEP). Transfer of credit under terms of this rule is mandatory provided that the award of credit is consistent with the Articulation Coordinating Committee's recommended minimum scores and maximum amount of credit guaranteed to transfer with no letter grades or grade points assigned.

(g) Defense Activity of Non-Traditional Education Support (DANTES) Subject Standardized Tests (DSSTs). Transfer of credit under terms of this rule is mandatory provided that the award of credit is consistent with the Articulation Coordinating Committee's recommended minimum scores and maximum amount of credit guaranteed to transfer with no letter grades or grade points assigned.

(h) United States Armed Forces Institute (USAFI). The award of credits for students who successfully completed USAFI courses or exams before 1974 shall be determined by the public postsecondary institution.

(8) Pre-professional course responsibility. Lower division programs in state universities and community colleges may offer introductory courses to enable students to explore the principal professional specializations available at the baccalaureate level. Such courses shall be adequate in content to count toward the baccalaureate for students continuing in such specialization. However, deciding major course requirements for a baccalaureate, including courses in the major taken in the lower division, shall be the responsibility of the institution awarding the baccalaureate degree.

(9) Limited access programs. Community college and state university transfer students shall have the same opportunity to enroll in baccalaureate limited access programs as native students. Baccalaureate limited access program selection and enrollment criteria shall be established and published in catalogs, counseling manuals, and other appropriate publications. A list of limited access programs shall be filed annually with the Articulation Coordinating Committee.

(10) A state university may accept non-associate in arts degree credit in transfer based on its evaluation of the applicability of the courses to the student's program at the university.

(11) State universities and community colleges shall publish with precision and clarity in their official catalogs the admission, course, and prerequisite requirements of the institution, each unit of the institution, each program, and each specialization. Any applicable duration of requirements shall be specified. The university or college catalog in effect at the time of a student's initial collegiate enrollment shall govern upper division prerequisites, provided the student maintains continuous enrollment as defined in that catalog unless otherwise specified.

6A-10.024 Articulation Between and Among Universities, Community Colleges, and School Districts – (continued)

(12) The Department and all public universities, community colleges, and school districts shall maintain the electronic exchange of student transcripts and associated educational records, including acquisition of and access to test scores of students in the standard format established by the ACC.

(13) All postsecondary courses offered for college credit, career credit, college preparatory credit, or career-preparatory credit as they are defined in Rule 6A-10.033, F.A.C., shall be entered in the statewide course numbering system. Each course shall be assigned a single prefix and a single identifying number in the course numbering system.

(14) When a student transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system, the receiving institution shall award credit for courses satisfactorily completed at the previous participating institutions when the courses are judged by the appropriate common course designation and numbering system faculty task forces to be academically equivalent to courses offered at the receiving institution including equivalency of faculty credentials regardless of the public or nonpublic control of the previous institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credit so awarded shall satisfy institutional requirements on the same basis as credits awarded to native students.

Specific Authority 1001.02(2)(n), 1007.23(1), 1007.27(9) FS. Law Implemented 1007.01(2), 1007.23(1), 1007.27(9) FS. History—New 5-5-75, Amended 10-7-75, 6-8-76, 8-22-77, 12-26-77, 3-28-78, 5-10-78, 7-2-79, 2-27-80, 5-27-81, 1-6-83, 4-5-83, 6-28-83, 1-9-85, Formerly 6A-10.24, Amended 8-4-86, 5-18-88, 5-29-90, 7-30-91, 10-4-93, 5-3-94, 1-2-95, 9-30-96, 6-15-98, 12-13-99, 8-14-00, 10-15-01, 9-22-03, 12-18-05.

STATE BOARD OF EDUCATION RULE

6A-10.0242 Procedures for Determining the Level at Which Courses Shall Be Classified.

Baccalaureate upper-lower divisions. The following procedure shall be followed to distinguish lower division (freshman or sophomore) courses from upper division (junior or senior) courses. University and community college curriculum committees shall deliberate course proposals. Institutional procedures for study, review, and decision making shall be followed. The procedures shall include deciding the level at which the courses shall be classified.

(1) Criteria to identify baccalaureate lower division shall include:

- (a) General education courses required to earn an associate of arts degree and for which there is consensus that the courses should be offered within the first two (2) years of baccalaureate programs.
- (b) Introductory courses open to all students.
- (c) First course in a sequence and in which nonmajors may enroll.
- (d) General survey courses open to all students.
- (e) Courses designated to meet requirements of Rule 6A-10.030, F.A.C.
- (f) Courses designated to teach the skills identified in Rule 6A-10.0316, F.A.C.
- (g) Physical education activity courses.
- (h) Courses offered in the first two (2) years of a required four-year sequence program major and the first year of a required three-year sequence program major.

(2) While not exhaustive, the criteria establish intent, which further guides decision making. The institution's recommendation regarding upper and lower division classification shall be indicated in the submission of the course for entry in the statewide course numbering system. Should any institution object to the level designated, it may appeal to the Articulation Coordinating Committee after first attempting resolution with the statewide course numbering system.

Specific Authority 1001.02(1), 1007.24(2) FS. Law Implemented 100.03, 1001.02, 1004.65, 1007.22 FS. History—New 7-13-83, Formerly 6A-10.242, Amended 1-4-94, 11-21-05.

STATE BOARD OF EDUCATION RULE

6A-10.030 Other Assessment Procedures for College-Level Communication and Computation Skills.

(1) In addition to assessments that may be adopted by the State Board of Education or Board of Governors to measure student achievement in college-level communication and computation skills, other assessment requirements shall be met by successful completion of coursework in English and mathematics. For the purposes of this rule, a grade of C or higher shall be considered successful completion.

(2) Prior to receipt of an Associate of Arts degree from a public community college or university or prior to entry into the upper division of a public university or college, a student shall complete successfully the following:

(a) Six (6) semester hours of English coursework and six (6) semester hours of additional coursework in which the student is required to demonstrate college-level writing skills through multiple assignments. Each institution shall designate the courses that fulfill the writing requirements of this section. These course designations shall be submitted to the Statewide Course Numbering System. An institution to which a student transfers shall accept courses so designated by the sending institution as meeting the writing requirements outlined in this section.

(b) Six (6) semester hours of mathematics coursework at the level of college algebra or higher. For the purposes of this rule, applied logic, statistics and other such computation coursework which may not be placed within a mathematics department may be used to fulfill three (3) hours of the six (6) hours required by this section.

(c) Students awarded college credit in English based on their demonstration of writing skills through dual enrollment, advanced placement, or international baccalaureate instruction pursuant to Rule 6A-10.024, F.A.C., and students awarded college credit based on their demonstration of mathematics skills at the level of college algebra or higher through one (1) or more of the acceleration mechanisms in Rule 6A-10.024, F.A.C., shall be considered to have satisfied the requirements in subsection 6A-10.030(2), F.A.C., to the extent of the college credit awarded.

(3) Exemptions and Waivers. Any public community college or university desiring to exempt its students from the requirements of subsection 6A-10.030(2), F.A.C., shall submit an alternative plan to the Department of Education. Upon approval of the plan by the Department, the plan shall be submitted to the State Board of Education or the Board of Governors as appropriate. Upon approval by the State Board of Education or the Board of Governors, said plan shall be deemed effective in lieu of the requirements of subsection 6A-10.030(2), F.A.C.

Specific Authority 1001.02(1), (2)(n) FS. Law Implemented 1001.02 FS., Section 15, Chapter 87-212, Laws of Florida. History—New 1-11-82, Formerly 6A-10.30, Amended 6-8-88, 12-18-05.

STATE BOARD OF EDUCATION RULE

6A-10.033 Postsecondary Credit Definitions.

The definitions herein apply to instruction in postsecondary career centers, community colleges, and universities.

(1) Credit. Credit is a unit of measure assigned to courses or course equivalent learning. Credit is awarded if the learning activity it represents is part of, or preparatory for, an organized and specified program leading to a postsecondary certificate or degree. Credit is a device which indicates to the learner, to educational institutions, to employers, and to others how much of the program the learner has completed. The credit awarded may be independent of where the learning occurs. If a learning activity does not meet these requirements, credit shall not be awarded. The only types of postsecondary credit authorized are:

(a) College credit. College credit is the type of credit assigned to courses or course equivalent learning that is part of an organized and specified program leading to a graduate, baccalaureate, or associate degree. One (1) college credit is based on the learning expected from the equivalent of fifteen (15) fifty-minute periods of classroom instruction; with credits for such things as laboratory instruction, internships, and clinical experience determined by the institution based on the proportion of direct instruction to the laboratory exercise, internship hours, or clinical practice hours.

(b) Career credit. Career credit is the type of credit assigned to courses or course equivalent learning that is part of an organized and specified program leading to a career certificate. It applies to postsecondary adult career courses. One (1) career credit is based on the learning expected from the equivalent of thirty (30) hours of instruction.

(c) Preparatory credit.

1. College preparatory credit. College preparatory credit is the type of preparatory credit assigned to courses that provide high school graduates who wish to enroll in college credit courses with additional academic preparation determined to be needed pursuant to Rule 6A-10.0315, F.A.C. One (1) college preparatory credit is based on the learning expected from the equivalent of fifteen (15) fifty-minute periods of classroom instruction, with credit for such things as laboratory instruction and individualized study determined by the institution based on the proportion of direct instruction to the laboratory exercise or individualized program. College preparatory courses provide competency-based instruction to develop college entry competencies in the communication and computation skills described herein.

a. College preparatory reading competencies are distinguished from college-level reading competencies based on the criteria in subsection 6A-10.0315(1), F.A.C. College preparatory reading instruction includes the recognition of main ideas, supporting details, meanings of words in context, author's purpose, tone, valid arguments, explicit and implicit relationships within and between sentences; and the ability to detect bias, to distinguish fact from opinion, and to draw logical inferences and conclusions.

b. College preparatory writing competencies are distinguished from college-level writing competencies based on the criteria in subsection 6A-10.0315(1), F.A.C. College preparatory writing instruction includes word choice, sentence structure, grammar, spelling, and punctuation.

c. College preparatory mathematics competencies are distinguished from college-level mathematics competencies in that the college-level competencies begin with intermediate algebra or general mathematics skills which build upon the preparatory competencies defined in subsection 6A-10.0315(1), F.A.C. College preparatory mathematics instruction includes arithmetic and introductory algebra including real numbers and their properties, basic operations with linear expressions, factoring of algebraic expressions, and solutions of linear equations and inequalities.

2. Career preparatory credit. Career preparatory credit is the type of preparatory credit assigned to courses that provide students who wish to enroll in career credit courses with additional academic preparation. One (1) career preparatory credit is based on the learning expected from the equivalent of

6A-10.033 Postsecondary Credit Definitions – (continued)

fifteen (15) fifty-minute periods of classroom instruction, with credit for such things as laboratory instruction and individualized study determined by the institution based on the proportion of direct instruction to the laboratory exercise or individualized program.

(2) Noncredit. Noncredit is a term indicating that credit, as defined herein, is not awarded. It applies, in the case of universities, to the instructional classifications of noncredit continuing education; in the case of community colleges, to the instructional classifications of noncredit continuing education, adult basic and secondary, citizenship, and recreational; and in the case of postsecondary career centers, to the instructional classifications of noncredit continuing education, adult basic and secondary, community education, and community instructional services. The unit of measure is hours of instruction.

Specific Authority 1001.21(1) FS. Law Implemented 1000.01, 1001.02, 1001.03, 1004.65, 1004.93, 1007.22, 1007.23, 1007.24, 1007.25, 1008.30, 1008.345 FS. History—New 7-13-83, Amended 5-14-85, Formerly 6A-10.33, Amended 11-21-05.

STATE BOARD OF EDUCATION RULE

6A-10.0331 Deletion of Courses from Catalogs and Statewide Course Numbering System.

(1) Each university and each community college shall adopt, as part of the procedure for the preparation of its institutional catalog, a rule to ensure that courses which have not been taught for five (5) years, or less if desired, are deleted from the catalog. Each institution shall also notify the Office of the Statewide Course Numbering System to delete these courses.

(2) Courses not taught in the preceding five (5) years or less in keeping with institutional requirements, that an institution wishes to continue shall be reviewed in the same manner that the institution reviews courses which are proposed for addition to the catalog and statewide course numbering system. A course may be continued in the catalog if the institution plans to offer it during the next five (5) years.

(3) The president of each university and the president of each community college shall annually certify to the board of trustees for that university or college that the institution has complied with Section 1007.24, Florida Statutes.

Specific Authority 1007.24(8) FS. Law Implemented 1001.02, 1007.24 FS. History—New 12-31-86, Amended 4-7-87, 8-30-88, 12-18-05.

STATE BOARD OF EDUCATION RULE

6A-10.043 Nonpublic College Participation in the Statewide Course Numbering System.

Nonpublic colleges may participate in the statewide course numbering system pursuant to Section 1007.24, Florida Statutes.

(1) Eligibility Requirements. In order to participate an institution must:

- (a) Be eligible pursuant to Section 1007.27(6), Florida Statutes,
- (b) Agree to abide by the system's requirements and responsibilities, and
- (c) Unless exempt from paying by Section 1007.34(6), Florida Statutes, pay the required fees.

(2) Fee Schedule. The fees charged to participating institutions shall be:

(a) Application fee. A nonrefundable application fee of one thousand (1000) dollars must accompany each nonpublic institution's initial application for participation in the statewide course numbering system.

(b) Entry Fee. The unit cost per course of entering, modifying, or terminating courses in the statewide course numbering system, including administrative, personnel, expense, and capital costs of the system.

(c) Maintenance Fee. The unit cost of maintaining courses in the system, including computing, programming, and printing costs.

(d) Fiscal Year. The period for which fees are calculated shall be from July 1 through June 30.

(e) Payment. An invoice detailing entry and maintenance fees shall be sent to each participating nonpublic institution annually, within sixty (60) days after the close of the fiscal year. The fees incurred by each college shall be payable to the Department within sixty (60) days of the invoice. An institution which fails to pay shall be withdrawn from the system.

(f) Special Review/Site Visit Fee. If a special review or site visit is requested by an institution not exempt from fees, or, in the judgement of the Department, a special review or site visit is required to assure compliance, a fee of three hundred (300) dollars will be assessed for a review. If a site visit is required, a fee of three hundred (300) dollars per day will be assessed for each Department representative conducting the site visit.

(g) Reinstatement Application Fee. Within twelve (12) months following termination of participation in the system, an institution may apply for reinstatement without having to go through the application process. All outstanding fees plus a reinstatement application fee of three hundred (300) dollars must be paid to be eligible for reinstatement. In the event that reinstatement is denied, the reinstatement application fee shall be refunded.

(h) All fees and other funds collected by the statewide course numbering system shall be deposited into the Institutional Assessment Trust Fund created by Section 1010.83, Florida Statutes, and shall be available for the authorized expenses of the system.

(3) Any nonpublic college or school which has not been accepted as a participant in the statewide course numbering system under the conditions of this rule or has been withdrawn from participation in the system shall not use the system's course classification and identification system to record courses on student transcripts or otherwise document courses offered by the college or school using the system. Any college or school deemed to be in violation of this section shall be subject to denial, probation, or revocation of license or certificate of exemption or other disciplinary action pursuant to Section 1005.38, Florida Statutes.

Specific Authority 1007.24(6) FS. Law Implemented 1007.24 FS. History—New 9-6-88, Amended 3-13-95, 12-18-05.

