

**MINUTES  
FLORIDA GATEWAY COLLEGE  
BOARD OF TRUSTEES  
REGULAR MEETING  
FGC Board Room  
March 10, 2015**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order on March 10, 2015, at 6:12 p.m. in the FGC Board room by Chairperson Athena Randolph. Trustee Suzanne Norris was absent. All votes were unanimous unless otherwise stated.

**II. Pledge of Allegiance**

Billy Greer, Student Government Association President, led the Board in the Pledge of Allegiance.

**III. Introduce Visitors**

Chairperson Randolph introduced the following visitors: Tony Britt, Lake City Reporter and Robin Hall, Guest.

**IV. Approval of Minutes**

The minutes of the February 10, 2015, Board meeting were approved.

*Approved as presented.*

**MOTION BY: Lindsey Lander      SECOND BY: Kathryn McInnis**

**V. Audience of Any Citizen**

The Chairperson asked if there was anyone in the audience who would like to address the Board, there was no response.

**VI. President's Report**

Charles Hall, President, thanked Board members for their hard work in today's special session and reminded that the college will be closed from March 13 to March 22 for spring break.

Hall was happy to announce that FGC has been voted 2015 Best Value School by University Research & Review. We are one in twenty five in the nation to be awarded this and the only school in Florida.

Dr. Hall noted that commencement ceremonies are fast approaching, we will have two ceremonies again this year on May 8, at 10:30 A.M. and 1:00 P.M. Please let Karyn know if you plan to attend. The distinguished alumni have been selected for this year, David Lang Jr. and Tim Hires.

President Hall reminded Board members of the last performance in the FGC Entertainment Series. The Shindigs will be performing on April 17, at 7:00 P.M. in the Levy Performing Arts Center.

Hall then invited Mike Lee, Executive Director of The Foundation for FGC, to address the Board.

Drs. Chuck and Robin Hall have established their fourth scholarship endowment; the first time in our history any donor has established four endowments. Their first three endowed scholarships were The Drs. Chuck and Robin Hall Leadership Scholarship, The Drs. Robin and Chuck Hall Women's Leadership Scholarship and The Drs. Chuck and Robin Hall Bachelor of Science in Nursing Scholarship, our first scholarship ever for a bachelor's level program. The fourth scholarship, The Drs. Chuck and Robin Hall Bachelor of Science in Water Resources Management Scholarship will now provide perpetual benefit for FGC students seeking a bachelor's degree in Water Resources Management. He thanked them for their many donations and support over the years.

He then asked Chairperson Randolph to come forward with Dr. Chuck and Dr. Robin Hall to present them with a plaque of appreciation.

**VII. Student Government Report**

Billy Greer, Student Government Association President, updated the Board on recent and upcoming activities.

- February 17, Mardi Gras celebration was held in the Hall Student Center.
- February 25, Black History Month celebration and Talent Show was held on Pine Square.
- March 10, SGA held a Stop Sexual Violence workshop.
- On March 24, a women's workshop will be held in the Wilson S. Rivers Library & Media Center, on Feminism: It's not a dirty word.
- March 25, the Spring Fling and SGA elections will be held on Pine Square.

*Dr. Randolph requested to move to the Presidential Search in Item XI. Other Business to allow the presidential search consultants to leave directly following this section.*

**XI. Other Business**

Trustee McInnis, Chair of the Presidential Search Committee publically thanked each person of the Search Committee for their time and commitment to the process. She then read a letter sent to Dr. Hall from Trustee Suzanne Norris who couldn't be at today's meeting regarding her comments and support to interview the three most experienced candidates.

After much discussion in today's special session, Board members decided to interview the top three candidates as selected in a vote by ballot. Mr. Feagle advised the ballots are and will be public records. Since Ms. Norris was unable to attend today's meeting, her top choices could be read, but not counted in the vote. The ballots were read out loud by Ms. Sharon Best and tallied by Ms. Karyn Congressi. Dr. Richard Shrubbs received seven votes, Dr. Harold Nolte and Dr. Lawrence Barrett each received five votes, Dr. Brian Dopson received three votes and Dr. Juston Pate received one vote. Therefore, the top three candidates selected for interviews were

Dr. Richard Shrubbs, Dr. Lawrence Barrett and Dr. Harold Nolte. Dr. Randolph thanked all of those involved in the process.

A motion was made to draft a letter to the fourth and fifth candidates that they may potentially be contacted for an interview should the Board not select one from the top three following those interviews.

**MOTION BY: Miguel Tepedino**

**SECOND BY: Lindsey Lander**

*Following this section of Other Business, the Board moved back to Consent Agenda.*

**VIII. Consent Agenda**

The College requested approval for the following items:

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \*Surplus Property
- D. \*Approval of Course Changes and Lab Fees
- E. \*Approval of Program Changes
- F. \*Approval of New Courses
- G. \*Approval of New Programs
- H. \*Approval of Annual Course Continuations
- I. \*Approval of Annual Course Deletions
- J. \*Approval of New Policy 6Hx12:05-16 Grants Administration
- K. \*Approval of Course Name Change

Trustee Chuck Brannan recused himself from the voting on item VIII.A. as his son is seeking student employment, he completed form 8B memorandum of voting conflict.

*Approved as presented with addendum item.*

**MOTION BY: Kathryn McInnis SECOND BY: Miguel Tepedino**

**X. Instructional and Student Services**

Dr. Linda Croley, Vice President of Student Services, reported that she has received news from Dawn Havird, Manager of the Collegewide Learning Lab, that they will be receiving thirty new computers. Also, Dr. Troy Appling was named the Two-Year College English Association Regional Executive Committee's Associate chairman.

Croley noted, FGC has been working hard on promoting the Water Resource Management bachelor's degree. They have been visiting many locations across the state.

Dr. Croley shared some of the new programs FGC will be offering, Medical Assistant and Sound Technician which are both certificate programs. In the future we plan to add a Legal Assistant Associate degree, Occupational Therapy Assistant Associate degree and Sonography Associate degree.

Croley noted in February occupational programs faculty and staff hosted four Career and Technical Education Days and two Tech Diva Days. These events hosted more than 300 students, where they were able to get first-hand experience in these programs.

**IX. Business Services**

Steve Benson, Vice President, Business Services, spoke briefly on the February 2015 financial report and a three year comparison worksheet that he provided to Trustees.

Mr. Benson noted, the safety and security committee and Columbia County Emergency Management held a full scale emergency exercise that took place on campus on February 20. A lot was learned from this training and he is working on updating some procedures.

Vice President Benson updated Board members on the new simulation lab, we received the Certificate of Occupancy on February 27, technology is finishing some last minute things and then the lab will be open to students. The old weight room has been transformed to a multipurpose room. He is currently developing plans for some summer projects, renovations to building 002 and improve drainage at the Olustee campus

Steve Benson, Vice President, Business Services, asked the Board to approve the following items:

**B. \*Budget Amendment Number 4-Fund 2**

**Item was approved as presented.**

**MOTION BY: Chuck Brannan**

**SECOND BY: Leonard Davis**

**C. \*Annual Comprehensive Safety Inspection Report**

**Item was approved as presented.**

**MOTION BY: Miguel Tepedino**

**SECOND BY: Renae Allen**

**XI. Other Business**

Marlin Feagle, Florida Gateway College Board of Trustees attorney stated that the annual evaluation of President Hall was completed. He provided Trustees with a handout of the compiled results. All of the scores and comments were excellent about Hall and his leadership of FGC. He read many of the comments Board members made on their evaluations. Trustees took a moment to thank Dr. Hall for his hard work and excellent leadership skills. Hall said this was a team effort, the management, faculty and staff play a huge roll.

*Annual Evaluation of President Hall was approved as presented.*

**MOTION BY: Miguel Tepedino                      SECOND BY: Chuck Brannan**

- XII.                                      Topics for Future Meetings**
- XIII.                                     Inspect Warrant Register**
- XIV.                                     Set Time for the Next Meeting**

The next meeting is scheduled for April 14, 2015  
4:00 p.m. Special Session- Wilson S. Rivers Library & Media Center  
5:30 p.m. Regular meeting- Bldg. 1, FGC Board Room

**Items provided to the Board at the Board meeting:**

- FGC Year to Date Financial Report Monthly Ending February, 2015
- FGC Executive Summary, Handout
- Addendum to March 10, 2015 Board Meeting
- Columbia Chemical Calamity, handout
- FGC Board of Trustees Evaluations of the President compiled results
- Various Articles in the Lake City Reporter