

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FLORIDA GATEWAY COLLEGE (FGC)
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013

| <u>Paragraph/Finding No(s).(1)</u> | <u>Program/Area</u> | <u>Brief Description</u> | <u>Status of Finding</u> | <u>Comments</u> |
|------------------------------------|---|---|--------------------------|---|
| FA 12-089 | Student Financial Assistance (SFA) Cluster CFDA No. 84.063 | Improvements were needed over the institution's procedures for determining and returning Title IV HEOA funds to applicable Federal programs for students that officially and unofficially withdraw. Also, procedures to notify students, NSLDS, or USED of any grant overpayments needed improvement. | Partially Corrected | <p>The institution has revised its letter to students concerning overpayments that includes the amount owed by the student and the address to which the overpayment should be sent. However, due to a change in personnel responsible for drafting of letters and R2T4 calculations, some students were not notified properly of the student portion of grant overpayments. Our office will be sending out the revised letter to students effective today and will be taking positive action where required.</p> <p>All withdrawal dates for the academic year 2011-2012 were checked on or about November 1, 2012 to ensure the dates were correct and R2T4 calculations were calculated correctly. All overpayments have been sent back and updates to student's accounts have been reported to COD as of December 17, 2012.</p> <p>The institution now receives a report from the Registrar's Office of "I" grade changes. The initial report is provided at the end of each term. When the "I" grade changes to "F", a separate report is submitted to the FA Office and calculations are done.</p> |

Note: (1) Paragraph/Finding No(s). refers to audit finding in report No. 2013-161 (FA 12-).

Name and title of Responsible Official: Debberin Tunzil, Financial Aid Director