

## **CHAPTER VII CAMPUS SAFETY**

We publish this information as part of our commitment to make Florida Gateway College a safe place for all students and employees.

### **EMERGENCY CALL BOXES**

Emergency call boxes (bright red boxes with blue lights and emergency call buttons) are located at various strategic locations around campus. They are at the following locations:

- Parking lot 01 near the library
- Building 007 – near the Performing Arts Center
- The west end of the racquetball courts
- Between Buildings 016 and 017
- Near Building 058 – Greenhouse
- On Academic Avenue by parking lot 04, west of Building 018
- Northwest corner of Building 103
- East end of parking lot 015, behind Building 002

When the call box is activated, a member of the FGC security staff will be in radio communication with the caller to determine what assistance is needed. Follow the directions located on each call box. These call boxes are to be used for emergencies only.

**THE CAMPUS SECURITY OFFICE** is located in the Maintenance Building 026 on the southwest corner of the campus. The Security Office is staffed 24 hours every day and should be contacted for emergencies and security issues. The telephone number is 386.754.4428. The security officer on duty can also be reached on the mobile security phone: 386.623.2398. If you are calling from a campus office phone, dial 1010. The security officer will come to the scene of the incident, and a report of the incident will be made. Campus Security will notify the vice president for student services if the victim or the accused is a student. If further assessment is required, the vice president will ensure that a report is made. This report may become critical in case subsequent actions are necessary.

It shall be the duty of the College, upon its designated official(s) being made aware of any situation described as criminal acts or other emergencies, to immediately take all reasonable action to prevent or minimize any harm to the employees, students, and visitors of the College. Furthermore, it shall be the duty of said official(s) to notify the appropriate law enforcement agency in the event of an act of criminal nature, or

other nature such as traffic accident, which would ordinarily involve law enforcement officials. Additionally, it shall be the duty of said official(s) to contact the appropriate fire department, emergency medical agency, or other authority or agency which should be notified of the respective incident.

Students, employees, and visitors are encouraged to promptly report all crimes to campus security. If requested, the vice president for student services will assist in reporting the crime. The the director of advising and student development is also available to assist in locating a source for mental health or grief counseling, alcohol and drug abuse counseling, suicide prevention, or domestic violence relief. Student Services is located in Building 014, Room 108 and the telephone number is 386.754.4298 or 386.754.4336. The director of advising and student development is located in Building 014, Room 102 and the telephone number is 386.754.4422.

**CAMPUS LAW ENFORCEMENT PRACTICES:** The campus safety personnel cooperate fully with the local and state law enforcement departments pertaining to state laws. The College does not recognize off-campus student organizations and therefore has no policy for monitoring the activity of such organizations.

College security personnel have the obligation to enforce all College policies and regulations. In the performance of their duties, security personnel can ask for identification and detain students. It is always in the student's best interest to cooperate with security officers. Many matters can and will be handled on campus, when possible, without the involvement of local enforcement agents. Traffic violations (other than accidents) on campus are an example.

Campus security personnel do not have the authority to enforce civil law nor to arrest students, but state and local police authorities respond immediately when summoned to the campus.

### **SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, AND STALKING**

Florida Gateway College (FGC) is committed to providing a safe learning and working environment. FGC complies with federal law, specifically the Jeanne Clery Act (Clery Act) and Violence Against Women Act (VAWA) including the Campus Sexual Violence Elimination Act (SaVE Act). FGC will not tolerate sexual assault, domestic violence, dating violence, or stalking in any form.

Sexual Assault refers to any sexual act directed against another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the survivor is incapable of giving consent, as well as incest or statutory rape.

Domestic Violence includes felony or misdemeanor crimes of violence committed by:

- A current or former spouse or intimate partner of the survivor;
- A person with whom the survivor shares a child in common;
- A person who is or was residing in the same household as the survivor;
- or
- Any person against someone who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence refers to violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the survivor.

Stalking occurs when an individual engages in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress.

### **Reporting an Incident**

FGC encourages any member of the college community who has experienced sexual assault, domestic violence, dating violence, or stalking, or knows of another member of the community who has experienced sexual assault, domestic violence, dating violence, or stalking to report the incident to the College.

If an FGC student, faculty or staff member, visitor, or contractor has experienced a sexual assault, domestic violence, dating violence, or stalking, they may contact FGC Security (386) 754-4426. FGC Security will assist all members of the FGC community by assessing the incident, advising the survivor on how he or she can seek legal protection, and making the survivor aware of medical, counseling, and other support services. They can assist the survivor in notifying the local police department with jurisdiction over the crime. In case of an emergency or ongoing threat, a survivor should get to a safe location and call 911.

Calling 911 will put you in touch with local police.

Students who have experienced a sexual assault, domestic violence, dating violence, or stalking may also report an incident to Vice President of Student Services (386) 754-4298, Bldg. 14. Employees who have experienced a sexual assault, domestic violence, dating violence, or stalking may also report an incident to the Office of Human Resources (386) 754-4314, Bldg. 1. These offices will provide survivors of sexual assault, domestic violence, dating violence, and stalking with information about available support services and resources, and also assist any survivor in notifying law enforcement, including the local police, if the survivor elects to do so.

Survivors are not required to report to area law enforcement in order to receive assistance from or pursue any options within Florida Gateway College.

Reporting sexual assault, domestic violence, dating violence, and stalking to the police does not commit the survivor to further legal action. However, the earlier an incident is reported, the easier it will be for the police to investigate, if the survivor decides to proceed with criminal charges.

**Rights and options of the survivor include the right(s) of a survivor to:**

Go to court, and to file a domestic abuse complaint requesting an order restraining your attacker from abusing you, and/or an order directing your attacker to leave your household, building, school, college, or workplace;

Seek a criminal complaint for threats, assault and battery, or other related offenses;

Seek medical treatment (the police will arrange transportation for you to the nearest hospital or otherwise assist you in obtaining medical treatment if you wish);

Request the police remain at the scene until your safety is otherwise ensured;

Request that a police officer assist you by arranging transportation or by taking you to a safe place, such as a shelter or a family or friend's residence; and

Obtain a copy of the police incident report at no cost from the police department.

**Procedures Survivors Should Follow**

If an incident of sexual assault, domestic assault, dating violence, or stalking occurs, it is important to preserve evidence so that successful criminal prosecution remains an option.

The survivor of a sexual assault should not wash, shower or bathe, douche, brush teeth, comb hair, or change clothes prior to a medical exam or treatment. If a survivor has removed the clothing he or she was wearing during the assault prior to seeking medical treatment, that clothing should be placed in a brown paper, not plastic, bag and brought to the hospital when treatment is sought. If the survivor is still wearing the clothes that he or she was wearing during an assault, he or she should bring a change of clothes with him or her to the hospital so that the clothes containing possible evidence can be preserved and examined for evidence of the crime.

Evidence of violence, such as bruising or other visible injuries, following an incident of sexual assault, or domestic or dating violence, should be documented by taking a photograph. Evidence of stalking, including any communications such as written notes, email, voice mail, or other electronic communications sent by the stalker, should be saved and not altered in any way.

Regardless of whether a student or employee reports an incident of sexual assault, domestic violence, dating violence, or stalking to law enforcement or pursues any formal action, if they report such an incident to the College, FGC is committed to providing them as safe a learning or working environment as possible. Upon request, FGC will make any reasonably available change to a survivor's academic and working situation.

**Survivor Confidentiality**

FGC recognizes the sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. We are committed to protecting the privacy of individuals who report incidents of abuse, to the extent that doing so is permitted by law and consistent with the College's need to protect the safety of the community.

A survivor's ability to speak in confidence and with confidentiality may be essential to his or her recovery. FGC thus expects employees to treat information they learn concerning incidents of reported sexual assault,

domestic violence, dating violence, and stalking with as much respect and as much privacy as possible. College employees must share such information only with those College officials who must be informed of the information pursuant to College policy.

While federal law requires FGC to include certain reported incidents of sexual assault, domestic violence, dating violence, and stalking among its annual campus crime statistics, such information will be reported in a manner that does not permit identification of survivors.

### **FGC Educational Programs**

FGC is committed to increasing the awareness of and prevention of violence. FGC makes continued efforts to provide students and employees with education programming, and strategies intended to prevent rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking before they occur.

To address the issue of sexual assaults, domestic violence, dating violence, and stalking in a college environment, FGC offers practical guidance for risk reduction, violence prevention, and bystander intervention. Workshops are offered throughout the year by the Student Activities office (386) 754- 4316, Bldg. 7. Also, employee training is offered through the Human Resources office (386) 754-4314, Bldg. 1.

### **Campus Sexual Assault Victim Bill of Rights**

Victims of a sexual assault have the right

- To reasonable changes to academic schedule;
- To referrals to counseling, and assistance in notifying law enforcement;
- The same opportunity as accused to have witnesses present at disciplinary hearing;
- To be notified of the outcome of hearing, sanctions, and terms of sanctions in place;
- To speak (or not speak) to anyone regarding the outcome;
- To have their name and identifying information kept confidential (FERPA).

Refer to College Policy 6Hx12:6-45 Misconduct, Including Sexual Misconduct, Assault, Battery, and Sexual Battery.

Care will be taken to ensure that victims of sexual misconduct are cared for professionally and with concern. Medical attention of a serious nature will be provided by the county rescue squad and by local hospitals. In the

instance of possible rape cases, medical personnel at local hospitals will be asked to gather physical evidence of a medical nature. If you are the victim of sexual assault, it is important that this evidence is preserved for proof of a criminal offense.

The College will assist the victims of sexual misconduct in obtaining the services of external professionals, as needed, although the College does not necessarily assume financial responsibility for such services. The referral to professional services by the College shall not in any way be construed as implying or admitting in whole or part to any inappropriate or wrongful actions on the part of the College, its agents, or employees. If a campus sexual assault is reported, the victim of such crime shall have the right to require that the College take the necessary steps or actions reasonably feasible to prevent any unnecessary or unwanted contact or proximity with alleged assailants, including immediate transfer of classes if requested by the victim. The executive director of human resource development will serve as victim advocate for employees, and the vice president of student services will perform the same function for students. The role of the victim advocate is to assist the victim and ensure that his/her rights are protected. This duty may be delegated to another employee if the victim feels more comfortable with that second employee acting as advocate.

**CRIME PREVENTION:** All students and employees are encouraged to report crime, and to be responsible for their own safety and the safety of others.

In compliance with the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act,” the following information is made available to the campus community:

**MEGAN’S LAW:** The state of Florida requires sex offender registration and community notification. You may access information about sex offender registration in your north Florida area at:

<http://www.klaaskids.org/st-flo.htm> or

[http://www.fdle.state.fl.us/Sexual\\_Predators/index.asp](http://www.fdle.state.fl.us/Sexual_Predators/index.asp)

<http://www.fdle.state.fl.us/offender/univSearchNav.do?link=standard>

Tollfree number: 888-357-7332

The following phone numbers are provided in the event that you or a loved one needs assistance from a support group or mental health professional.

### **COUNSELING, PERSONAL**

#### **BayCare Life Management – Student Assistance Program**

BayCare Life Management provides a comprehensive student assistance program for Florida Gateway College students.

The program provides twenty-four hour telephone access for personal counseling issues.

Counseling topics may include stress, anxiety, adjustment to college, depression, substance abuse, unhealthy relationships, time management, or low self-esteem. There is no cost to the student for assessment, referral, and up to three counseling sessions per student per year.

Students may call BayCare toll free at 1.800.878.5470 to access these free services. These calls and subsequent sessions are **confidential**.

View information online at [www.fgc.edu](http://www.fgc.edu) under the Current Students tab.

## **EMERGENCY CRISIS ASSISTANCE**

### **DOMESTIC VIOLENCE:**

Another Way, Inc. 719-2702 or 758-4843 or 1-800-500-1119

### **DRUG AND ALCOHOL ABUSE:**

Alcoholics Anonymous (AA) 212-870-0974

<http://www.aa.org> or check your local phone book under "Alcoholism"

**Moderation Management** 212-871-0974  
[www.moderation.org](http://www.moderation.org)

**SMART Recovery** 440-951-5357  
<http://www.smartrecovery.org>

**Women for Sobriety** 215-536-8026  
<http://www.womenforsobriety.org>

**Meridian Healthcare** 386-487-0800

**Lake City Medical Center** 386-719-9000

**Shands Lake Shore** 386-292-8000

**Ambulance** 911

In order to inform you of the frequency of major crimes on campus, the following statistics are published. The statistics include all reports made to campus safety personnel or to the local police through campus safety personnel. They will include all crimes claimed to have occurred on campus **WHETHER OR NOT AN ARREST OCCURRED**. For Liquor Law violations, Drug Abuse violations and Weapons Possessions violations, statistics are reported to the full extent of ability to obtain that information from local police.

### **ANNUAL REPORT OF CAMPUS CRIME STATISTICS**

<b>Offense</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
MURDER	0	0	0
NONNEGLIGENT MANSLAUGHTER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES (INCL RAPE)	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	1	0	1
AGGR. ASSAULT	0	1	0
BURGLARY	6	0	1
VEHICLE THEFT	0	0	0
ARSON	0	0	0
LIQUOR LAW VIOLATIONS	0	0	0
DRUG LAW VIOLATIONS	0	0	0
ILLEGAL WEAPONS	0	0	0
HATE CRIMES	0	0	0

Education to increase awareness of the problem of drug and alcohol abuse and sexual misconduct, to discourage such activities, and to encourage reporting, occurs on campus. Employees receive training at the beginning of the school year through employee orientation. Workshops are offered for the campus community year-round.