

FLORIDA GATEWAY COLLEGE

POLICY

TITLE: Campus Security and Crime Statistics

NUMBER: 6Hx12:03-17

AUTHORITY: District Board of Trustees

PAGE: 1

RESPONSIBILITY: Vice President for Business Services

DATE: See History Below

OTHER: Florida Statutes 1006.67

It is the policy of the District Board of Trustees that any criminal act; act or threat of violence; injury; destruction of College or personal property; traffic accident; or other situation which occurs on the main campus of, any branch campus of, or any other site operated by, Florida Gateway College, and which may constitute an emergency, a danger to the health, safety, or property of any person, or a threat to the public order, be reported immediately. This policy is in direct compliance with the Crime Awareness and Campus Security Act of 1990.

History: Adopted:06/13/95; Effective:06/13/95; Revised:

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PROCEDURE

TITLE: Campus Security and Crime Statistics

PAGE: 1 of 6

AUTHORITY: District Board of Trustees

DATE: See History Below

RESPONSIBILITY: Vice President for Business Services

NUMBER OF RELATED BOARD POLICY: 6Hx12:03-17

Pursuant to Board Policy 6Hx12:03-17, the following procedure should be followed:

A. REPORTING CRIMINAL ACTIONS OR OTHER EMERGENCIES

1. Any criminal act; act or threat of violence; injury; destruction of College or personal property; traffic accident; or other situation which occurs on the main campus of, any branch campus of, or any other site operated by, Florida Gateway College, and which may constitute an emergency, a danger to the health, safety, or property of any person, or a threat to public order, be reported immediately to the Supervisor of Public Safety. In the event of the absence or unavailability of the Supervisor of Public Safety, the situation should be reported to the Director of College Facilities. If neither the Supervisor of Public Safety nor the Director of College Facilities is available, then the situation should be reported to the Vice President for Business Services.
2. All witnesses to any situation which fits into any of the above-described categories shall make themselves available to make written statements and otherwise assist College officials and law enforcement officers in the investigation of the situation. It shall be an offense subject to appropriate disciplinary action for any College employee or student to file a false report of, knowingly make a false statement about, or interfere with the investigation of, any situation of the nature described in paragraph A.1 above.

History: Adopted: 06/13/95; Effective: 06/13/95; Revised: 9/9/08

3. It shall be the duty of the College, upon its designated official or officials being made aware of any situation of a nature described in paragraph A.1. above, to immediately take all reasonable action to prevent or minimize any harm or threat of harm to the employees, students, and visitors of the College. Furthermore, it shall be the duty of said official(s) to notify the appropriate law enforcement agency in the event of an act of a criminal nature, or of any other nature (for example, a traffic accident) which would ordinarily involve law enforcement officials. Additionally, it shall be the duty of said official(s) to contact the appropriate fire department, emergency medical agency, or other authority or agency which is due to be notified of the respective incident.

B. SECURITY OF, AND ACCESS TO, CAMPUS FACILITIES

The following policies concern security and access to campus facilities and security considerations used in the maintenance of campus facilities:

- 6Hx12:10-00 (Use of College Facilities)
- 6Hx12:10-04 (Sanitation, Safety & Maintenance of College Plant)

C. CAMPUS LAW ENFORCEMENT PRACTICES

The campus safety personnel cooperate fully with the local and state law enforcement departments pertaining to state laws.

D. CAMPUS PROGRAMS ON SECURITY AND SAFETY

The College does not currently have a formal program designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others except that all students and employees are expected to be familiar with the policies described herein.

E. CRIME PREVENTION PROGRAMS FOR STUDENTS AND EMPLOYEES

The College does not have a formal program designed to inform students and employees about the prevention of crime except that all students and employees are expected to be familiar with the policies described herein and all incoming students are informed about sexual abuse prevention according to policy 6Hx12:06-45.

F. **CAMPUS CRIME DEFINITIONS**

The following definitions are consistent with those used by the U.S. Department of Justice in the Uniform Crime Reports published by the Federal Bureau of Investigation. The classification by the College of any criminal offense which occurs on campus shall be based on its designation by the investigating law enforcement agency, as opposed to the determination of a court, medical examiner, coroner, jury, or other judicial body.

1. **Definitions**

- a. **Murder** (including non-negligent manslaughter) is the willful killing of one human being by another. Not included in this classification are deaths caused by negligence, suicide, or accident, or justifiable homicides. (Attempted murder and assault to murder shall also be excluded, but will be classified as "aggravated assaults" as defined below.)
- b. **Criminal Sexual Assault** is the sexual penetration by the use of force, or threat of force, or where the victim was unable to understand the nature of the act or otherwise unable to give knowing consent.
- c. **Criminal Sexual Abuse** is an act of sexual conduct by the use of force or threat of force, or where the victim was unable to understand the nature of the act or otherwise unable to give knowing consent.
- d. **Robbery** is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- e. **Aggravated Assault** is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Attempts to injure or kill are included in this category.
- f. **Aggravated Battery** is knowingly or intentionally causing great bodily harm, permanent disability, or disfigurement, or committing a battery under the circumstances described above.

- g. **Burglary** is defined as the unlawful entry of a structure to commit a felony or theft. The use of force to give entry is not required to classify an offense as a burglary, so long as the entry was unlawful.
- h. **Motor Vehicle Theft** is defined as the theft or attempted theft of a motor vehicle. This offense includes the stealing of automobiles, trucks, buses, motorcycles, motorscooters, etc. It does not include the taking for temporary use by a person having lawful access to the respective vehicle.

G. REPORTING OF CRIMINAL INCIDENTS OF OFF-CAMPUS STUDENT ORGANIZATIONS

The College does not recognize off-campus student organizations and, therefore, has no policy for monitoring the activity of such organizations.

H. ARREST DEFINITIONS RELATING TO ALCOHOL, DRUGS, AND WEAPONS

- 1. **Arrest** is the lawful detention by a law enforcement officer of an individual with the intention of seeking charges against the person for a specific offense(s) and a record is made of the detention.
- 2. **A Liquor Law Violation** is an act or omission committed in violation of an ordinance or statute designed to control the possession, sale, distribution, or usage of an alcoholic beverage or beverages.
- 3. **A Drug Abuse Violation** is an act or omission committed in violation of an ordinance or statute designed to control the possession, sale, distribution, or usage of those items categorized as illicit drugs, controlled substances, or illegal drug paraphernalia.
- 4. **Weapons Possession** is the illegal possession or control of an item designated as a "weapon" by ordinance, statute, or case law.

I. COLLEGE POLICIES ON POSSESSION, USE, AND SALE OF ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS

The following policies concern the possession, use, and sale of alcoholic beverages and enforcement of underage drinking laws and the possession, use, and sale of illegal drugs and enforcement of Florida and Federal drug laws and educational programs related to them:

6Hx12:10-09 (Drug-Free Campus)
6Hx12:06-43 (Drug-Free Work Place)

J. **CRIME REPORTS**

1. The College will compile statistics of reports for the following crimes for each year:
 - a. Murder
 - b. Criminal Sexual Assault
 - c. Criminal Sexual Abuse
 - d. Robbery
 - e. Aggravated Assault
 - f. Aggravated Battery
 - g. Burglary (breaking and entering)
 - h. Motor Vehicle Theft
 - i. Larceny/Theft
 - j. Liquor Law Violation
 - k. Drug Abuse Violation
 - l. Weapon Possessions

The statistics will include all reports made to campus safety personnel or to the local police through campus safety personnel. They will include all crimes claimed to have occurred on campus.

2. The College will also compile statistics of actual criminal arrests for the following crimes occurring on the campus to the full extent that it is able to obtain that information from the local police.
 - a. Liquor Law Violations
 - b. Drug Abuse Violations; and
 - c. Weapons Possession
3. Not more than ten days after preparing or receiving a written report of one of these crimes or arrests, each of the following individuals shall forward a copy to the Vice President for Business Services:
 - a. Supervisor of Public Safety
 - b. Director, Human Resource Development
 - c. Vice President for Student Services

4. In compliance with the Crime Awareness and Campus Security Act of 1990, the Vice President for Business Services shall deliver to the President an annual report of the number of crimes and arrests reported for each campus/site.
5. In compliance with the Crime Awareness and Campus Security Act of 1990 the Vice President for Instruction & Student Services and the Director, Human Resource Development, shall annually distribute, through appropriate publications or mailings, a copy of that report and a copy of this procedure to each current student and employee and to each prospective student or employee who requests them in writing.

CURRENT POLICIES AND PROGRAMS

1. The College currently has a variety of policies and procedures relating to campus security, and it expressly reserves the right to modify them or adopt additional policies or procedures at any time without notice. Copies of all policies and procedures may be obtained from the Instruction & Student Services offices and from the Human Resources Office.
2. The following policies describe procedures and facilities for students and others to report possible criminal actions or other emergencies on campus and the responses to such reports:

6Hx12:03-07 (Injuries to College Employees)
6Hx12:03-09 (Emergency Evacuation)
6Hx12:09-32 (Injuries to College Students)
3. The following policies concern security and access to campus facilities, and security considerations used in the maintenance of campus facilities:

6Hx12:10-00 (Use of College Facilities)
6Hx12:10-04 (Sanitation, Safety & Maintenance of College Plant)
4. The College shall submit a copy of the annual report of the Vice President for Business Services to the Secretary of Education at any time upon request.
5. The President shall annually certify to the Secretary of Education that this policy is in effect.